

# **Benton County Board of Health Meeting Minutes**

**Wednesday, July 12<sup>th</sup>, 2023**

**4:00pm – 5:00pm**

**Benton County Service Center Conference Room**

**811 D Ave. Vinton, IA 52349**

## **CALL TO ORDER @ 4:06pm**

**Introductions:** Completed

**BOH Members Present:** Braxton Morrison, Kaitlin Emrich, Wendy Michels, Lisa Staab

**Staff:** Grace Petrzelka, Barbara Greenlee, Matt Even

**Approve Minutes:** Motion to table approving minutes @ 4:08pm. 1<sup>st</sup> Braxton, 2<sup>nd</sup> Wendy – motion passed unanimously.

**Approve Agenda:** Motion to approve agenda @ 4:09pm. 1<sup>st</sup> Wendy, 2<sup>nd</sup> Barb – motion passed unanimously.

## **OLD BUSINESS**

1. Public health has transitioned to a county-based system effective 7/1/2023. Grace Petrzelka is the new Public Health Director and is located at the Benton County Service Center. Grace reported that the transition has gone well, and she appreciates the help and support from Benton County staff and the Board of Health.
2. Discussed subcontracting opportunities for backup/additional support for tuberculosis therapy and communicable disease investigation. Benton County Public Health will be completing school immunization audits, vaccine ordering and disease investigation in-house, but may require a nurses' services for tuberculosis case management and daily follow up therapy, as well as backup services for disease investigation as needed. Grace will be contacting a variety of home health service providers in the coming weeks to obtain their interest in subcontracting. The subcontract would be for 1 year, running from 7/1/2023-6/30/2024, and no less than 3 different subcontract frameworks will be presented at the next Board of Health meeting. Once a singular subcontract has been voted on and approved by the Board of Health, a legal contract will be drawn up by Benton County Attorney Ray Lough.

## **NEW BUSINESS**

1. Action item of electing a Vice-Chair for the Board of Health. Braxton Morrison expressed his interest in the position. Motion to appoint Braxton as Vice-Chair for the Benton County Board of Health @ 4:37pm. 1<sup>st</sup> Kaitlin, 2<sup>nd</sup> Lisa – motion passed unanimously.

## **PUBLIC HEALTH**

1. Grace plans to meet with Benton County Emergency Management Coordinator Scott Hansen to determine what is in EMA storage, and what all the trailer inventory consists of.
2. Public health department will be in need of new departmental policies; Grace will reach out to Buchanan County Public Health for assistance with the formation of these policies.
3. Budget amendment is coming up in September, will need to work with Benton County Auditor's office on this process.

#### **ENVIRONMENTAL HEALTH**

1. No departmental updates

#### **PUBLIC COMMENTS**

1. No public comments

#### **ADJOURNMENT**

1. Motion to adjourn @ 5:08pm. 1<sup>st</sup> Kaitlyn, 2<sup>nd</sup> Wendy – motion passed unanimously.

Next meeting: Monday July 31<sup>st</sup>, 2023 @ 7:00am