



Benton County Board of Health Minutes

Thursday, May 9th, 2024

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349

BOH Members Present: Jean Ohlen, Lori Mott & Karl Holmes, PA-C

BOS Members Present: Richard Primmer

Staff Present: Barbara Greenlee, Matt Even & Grace Schmidt

Guests Present: Becky Hackett-Leas, RDH – iSmile Coordinator; Diana Strahan, Family and Community Health Alliance Director – HACAP

Meeting called to order:

- Motion by Ohlen to call meeting to order at 7:05AM, seconded by Holmes.

Approval of Agenda:

- Motion by Ohlen to approve with these changes, seconded by Holmes, motion passed unanimously.

Approval of Minutes:

- Motion by Ohlen, seconded by Holmes, motion passed unanimously.

Guest: Becky Hackett-Leas, RDH – iSmile Coordinator

- Becky introduced herself to the Board, and reviewed her role as iSmile Coordinator covering Benton, Linn, Jones, Iowa & Johnson counties, and her role as Oral Health Coordinator for Johnson County Public Health. She provided general iSmile updates,

activities completed in Benton, PAHPs updates, Oral Health Needs Assessment data, community water fluoridation statistics and results of the K-9th school dental screening audits.

Environmental Health Report:

- No updates to share at this time.

Public Health Report:

- Schmidt provided an update on Benton County Public Health, including immunization service plans for Fall 2024, emergency preparedness planning, trainings, committee/coalition involvement, LPHS & PHEP grant claim submissions, and upcoming meetings with EMA & CADE.

Update on Posting of Clinical Program Coordinator Position:

- Per Schmidt, position is currently posted on county jobs page online, as well as on the Corridor Careers site; she is working with Human Resources to determine suitable applicants and schedule interviews.

Discuss department office space/storage:

- Schmidt stated she has expressed the need for confidential office space & increased storage space for public health & emergency preparedness supplies multiple times to both the Board of Health & Board of Supervisors; with the hiring of another staff member this summer, the need continues to be great. Supervisor Primmer recommended getting on the next BOS agenda for further discussion.

Discuss IPIB Training on Wednesday, May 29th at 11:15am

- The Iowa Public Information Board will be hosting a training session on Iowa's open meetings and public records law at the Service Center in the Conference Room on the above date & time. It is mandatory for all elected officials, and recommended for department heads & members of Boards/Commissions in the county.

Discussion on subcontracting opportunities past & present

- Schmidt provided a copy of the former subcontract with Virginia Gay Hospital; this is an avenue to potentially explore at a future Board meeting for FY25 services.

Review of Community Health Needs Assessment/Community Health Improvement Plan

- Schmidt provided a copy of the most recent CHNA/CHIP for Benton County; this information is posted on Benton County Public Health's website, and is available for multiple prior years. The next Community Health Needs Assessment will be performed in 2025, as it is on a 3-year cycle.

Review of FY25 Budget

- Schmidt provided a copy of the FY25 budget, YTD expenses and YTD revenues for the Public Health Department. The FY25 budget was planned factoring in the hiring of a full-time nurse/paramedic for the role of Clinical Program Coordinator.

Public comment:

- Diana Strahan, Family and Community Health Alliance Director – HACAP joined via Zoom, she works with Becky. She provided information on the number of children who were screened for dental care in Benton Co., as well as the number of sealants places. She also provided an update on Maternal Health Home Visits provided by a nurse through HACAP that are now available in the county.

Adjournment:

- It was discussed that historically, the Board of Health has not met over the summer months, resuming in August or September barring any special sessions, and provided that the required number of meetings will still be met for the year. Therefore, following previous years, the next meeting would be August 8th, 2024 at 7:00AM.
- Motion by Mott, seconded by Holmes, motion passed unanimously. Meeting adjourned at 8:09 AM.

Next Meeting:

Thursday, August 8th, 2024

7:00am – 8:00am

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