



Benton County Board of Health Minutes

Monday, April 21st, 2025

7:00am – 8:00am

Benton County Service Center - Conference Room

811 D Ave. Vinton, IA 52349

BOH Members Present: Lori Mott, Jean Ohlen, Jessica Fairbanks

BOS Members Present:

Staff Present: Barbara Fetzer, Matt Even, Grace Schmidt & Monica Cox

Guests Present:

Meeting called to order:

- Mott called the meeting to order at 7:01 AM.

Approval of Agenda:

- Motion by Ohlen to approve agenda, seconded by Fairbanks, motion passed unanimously.

Approval of Minutes:

- Motion by Ohlen to approve agenda, seconded by Fairbanks, motion passed unanimously.

Public Health - Discuss and/or act on 2.5% reduced Benton County Public Health Dept. FY26 Budget

- The Benton County Board of Supervisors requested at a Department Head meeting on April 15th, 2025 that all departments work to reduce their FY26 budget asking by 2.5%, to see an overall decrease in FY26 proposed spending across the county. The Auditor's office provided each department with what this figure would be. For Benton County Public Health, this was \$2938.19. Schmidt proposed \$2000.00 to be reduced from the department's budget line "Office Equipment/Furniture M & E" and the remaining \$938.19 to be reduced from the "Mileage & Travel Expense" line. Fairbanks inquired if this would still allow for the budget to cover all expenses, Schmidt confirmed it would. Mott asked if any information for what employees utilize in travel/mileage expenditures is submitted to their personal taxes, Schmidt confirmed no.

Motion by Mott to approve the proposed 2.5% reduced Benton County Public Health Dept. FY26 Budget, seconded by Fairbanks, motion passed unanimously.

Environmental Health - Discuss and/or act on 2.5% reduced Benton County Environmental Health Dept. FY26 Budget

- The Benton County Board of Supervisors requested at a Department Head meeting on April 15th, 2025 that all departments work to reduce their FY26 budget asking by 2.5%, to see an overall decrease in FY26 proposed spending across the county. The Auditor's office provided each department with what this figure would be. For Benton County Environmental Health, this was \$1751.50. Greenlee and Even presented a proposed \$6280.34 reduction from the "Salaries" budget line item. It was stated that funds were moved around for wages & withholdings, and that this allowed in the line item for an additional staff member to be kept, should hiring happen in the future for this role. Motion by Ohlen to approve the proposed 2.5% reduced Benton County Environmental Health Dept. FY26 Budget, seconded by Mott, motion passed unanimously.

Public Comment

- No public comment.

Adjournment:

- Motion by Mott, seconded by Ohlen, motion passed unanimously. Meeting adjourned at 7:12 AM.

Next Meeting:

Friday, May 9th, 2025

7:00am – 8:00am

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