

June 20, 2023

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Primmer and Bierschenk present. The meeting was called to order at 9:00 a.m. at the conference room at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Unless otherwise noted, all actions were approved unanimously. Summarized Resolutions will be available in the Auditor's office and at: www.bentoncountyiowa.gov (<https://www.youtube.com/bentoncountyiowa>)*

Bierschenk moved/Primmer seconded: To approve the minutes of June 13, June 14, and June 16, 2023. Motion carried.
Primmer moved/Bierschenk seconded: To approve Resolution #23-38, Changing employment status of Cara Martin, Veterans Affairs Director from full-time to part-time employment effective July 1, 2023. Motion carried.

RESOLUTION # 23-38

WHEREAS, the Veterans Affairs Director is currently a full-time county employee and the current job description's workweek is 40 hours; and

WHEREAS, Cara Martin who has been employed by Benton County since May 24, 2021, and has been filling the position full-time;

WHEREAS, the Veterans Affairs Commission has recommended that Cara Martin have her employment status be changed from full-time to part-time Veterans Affairs Director, working a minimum of 20 hours per week but more as deemed necessary to meet the needs of the county Veterans; effective July 1, 2023 at the hourly rate of \$28.29.

NOW THEREFORE BE IT RESOLVED THAT THE FOLLOWING policies and job description are amended accordingly and adopted for the Office of the Benton County Veterans Affairs:

1. In accordance with Iowa Code Chapter 35B.6(4)(b)(1), the Benton County Veterans Affairs Director, shall be employed as a part-time county employee and work a minimum of 20 hours per week, paid at an hourly rate of \$28.29, effective July 1, 2023.

Passed this 20th day of June, 2023.

Tracy Seeman, Chairman

Rick Primmer

Gary Bierschenk

ATTEST:

Hayley Rippel, Benton County Auditor

Primmer moved/Bierschenk seconded: To set the dates for Flood Plain Ordinance #79 considerations as follows: First Reading July, 25, 2023 at 9:30 a.m. and the second and final of August 1, 2023 and waive the third. Motion carried.

Bierschenk moved/Primmer seconded: To approve handwrite claim # 246556 for Thys Motor Company for (3) 2023 Dodge Ram 1500 Crew Cabs in the amount of \$116,460. Motion carried.

Primmer moved/Bierschenk seconded: To set land use hearing date of Tuesday, July 25, 2023 at 9:15 a.m. for Bryce and Michelle Nemitz in Parcel A in NW ¼ NW ¼ of 3-84-9. Motion carried.

The Human Resource Director Hiring Committee came to present their recommendation for their choice candidate to hire. They received 31 applicants and narrowed it down to five to interview with a unanimous decision to hire one. They did have one veteran who applied, and sadly has since passed away before an interview could be scheduled.

Primmer moved/Bierschenk seconded: To approve Resolution #23-39, Hiring Suanne Wilber as Human Resource Director. Motion carried.

RESOLUTION #23-39

HIRING HUMAN RESOURCES DIRECTOR

WHEREAS: Benton County had a need to hire for the Human Resources position; and

WHEREAS: A Human Resources Committee was created and applications were accepted for the position; and

WHEREAS: The Human Resources Committee has requested that it be as an employment agreement;

WHEREAS: The Human Resources Hiring Committee has narrowed the applications down to one.

THEREFORE, BE IT RESOLVED By the Benton County Board of Supervisors that Suanne Wilber be hired to fill the position as Human Resources Director at a starting salary of \$80,000 effective July 17, 2023. She will be awarded 37.5 hours of sick leave and four weeks of vacation per year starting immediately. Suanne's employment is governed by all other applicable parts of the Benton County Employee Handbook and Employee Contract as well.

Dated the 20th day of June, 2023.

Tracy Seeman, Chairman

Gary Bierschenk

Rick Primmer

ATTEST:

Hayley Rippel, Benton County Auditor

The Engineer brought bids received for a new commercial zero grade turn lawn mower as follows:

P & K Midwest John Deere Z950R for \$13,900

Koops Exmark Lazer Z XSeries-\$15,979

Koops Exmark Radius X-series-\$19,964

Kromminga Hustler X One-\$10,490

Primmer moved/Bierschenk seconded: To award bid to Kromminga per Engineer's recommendation for the Hustler X-One in the amount of \$10,490. Motion carried.

Primmer moved/Bierschenk seconded: To approve Resolution #23-40, Amending Service Area(s). Motion carried.

RESOLUTION #23-40

SERVICE AREA BUDGET AMENDMENT

WHEREAS, the Benton County Board of Supervisors adopted the FY2023 budget on March 15, 2022;

WHEREAS, the Board now desires to amend said budget within service area(s) to reallocate funds;

NOW, THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the FY2023 county budget is hereby amended within the following service areas:

Service Area 1) \$6,100 moved from 0001-05 to 0090-43

Service Area 3) \$2,900 from 0001-10 to 0001-23

\$600 from 0002-10 to 0002-23

IT IS FURTHER RESOLVED that said funds are hereby appropriated.

The auditor is directed to make the necessary changes.

Signed this 20th day of June, 2023.

Tracy Seeman, Chairman

Rick Primmer

Gary Bierschenk

ATTEST:

Hayley Rippel, Benton County Auditor

Bierschenk moved/Seeman seconded: To adjourn. Motion carried.

Tracy Seeman, Chairman

ATTEST: _____

Hayley Rippel, Benton County Auditor