



## **Benton County Board of Health Minutes**

Friday, March 14<sup>th</sup>, 2025

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349

**BOH Members Present:** Tai Burkhart, Karl Holmes, PA-C, Lori Mott, Jessica Fairbanks, Jean Ohlen

**BOS Members Present:**

**Staff Present:** Barbara Greenlee, Matt Even, Grace Schmidt & Monica Cox

**Guests Present:**

### **Meeting called to order:**

- Burkhart called meeting to order at 7:01 AM, motion by Fairbanks, seconded by Ohlen, motion passed unanimously.

### **Approval of Agenda:**

- Motion by Mott to approve agenda, seconded by Holmes, motion passed unanimously.

### **Approval of Minutes:**

- Motion by Ohlen to approve agenda, seconded by Fairbanks, motion passed unanimously.

### **Environmental Health**

- Discussion was had on Benton County Environmental Health working with the Benton County Sheriff's Dept. on making social media posts with educational information about dog bites

### **Environmental Health – Discuss and/or approve Delegation of Signatory Authority for Private Well Grant**

- Per environmental health staff, this is to be completed once per year. Chair Burkhardt signed off on Delegation of Signatory Authority for Private Well Grant for Matt Even.

#### **Public Health – Public Health Report**

- Schmidt & Cox presented monthly public health report on department activities, including the February 2025 expense report. Ohlen inquired as to Vinton Kiwanis membership for Director Schmidt, discussion was had on payment for these funds out of the Dues & Memberships line, Schmidt will follow up with Auditor Rippel. Motion by Mott to approve expense report, seconded by Holmes, motion passed unanimously.

#### **Public Comment**

- No public comment

#### **Adjournment:**

- Motion by Mott, seconded by Fairbanks, motion passed unanimously. Meeting adjourned at 7:35 AM.

#### **Next Meeting:**

Friday, April 11<sup>th</sup>, 2025

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349