

October 10, 2023

The Benton County Board of Supervisors met in regular session with Supervisors Seeman and Primmer and Bierschenk present. The meeting was called to order at 7:30 a.m. at the Vinton Skate and Activity Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Unless otherwise noted, all actions were approved unanimously. Summarized Resolutions will be available in the Auditor's office and at:*

**Bierschenk moved/Primmer seconded:** To approve the minutes of October 3, 2023. Motion carried.

**Primmer moved/Bierschenk seconded:** To approve using ARPA Funds to pay the following (3) claims: DNR for public water supply for \$200, Short Elliott Hendrickson, Inc. for Wildcat Bluff Water Improvements in the amount of \$963.86 and Construction Materials, Inc. for \$882.63 Motion carried.

**Primmer moved/Bierschenk seconded:** To approve claims numbered 247587 through 247727, payroll checks numbered 143006 through 143013, ACH Deposits 54685 through 54834 and vendor checks numbered 247728 through 247734. Motion carried.

The Board received a request for a driveway variance from Charles Overby Overby's daughter Jessica and Cody Randall would like to get a prefabricated home onto the property and found out the driveway needs to be widened. Barb Greenlee read the secondary roads driveway report which said it does not meet the county's criteria. The report looked at requirements for site distance and if a driveway is to be altered, it has to meet the distance policy. County Engineer Myron Parizek was present for the conversation and suggested widening the driveway to get the house in and then taking it back out. This would also require culvert work which would be at the owner's expense. Overby was stating other driveways in the area that are not in compliance, however the board pointed out that those driveways weren't being altered. The variance request was withdrawn and all parties agreed to deal with this temporary driveway request at the land use hearing date for Jessica and Cody Randall on Tuesday October 31, 2023. So no action was taken.

**Primmer moved/Bierschenk seconded:** To approve and authorize signature on plan sets for Project bro-06(127)—8J-06-RCB Culvert Replacement-Twin Box on 17<sup>th</sup> Ave. in Big Grove Township and Project BROS06(128)—8J-06—Bridge Replacement - PPCB on 17<sup>th</sup> Ave in Big Grove Township. Motion carried.

**Primmer moved/Bierschenk seconded:** To approve Class C Retail Alcohol License for Traveling Tapster LLC for November 3-7, 2023. Motion carried.

**Primmer moved/Bierschenk seconded:** To approve Special Class C Retail Alcohol License for McBride Mobile Taps, LLC for November 7-11, 2023. Motion carried.

**Primmer moved/Bierschenk seconded:** To approve Auditor's Quarterly Report for period ending September 30, 2023. Motion carried.

**Primmer moved/Bierschenk seconded:** To approve Recorder's Quarterly Report for period ending September 30, 2023. Motion carried.

**Primmer moved/Bierschenk seconded:** To approve Sheriff's Quarterly Report for period ending September 30, 2023. Motion carried.

**Primmer moved/Bierschenk seconded:** To accept resignation from Mary Halstead, Transportation driver effective October 1, 2023 and thank her for her many years of service. Motion carried.

Mae Hintgen, CEO of the MH/DS of East Central Region provided a regional update along with FY 24 Priority Initiatives. She talked about the representation on the regional board, term lengths and regional finances along with reducing fund balances. Hintgen had some handouts outlining the FY 24 financial plan and that includes a financial assistant to help free up Deb Guard's time so that she can perform more comprehensive financial analysis of the overall budget maintenance and forecasting. This year they are working with \$29.4 million dollars.

Barb Greenlee requested to go into closed session to do her employee evaluation.

**Primmer moved/Bierschenk seconded:** To enter closed session at 10:23 a.m. pursuant to Iowa Code 21.5(1): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried.

**Primmer moved/Bierschenk seconded:** To exit closed session.

Myron Parizek requested to enter into closed session for his employee evaluation.

**Primmer moved/Bierschenk seconded:** To enter closed session pursuant to Iowa Code 21.5(1): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried.

**Primmer moved/Bierschenk seconded:** To exit closed session

Sarah Wagner requested to enter into a closed session for her employee evaluation.

**Primmer moved/Bierschenk seconded:** To enter closed session pursuant to Iowa Code 21.5(1): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried.

**Primmer moved/Bierschenk seconded:** To exit closed session

Mona Onken requested a closed session for her employee evaluation.

**Primmer moved/Bierschenk seconded:** To enter closed session pursuant to Iowa Code 21.5(1): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Motion carried.

**Primmer moved/Bierschenk seconded:** To exit closed session

**Bierschenk moved/Primmer seconded:** To adjourn. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor