



Benton County Board of Health Minutes

Friday, July 11th, 2025

7:00am – 8:00am

**Benton County Service Center - Conference Room
811 D Ave. Vinton, IA 52349**

BOH Members Present: Tai Burkhart, Karl Holmes, PA-C, Lori Mott, Jean Ohlen

BOS Members Present: Ron Tippet

Staff Present: Barbara Fetzer, Matt Even, Grace Schmidt & Monica Cox

Guests Present: Sidney Miner, Americorps Disaster Prepwise member; Fernanda Cuevas-Gil, BCPH intern;
Diana Strahan, HACAP

Meeting called to order:

- Chair Burkhart called the meeting to order at 7:00 AM. Motion by Mott, seconded by Holmes.

Approval of Agenda:

- Motion by Ohlen to approve agenda, seconded by Mott, motion passed unanimously.

Approval of Minutes:

- June 2025 minutes should reflect that it was a community member that had brought up the hours of operation for Benton County Environmental Health, not a Benton County Board of Supervisors member. Motion by Ohlen to approve minutes with these changes, seconded by Mott, motion passed unanimously.

Introductions:

- Members of the Board of Health, Benton County Public Health staff and Benton County Environmental Health staff provided introductions.

Public Health – Public Health Report

- Schmidt shared updates from public health since the last Board meeting.

Public Health – Discuss and/or act on June 2025 Expense Report

- Motion by Mott to approve the June 2025 expense report, seconded by Holmes, motion passed unanimously.

Public Health – Discuss next steps for the Community Health Needs Assessment (CHNA)

- Schmidt discussed various ideas about how to structure a community input/stakeholders group for the CHNA led by Benton County Public Health. The idea of a “traveling” group that could accommodate interaction with residents from all over the county was discussed, as were potential locations such as libraries & community locations. Schmidt will be connecting with Becky Nowachek, Population Health Advisor with Iowa HHS, to determine a timeline & discuss next steps.

Environmental Health – Updates

- Benton County Environmental Health did not have any updates at this time.

Public Comment

- Diana Strahan, Family and Community Health Alliance Director with HACAP, listened in & introduced herself.

Adjournment:

- Motion by Mott, seconded by Ohlen, motion passed unanimously. Meeting adjourned at 7:55 AM.

Next Meeting:

Friday, August 8th, 2025

7:00am – 8:00am

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