

August 12, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/ Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To approve minutes from August 5, 2025. All members voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To approve 7/29/25 payroll checks numbered 143832 through 143843, ACH Deposits 62038- through 62202, handwritten claim 254576, EMS claims 254577 through 254583, vendor checks 254584 through 254589, claims 254590 through 254752. 8/12/2025 payroll checks numbered 143844 through 143854, ACH Deposits 62203 through 62365 and vendor checks 254753 through 254759. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve ARPA Claim to Elwick Electric, Inc. in the amount of \$3,621.80 for wiring and labor on the clock tower project. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To set land use hearing date for Ryan and Jennifer Rozek in part of the NE ¼ of SE ¼ of Section 16-85-9, for Tuesday September 9, 2025 at 9:15 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve Resolution #25-68, Hiring full-time Clerk in the Auditor's Office. Tippet, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-68

APPROVE HIRE OF AUDITOR CLERK

WHEREAS, the Benton County Auditor has a position to fill in the office; and

WHEREAS, the auditor has advertised and conducted interviews for said position, including all veterans who applied; and

WHEREAS, after careful consideration, the auditor has recommended that Alyce Lynch be hired to fill the position,

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the hire of Alyce Lynch as clerk in the auditor's office, at an annual salary of \$40,000.00, effective August 13,2025, is hereby approved.

Dated this 12<sup>th</sup> of August, 2025.

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Tracy Seeman Chairman

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Ronald J. Tippet

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Bruce Volz

ATTEST:

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John Martin, Deputy Benton County Auditor

**Tippett moved/ Volz seconded:** To approve Resolution #25-69, Committing fund balances in accordance with GASB 54. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-69**

**RESOLUTION COMMITTING FUND BALANCES IN ACCORDANCE WITH GASB 54**

WHEREAS, the Governmental Accounting Standards Board has adopted statement #54 (GASB 54); and

WHEREAS, Benton County desires to commit a portion of fund balances in accordance with GASB 54,

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the following funds are committed as of June 30, 2025:

**COMMITTED FUND BALANCES:**

**General Fund:**

\$42,000 sanitarian vehicle replacement;  
\$50,000 election equipment replacement;  
\$50,000 emergency response;  
\$500,000 infrastructure upgrades;

**Rural Services Fund** - \$42,000 land use administrator vehicle replacement

**Conservation Land Acquisition Fund**-\$224,336 conservation projects

**EMS Revolving Loan Fund** – \$125,610 for emergency services loans

**EMS Trust Fund**- \$900,000

**LOSST Fund** - \$115,000 Pictometry aerial flight cost, technology upgrades and infrastructure

BE IT RESOLVED that committed fund balances established prior to June 30, 2025, are hereby uncommitted as of June 30, 2025, and the committed fund balances stated above are established in lieu thereof.

BE IT FURTHER RESOLVED that the designation of committed fund balances indicates that Benton County prefers to use available financial resources for the specific purposes set forth above, and although committed, the funds are to remain an integral part of the spendable or appropriable resources of Benton County

Signed this 12<sup>th</sup> day of August, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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John Martin, Deputy Benton County Auditor

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for William Hines in part of the NW ¼ of the SW ¼ Section 25-85-10. William Hines was present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Hines would like to change the use of approximately one acres to allow for a single-family dwelling and shop. This site has a CSR of an average of 70. The existing driveway for this site that was approved and reviewed by secondary roads to be compliant with county policies. An existing sewer and water system will be utilized for this site for a 3 bedroom dwelling. There is a farmstead located west of this site. There are multiple single-family dwellings located across the road from this site (Ridge Road Heights). There are row crops located south and east of this site.

A private sewage disposal system and private well will need to be installed. Six notices were sent out to adjacent property owners and legal notices were published. No comments heard regarding this request prior to today's hearing. This proposal should not have any negative impacts on surrounding farm operations. William Hines discusses dwelling removed and a change of land use for a house being put back on property. Why does he have to pay \$500 to put up a house. The 3 year status has expired and he must reapply for non-production use. Hearing no other further comments, the public hearing was closed.

**Tippett moved/ Volz seconded:** To approve the land use change for William Hines in part of the NW ¼ of the SW ¼ Section 25-85-10 Tippett, Seeman and Volz voting aye. Motion carried.

The Board held discussion for approving additional office space for the Abbe Center in the Benton County Service Center and how much that would increase their monthly rent and the taxes owed by the County. There will need to be a new lease drawn up for a future action item.

**Tippett moved/ Volz seconded:** To approve 80 hours of vacation carryover for Dean Vrba to be used by November 17, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/ Volz seconded:** To adjourn meeting at 9:43 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor