

# BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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January 2, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Supervisor Seeman called the meeting to order at 9:30 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Summarized Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Volz moved/Tippett seconded:** To appoint Tracy Seeman as Chairman for 2025. Tippet and Volz voting aye, Seeman abstained. Motion carried.

**Tippett moved/Volz seconded:** To approve the agenda. Seeman, Tippet and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the December 31, 2024 minutes. Seeman, Tippet and Volz voting aye. Motion carried.

**Seeman moved/Volz seconded:** To appoint Ronald Tippet as Vice-Chairman for 2025. Seeman, Tippet and Volz voting aye. Motion carried.

Discussion was had on board procedures specifically referring to agenda items and when to put a time on them along with those public comments or department heads addressing the board. They could come to the middle table and state their names.

**Seeman moved/Volz seconded:** To approve putting timed items back on the agenda when necessary and ask that people come forward and state their names when addressing the board. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-1, Authorizing the Auditor to Issue Checks and Sign ACH Agreements for 2025. Seeman, Tippet and Volz voting aye. Motion carried.

## RESOLUTION #25-1

### AUTHORIZING THE BENTON COUNTY AUDITOR TO ISSUE CHECKS AND SIGN ACH AGREEMENTS FOR 2025

**WHEREAS:** Iowa Code §331.506 sets forth the auditor's duties relative to the issuance of checks; and

**WHEREAS:** Iowa Code §331.506(3) allows the auditor to issue checks under the authority of the Board of Supervisors without prior approval, and

**WHEREAS:** Benton County conducts part of this activity through the use of ACH deposits and other electronic means; and

**WHEREAS:** It is necessary for the auditor to have the authority to execute agreements on behalf of Benton County when necessary to allow for the use of electronic banking, including but not limited to ACH deposits, and other financial activities, and

**NOW BE IT RESOLVED** that the Board of Supervisors hereby authorizes the auditor and/or her designee to issue checks in accordance with Iowa Code Section 331.506 and specifically Iowa Code Section 331.506(3).

**IT IS RESOLVED** that the Benton County Auditor and/or her designee is hereby authorized to execute all necessary agreements on behalf of Benton County for the purposes of ACH deposits and other financial activities of Benton County.

**IT IS RESOLVED** that this authority may be amended from time to time by resolution of the Board of Supervisors.

**IT IS RESOLVED** that this authority is granted beginning this date and shall remain in effect until revoked by the Board of Supervisors.

Signed this 2<sup>nd</sup> day of January, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ronald J. Tippet

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

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**Volz moved/Tippett seconded:** To approve Resolution #25-1, Authorizing the Treasurer to Issue Checks and Sign ACH Agreements for 2025. Seeman, Tippett and Volz voting aye. Motion carried.

### RESOLUTION #25-2

#### AUTHORIZING THE BENTON COUNTY TREASURER TO SIGN ACH AGREEMENTS FOR 2025

**Whereas:** Iowa Code 331.552(29) sets forth the treasurer's duties relative to the issuance of direct deposits of tax revenue, special assessments, and other moneys collected for each tax-certifying or tax-levying public agency in the county; and

**Whereas:** Benton County conducts part of this activity through the use of ACH deposits and other electronic means; and

**Whereas:** It is necessary for the treasurer to have the authority to execute agreements on behalf of Benton County when necessary to allow the use of electronic banking, including but not limited to ACH deposits, and other financial activities; and

**IT IS RESOLVED** that the Benton County Treasurer and/or her designee is hereby authorized to execute all necessary agreements on behalf of Benton County for the purpose of ACH deposits and other financial activities of Benton County.

**IT IS RESOLVED** that this authority may be amended from time to time by resolution of the Board of Supervisors.

**IT IS RESOLVED** that the authority is granted beginning this date and shall remain in effect until revoked by the Benton County Board of Supervisors.

Signed this 2<sup>nd</sup> day of January, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

Attest:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Discussion was had for the need to transfer funds to Land Acquisition for a grant pass through for conservation. Once the claim is paid, they will get reimbursed. Currently there isn't enough spending authority or funds in Land Acquisition to pay the claim. Auditor Rippel will have this all finalized next week, no action taken and it will get put back on for next week.

**Volz moved/Tippett seconded:** To opt out of adopting a Construction Evaluation Resolution for 2025. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** That the general schedule for regular meetings of the board of supervisors will remain the same and be each Tuesday throughout the year at 9:00 a.m. This schedule is general in nature and may be altered at any time throughout the year, including but not limited to the lack of agenda items, courthouse closings, meeting conflicts, or for any reason. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint the following members to the respective boards for 2025. All members voting aye. Motion carried.

North Benton Family Resource Center (HACAP) - Supervisor Tippett

Regional HACAP –Supervisor Tippett

Emergency Management Commission - Supervisor Tippett

Supervisor Seeman, Alternate

Resource Enhancement & Protection (REAP) - Supervisor Seeman and Shelby Williams

Solid Waste Disposal Commission Advisory Board - Supervisor Seeman

Supervisor Tippett, Alternate

Supervisor Volz, Alternate

County Conference Board - Supervisor Seeman

Supervisor Tippett

Supervisor Volz

6<sup>th</sup> Judicial District Department of Corrections – Supervisor Tippett

Workforce Development - Supervisor Volz

Eastern Iowa Tourism – Supervisor Volz

Supervisor Tippett, Alternate

Supervisor Seeman Alternate

North Central Iowa Juvenile Detention – Supervisor Tippett

Supervisor Volz, Alternate

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Area Substance Abuse Council (ASAC) – Supervisor Tippet  
 Benton County Conservation – Supervisor Seeman, Ex-Officio  
 East Central Iowa Housing Trust Fund-Supervisor Seeman  
 Public Health Board-Supervisor Tippet  
 Regional Mental Health-Supervisor Tippet  
 Decat-Supervisor Tippet

Heritage Area Agency on Aging-Sarah Wagner

**Volz moved/Tippet seconded:** To authorize signatures on the Statement of Non-Issuance of Certificate of Occupancy for 2025. All members voting aye. Motion carried.

Seeman moved/Tippet seconded: To appoint Myron Parizek, Hayley Rippel and Ray Lough as ADA Coordinators for 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To re-appoint Lori Mott and Jean Ohlen to the Benton County Board of Health for a three-year term. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To re-appoint Greg Walston, Jay Herman, Marlyn Jorgensen, Janelle Jack and Heather Rinderknecht for a one-year term to Benton Development Group. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To re-appoint David Redlinger to the Benton County Land Use Adjustment Board for a five-year term. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To re-appoint Dan Hill to the Benton County Conservation Board for a five-year term. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To appoint or make the following changes to members of the East Central Iowa Council of Governments' Boards. Seeman, Tippet and Volz voting aye. Motion carried.

### BOARD OF DIRECTORS:

Kate Roberts, Bruce Visser, and Tracy Seeman, Ronald Tippet and Bruce Volz as alternates

### REGION 10 TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Ben Vierling and Dan McKenna as an alternate

### REGION 10 TRAILS ADVISORY COMMITTEE

Randy Scheel for two-year term

### REGION 10 PASSENGER TRANSPORTATION ADVISORY COMMITTEE

Mark Erickson and Jessica Meyer-two-year term

### REGION 10 TRANSPORTATION POLICY COMMITTEE

Tracy Seeman, Gary Benson, and Ronald Tippet (alternate)-2 year term

Volz moved/Tippet seconded: To appoint the following persons to the Benton County Eminent Domain for 2025. Motion carried.

### Licensed Real Estate Sales Person or Real Estate Broker

Danny Kaestner

Tami Timm

Shannon Feuerbach

Alan Michael

Dave Wessling

Scott Schlarbaum

Melissa Lennie

### Persons Having Knowledge of Property Values by Reason of Occupation

Brian Bierschenk

Dave Coulter

Melissa McBride

Denise Weeda

David Redlinger

Gary McKenna

Harold Knaack Jr.

### Owner-Operator Agricultural Property

Elaine Harrington

John David Rhinehart

John Elwick

Todd Hennings

Brenda Schanbacher

Wayne Seila

Connie Barnes

### Owners of City or Town Property

Darold Sindt

Jeff Kelly

Kathy Van Steenhuyse

Janice Eldred

Larry Weeda

Connie Ogier

Gary Benson

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**Tippett moved/Volz seconded:** To re-appoint the following persons to the Benefited Fire Districts for three-year terms. Motion carried.

Van Horne Benefited #1 – Larry Hlas  
Keystone Benefited #2 –Dale Seeck  
Newhall Benefited #4 –Timothy Rathje  
Ben-Linn Benefited #3-#5 – James Keiper

**Tippett moved/Volz seconded:** To re-appoint Allison Hicks and Phil Borleski to the Benton County Historic Preservation Commission for a three-year term. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To re-appoint Tracy Seeman, Becky VanWey, Ann Jorgensen, Jeff Ralston and Luke Hennings for a three-year term on the Integrated Vegetation Roadside Management Board and appointing Shelby Williams to the vacant spot. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To re-appoint John Kreider, Isaac Harthorn and Roy Schulze to the Benton County Pioneer Cemetery Commission for a three year term. All members voting aye. Motion carried.

**Volz moved/Tippett seconded:** To re-appoint Nancy Jensen, Mike Seeck, Jon Kaestner, Amy Boddicker, Terry Hertle, Jennifer Zahradnik and Tracy Seeman to the Benton County Solid Waste Commission. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To re-appoint Mark Happel, Elaine Harrington, Mark Kotouc, Connie Barnes and Deb Christianson to the Benton County Zoning Commission for a three-year term. Tippett, Seeman and Volz voting aye. Motion carried.  
No action on the Belle Plaine Airport Regional Zoning.

**Seeman moved/Tippett seconded:** To re-appoint Gary Marlow to the Vinton Airport Zoning Board. Seeman, Tippett and Volz voting aye. Motion carried.

**Seeman moved/Tippett seconded:** To re-appoint Myron Parizek to the Airport Eastern Iowa Zoning Board. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint John Lindaman as the Civil Rights Coordinator for 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To have Vinton Newspapers, Vinton Eagle and The Gazette as the Official Newspapers for 2025. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint Bruce Volz as trustee to the Heartland Insurance Risk Group and Hayley Rippel as alternate. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint Myron Parizek as the County Engineer pursuant to Iowa Code 309.17. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To authorize Tracy Seeman to sign USDA FSA Documents on behalf of Benton County. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint Eric Schares as the Benton County Weed Commissioner for 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint Steve Runyan and Paul Zander as Cedar Township Trustees for a four-year term. Tippett, Seeman and Volz voting aye. Motion carried

**Tippett moved/Volz seconded:** To appoint Carl Gerhold, Mike Rathje as Fremont Township Trustees for a four-year term. Tippett, Seeman and Volz voting aye. Motion carried

**Tippett moved/Volz seconded:** To appoint Dale Seeck and Lindsay Staton as Homer Township Trustees for a four-year term. Tippett, Seeman and Volz voting aye. Motion carried

**Tippett moved/Volz seconded:** To appoint Mike Knupp and Mark Kotouc as Monroe Township Trustees for a four-year term. Tippett, Seeman and Volz voting aye. Motion carried

**Tippett moved/Volz seconded:** To appoint Paula Denison and Matt Garbers as Union Township Trustees for a four-year term. Tippett, Seeman and Volz voting aye. Motion carried

The Board started discussion for FY 26 Budgets. Auditor Rippel explained how the big part of budget changes relies on health Insurance rates and what the Board will decide to do along with wages. This led to discussion on reserves in the fund balances and how it is important to not utilize that if we can help it. The 3% cap on increases is still a concern this year as it was last year. If the county has valuation growth, and estimating same levies as last year and that amount is above 3% we are forced to lower the levy as we were forced to do last year. Supervisor Tippett would like to see the Board take a different approach this year. With his experiences as both the sheriff and police chief in the past. He would like to give department heads an amount to work with but not allowing cuts to wages, personnel or benefits. Auditor Rippel would get some documentation to the Board, so they can see the history over the past few years. The upcoming meetings will have a lot of discussion/action items that will need to be had before we can really start crunching numbers.

**Tippett moved/Volz seconded:** To Adjourn at 11:47 a.m. All members voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

January 7, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Supervisor Seeman called the meeting to order at 9:30 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Summarized Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To approve agenda with a few changes noted from the Auditor. Seeman abstained. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes of January 2, 2025. Seeman, Tippett and Volz voting aye. Motion carried.

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**Volz moved/Tippett seconded:** To approve the Auditor's Quarterly Report ending December 31, 2024. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To accept resignation from Dylan Ryder, jailer at the Sheriff's Office effective January 10, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To set land use hearing date of Tuesday February 4, 2025 at 9:15 a.m. for Paige and Brandon Dullia for part of the NE ¼ NW ¼ of Sectio 32-83-9. All members voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the claims Payroll checks numbered 143658 through 143662, ACH Deposits 59631 through 59785, vendor checks 252382 through 252387, and claims numbered 252388 through 252504. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve three ARPA Claims, all to Hawkeye Communications for IT/Wiring in a total amount of \$7,398.00. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To appoint Lynn Schoenmann to the Belle Plaine Regional Zoning Board. Tippett, Seeman and Volz voting aye. Motion carried.

**Seeman moved/Volz seconded:** To approve Sheriff's Quarterly Report, ending December 31, 2024. Seeman and Volz voting aye, Tippet abstained. Motion carried.

**Tippett moved/Volz seconded:** To re-appoint Dr. Brian Meeker as Benton County Medical Examiner, Elana Janss-Johnson, Tyler Henkle, Braxton Morrison, Kimberly Koehler-Rayman, Katie Stetzel, Amanda Seiler, Mindy Icenbice and David Eilander as Medical Examiner Investigators for a two-year term. Tippett, Seeman and Volz all voting aye. Motion carried.

Tracey Achenbach with the East Central Iowa Housing Trust Fund presented the FY26 budget request. She explained how the trust fund started in the late 1990s. Since the program started, they have spent over \$1.2 million. The request of \$5,986 is an increase from \$5,387 last year. The supervisors agreed that the county gets a good return on this investment. \$183,080.00 was paid out in Benton County alone last year from the Eastern Iowa Housing Trust Fund.

Ryan Bervin with Assured Partners met with the board regarding employee benefits and the various renewal options through ISAC (Iowa State Association of Counties). He said 28 counties participate in this partial self-funded health plan. The overall pool had a very good year. He explained the wellness, dental, life, vision and other benefits. He said the county's reserves are in a good spot. Bervin also touched on how an HRA works for sick leave conversion. It would be a great benefit to employees, but costly for the County. At this time, there was nothing set up for this. He can prepare more information about this and other things the board inquired on such as long-term disability.

Joe Kaiser, representing Stoney Arch Estates Association. He would like to see the easement removed between lots 10 and 11. He had concern about heavy farm equipment on that easement. Barb Fetzner of the land use department explained to Kaiser that the Supervisors can't do that, there would need to be a re-plat of lots 10 and 11 and that the City of Vinton would have the right to review. Kaiser thanked the Board for their time and will pursue further action.

Mark Erickson, Transportation Director, asked for clarification on the Transportation handbook regarding the Christmas Eve Holiday. His handbook still reflected a half day and his department worked a half day. Erickson was going to allow those employees 4 hours of comp time to reflect this and the Board agreed it was acceptable. This led to conversation to simplify the handbook(s) so that it is all one version with noting specific things to this department such as the Transportation's Drug and Alcohol Policy.

**Tippett moved/Volz seconded:** To authorize Mark Erickson to order both of the transportation bus(s) and commit funds accordingly over the FY 26 and FY 27 budgets. Tippett, Seeman and Volz voting aye. Motion carried.

Legislation in July changed and dissolved the compensation board, explained Auditor Hayley Rippel explained how legislation in July changed and dissolved the Compensation Boards. Reinstating the compensation board is up to the counties. In the past the Compensation Board sets the percentage recommendation to the Board of Supervisors. The Board then could not go above, they could cut, but would have to cut evenly across all officials. If they don't reinstate the Board, then the Supervisors would have to act as such, and do the work to show and justify where they got the amounts.

Assistant County Attorney Derek Marsh said Lough wanted the board to know he didn't think the county needs a compensation board, adding, "He feels like

we're perfectly capable to advocate for ourselves and our own people."

Supervisor Volz asked some questions how this affects all employees and Rippel explained the comp board is only acting for elected officials, which then trickles down to their respective deputy positions in their office and those wages can not go above 85% of their elected official's salary.

Supervisor Tippett observed the compensation board doesn't streamline the process, but it gives elected officials time to allow for a representative to advocate for the elected officials. Volz commented how nobody likes to see themselves asking for their own raise.

Supervisor Seeman is on the fence, and said it would be another meeting to attend. Supervisor Tippett spoke on behalf of a previous meeting held by the elected officials and all but one were in favor of having it re-instated.

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**Tippett moved/Volz seconded:** To approve Resolution #25-3, Re-Establishing a County Compensation Board. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-3 RE-ESTABLISHING A COUNTY COMPENSATION BOARD

WHEREAS, pursuant to Iowa Code Section 331.905, as amended in 2024 by Senate File 2442, the county board of supervisors may vote to establish a county compensation board.

WHEREAS, pursuant to this same Code Section, when the board of supervisors establishes a county compensation board, the compensation board shall be comprised of seven members who are residents of the county. Two members shall be appointed by the board of supervisors, one member each by the county auditor, county attorney, county recorder, county treasurer, and county sheriff. The members of the county compensation board shall not be officers or employees of the state or a political subdivision of the state and shall serve staggered terms.

WHEREAS, the duration for the initial staggered terms for members of the County Compensation Board to run based on the election years of the County Auditor, County Attorney, County Recorder, County Treasurer, and County Sheriff. The two Board of Supervisor members will serve staggered alternating terms from each other.

NOW, THEREFORE, BE IT RESOLVED, Benton County hereby establishes a county compensation board for the county.

BE IT FURTHER RESOLVED, Benton County directs each of the elected officials to submit their respective appointments to the board of supervisors by January 14, 2025.

BE IT FURTHER RESOLVED, the representatives of the County Supervisors (1 of 2), County Auditor and County Sheriff shall serve an initial term of four years and the representatives of County Supervisors (2 of 2), County Treasurer, County Recorder and County Attorney shall serve an initial term of two years.

BE IT FURTHER RESOLVED, this resolution shall apply retroactively to July 1, 2024.

HEREBY RESOLVED by the Board of Supervisors for Benton County on this 7<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

ATTEST:

\_\_\_\_\_  
Bruce Volz

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Hayley Rippel, Benton County Auditor

**Volz moved/Tippett seconded:** To approve and authorize chairman to sign purchase agreement and permanent easement for RCB culvert extension on 61<sup>st</sup> St. Ln. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve 75 hours of vacation to be carried over for Myron Parizek to be used by May 31, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Parizek also inquired when the new version of the handbook would go into effect as he has employees with anniversaries that fall this week, and that would affect their vacation days.

Further discussion regarding the handbook but mainly discussing the sick leave conversion portion in Section 4.3. The Board would like to remove this section, and really get educated more on this and the cost it would be to the budget. Supervisor Tippett pointed out that the FY25 Budget had only began a short time when this was presented and approved by the previous Board. This is something that should be addressed with negotiating union contracts and setting budgets. Now would be the proper time for this to be discussed for proper future budget planning. Further discussion that this needs to be looked at and parameters set. We can't discriminate as we were explained earlier. Employees were told the new changes would go into effect January 1, minus the sick leave conversion in section 4.3.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

**Tippett moved/Volz seconded:** To approve Resolution #25-4, Adopting a new and revised Benton County Employee Handbook. Seeman, Tippett and Volz all voting aye. Motion carried.

### RESOLUTION #25-4

#### ADOPTING BENTON COUNTY EMPLOYEE HANDBOOK

WHEREAS, the Board of Supervisors desires to adopt a new revised and improved county employee handbook; and

WHEREAS, The Board of Supervisors would like to rescind action regarding the Sick Leave Conversion in Section 4.3 that was included in Resolution #24-80;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Resolution #25-4, replaces any current employee handbook(s) prior to this newly adopted version. The Auditor's Office or Human Resources Office is directed to provide all employees copies of the new handbook and have a signed employee acknowledgement form back by January 24, 2025 to be put in their personnel files. This new handbook will be retro and go into effect January 1, 2025.

Signed this 7<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ron Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Continued discussion on insurance renewal rates were bounced around before deciding on plans and amounts.

**Volz moved/Tippett seconded:** To approve the same Vision plan and splitting the premiums 50/50 for both employee and employer as such: \$3.09 for single and \$7.58 family per month. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To change the dental plan from Plan 3 to Plan 4 that allows an additional \$500 benefit of coverage. To continue splitting the monthly premiums 50/50 with employees as this: employee and employer share is \$22.92 for a single, \$44.41 for family plans. Tippett, Seeman and Volz all voting aye. Motion carried.

**Tippett moved/Volz seconded:** To stay with the same healthcare plan 17, but go with option 3 for the partial self-funding buy down difference. The employee share will continue as is currently with single paying \$99.44 a month and family plan is \$389.55. The employer needs to budget \$842.97 for single plans and \$1715.45 for family plans monthly. Seeman, Tippett and Volz voting aye. Motion carried.

No action taken for the Monroe Township Clerk.

**Tippett moved/Volz seconded:** To recess at 11:38 a.m. and reconvene at 1:00 p.m. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To enter closed session at 1:01 p.m. pursuant to Iowa Code 21.5(j); to discuss the purchase sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Tippett, Seeman and Volz voting aye. Motion carried.

**Seeman moved/Volz seconded:** To exit closed session at 2:04 p.m. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To proceed with the County Attorney to pursue quiet title action to ensure clear title to the future owner of the old dog pound property. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To adjourn at 2:08 p.m. All members voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

January 14, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman and Tippet present. Volz attended by phone. Supervisor Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. Summarized Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes of January 7, 2025. Seeman, Tippett and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To appoint Mike Barron, term ending July 1, 2028 and Steve Williams with term ending July 1, 2026 as the Supervisor's appointees to the Benton County Compensation Board. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge the following elected officials appointed representatives to the Compensation Board. Tippett, Seeman and Volz voting aye. Motion carried.

County Attorney-John Ketchen, with term ending July 1, 2026

County Auditor-Michele Schoonover with term ending July 1, 2028

County Recorder-John Yundt with term ending July 1, 2026

County Sheriff-Charlie Garwood with term ending July 1, 2028

County Treasurer-Tressa Walton with term ending July 1, 2026

There was talk of hopefully having a compensation board meeting as early as next week. Melinda Schoettmer is working on getting this set up.

**Volz moved/Tippett seconded:** To approve the Treasurer's Semi-Annual Report ending December 31, 2024. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the Recorder's Quarterly Report ending December 31, 2024. Seeman, Tippett and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the Veteran's Affairs Quarterly Report ending December 31, 2024. Seeman, Tippett and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the General Assistance Quarterly Report ending December 31, 2024. Seeman, Tippett and Volz voting aye. Motion carried.

Ben Turnis, County IT Director shared the need to make some upgrades and changes to the Sheriff's office IT structure. The gentlemen who was currently providing their IT Support has passed away unexpectedly. Turnis would like to get some assistance through the ICIT Tech Team. They would come in and do an assessment on the Sheriff's infrastructure, find problems, survey equipment and look at misconfigurations and then would come back and present their findings to the Board. This would help Turnis in prioritizing the needs as to what needs to be done first. There might be some costs in the near future after they present their findings.

**Volz moved/Tippett seconded:** To approve having the Iowa Counties Information Technologies (ICIT) Tech Team come in and do a full assessment of the sheriff's office IT needs and authorize the chairman to sign the hold harmless agreement and agree to pay the \$4,000 for this service. Tippett, Seeman and Volz voting aye. Motion carried.

Auditor Rippel explained the need to amend the budget hearing that had previously been set for FY 25 amendment #2. There had been some recent needs brought to her attention along with the IT work at the Sheriff's office. She would need additional time to get those implemented into this upcoming amendment along with meeting the newspaper publication requirements.

**Tippett moved/Volz seconded:** To Amend FY 25 Budget Amendment Hearing date from January 21, 2025 at 9:30 a.m. to February 4, 2025 at 9:30 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

FY 26 Budget conversations continued. Supervisor Tippett proposed sending a letter to the department heads with guidance where their budgets should be. Rippel agreed that would be a good idea. A big factor is most definitely working with the insurance amounts decided last week, and wages. Hopefully that can take place in the upcoming week or two. The individual departments could then get her a more accurate budget by the end of the month so that she can start compiling it as a whole. There are so many unknowns such as the Mental Health Changes that will be taking place, landfill fees and non-departmental costs to factor in as well.

Auditor Rippel informed the Board of some recent resignations to Union Township along with Van Horne Benefitted Fire District. The Board would need to find some replacements in the near future.

Supervisor Seeman reported on his recent Conservation meeting where the County Weed Commissioner also provided an update along with the IRVM committee.

**Volz moved/Tippett seconded:** To adjourn at 9:45 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

January 21, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Supervisor Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Summarized Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To remove item #14 (Discuss/Approve 28E with Central Iowa Juvenile Detention) from the agenda to allow the County Attorney to look over and do more research. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the agenda with that one removed item. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes of January 14, 2025. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Payroll checks numbered 143663 through 143667, ACH Deposits 59786 through 59944, vendor checks 252505 through 252511, and claims numbered 252512 through 252636. Seeman, Tippett and Volz voting aye. Motion carried.

Karen Kurt, the new Executive Director for East Central Iowa Council of Governments (ECICOG) introduced herself to the Board. ECICOG works through a 28E agreement between Benton, Linn, Johnson, Jones, Washington and Iowa Counties. They leverage state and federal resources for the region and kick into high gear when needed for such things as derecho disasters. Kurt also presented their annual report and Fiscal Budget asking of \$18,260.



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

Alyssa Comer and Mary Beth Stevenson, also from ECICOG came to educate the Board on the watershed management authority for the Middle Cedar. The authority has been in effect for 10 years. Benton County was the previous fiscal agent, and Tracy Seeman has served on the Middle Cedar Board. They are currently working on getting more entities signed on along with efforts to get a new coordinator hired. They are requesting \$5,000 from Benton County. IN the group are Franklin, Hardin, Butler, Grundy, Marshall, Tama, Black Hawk, Buchanan and Linn Counties along with smaller towns of Vinton, Traer, and Grundy Center and also the City of Cedar Rapids, Waterloo and Cedar Falls.

Melody Kosobucki with Riverview Center gave a quick overview of the services they provide in Benton County. They work to get people on path to healing and moving forward after being impacted by sexual abuse. They work closely with our Sheriff office and local hospitals. Their FY 25 Budget asking is \$1,000.

Karey Chase, vice president of community impact for the East-Central United Way talked to the Board about the volunteer center in Benton County. They currently have two part-time staff in their office space in Belle Plaine. Their advisory council would like to see them looking into server smaller communities. Chase explained what services they have provided such as transportation services and errand running, projects of coats, pillows and the tree of sharing and Thanksgiving food packages. Their FY 26 Budget asking is \$20,000.

Rik Handler, representing Pete's Hills Addition and Haley McNulty, representing Southern Exposure Estates came to present a petition of names and to discuss a paving project on 32<sup>nd</sup> Avenue from HWY 30 to the sub-division. The list of property owners are all willing to partner with Benton County for the cost of getting this done. Engineer Myron Parizek talked about the costs and time process of how soon this could take place. A contractor would have to be hired. The Engineer and Auditor will prepare a petition, contract and waiver to finalize the details of cost for doing this as a special assessment. The time span of how many years to spread this out was also discussed. This will be brought to the board at a later date for official action.

The Benton County Library Association met with the Board on their budget requests. The Association hasn't met with the board for some years and thought this was a great time with two new supervisor members. Kelly Henkle, The Vinton Library Director explained all the services they provide to the member libraries of Belle Plaine, Keystone, Blairstown, Norway, Atkins, Newhall, Shellsburg, Vinton, Van Home and Garrison. They also provide services to Luzerne and rural residents of the County. They are asking the same amount as the current year. Henkle also talked about the programs put on in the libraries, and subscriptions, circulation and programming provided at each library.

Sheriff Dave Upah and Deputy Josh Karsten presented needs for an amendment to the current budget. It appears they will be short on spending authority in wage area and vehicles. Currently they are short four people and stressed this isn't for new positions, this was to fill vacancies where they have been short. With that comes the need for the vehicles and full gear to be put into the vehicles including in car camera systems. Auditor Rippel felt that these vehicles could be paid out of Local Option Sales and Service Fund (LOSST). She has included some of these increased spending authority in the upcoming Budget Amendment notice that recently went to the paper. That budget hearing is set for February 4, 2025 at 9:30 a.m. The 3 most recent vehicle purchases will be used for the new hires, and they are going to seek bids for 3 more that will be used to replace high0mileage vehicles. Further discussion on amounts and also the need to increase the fees for contract rates. They would like to get something in place and sent out to the cities so that these new rates could go into effect July 1. The current rate is \$32.50 and that doesn't even cover the wages.

Robert Spangler, Phil Borleske and of the Benton County Historical Preservation Commission presented their FY 26 Budget request of \$17,135. \$6,000 is for office space rental and the rest goes towards training and projects they are required to do. The office space is to allow for these things and currently they share with the supervisors conference room and they want space of their own. The Supervisors told them they are still brainstorming for space and might know more by July.

FY 26 Budget conversations continued. Supervisor Tippet proposed sending a letter to the department heads with guidance where their budgets should be. Rippel agreed that would be a good idea. A big factor is most definitely working with the insurance amounts decided last week, and wages. Hopefully that can take place in the upcoming week or two. The individual departments could then get her a more accurate budget by the end of the month so that she can start compiling it as a whole. There are so many unknowns such as the Mental Health Changes that will be taking place, landfill fees and non-departmental costs to factor in as well.

Committee reports: Supervisor Tippet reported on attending the newly elected officials school last week at Prairie Meadows in Altoona. He felt it was great information and networking. Supervisor Seeman attended the landfill meeting and the watershed meeting.

Continuation on the FY 26 budget discussion was had. Auditor Rippel inquired on who will be budgeting for the service agreement for maintenance fees on the communication towers. If it will be the county or emergency management, they affect two different levies. Supervisor Seeman will get back on this and get the final yearly amount needed. Supervisor Tippet said he would like to maintain what we have but would like to see an overall decrease in the county budget. Auditor Rippel shared that with changes that Senate File 2442 made, the growth in the county has forced us to reduce levies again for FY26 General Basic and Rural Basic. The tax reform changes could continue for years to come, so we have to take it a year at a time depending on what legislation does.

**Tippet moved/Volz seconded:** To adjourn at 11:46 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

January 27, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyia.gov](http://www.bentoncountyia.gov)*

**Tippet moved/Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the minutes of January 21, 2025. Seeman, Tippet and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

**Volz moved/Tippett seconded:** To table action on approving the Flood insurance renewals with Holmes Murphy and Associates. Tippett, Seeman and Volz voting aye. Motion carried.

Ben Turnis, IT Director provided a quick update on the Sheriff Office's. Turnis explained the dire need for a new server, and the cost he was quoted was \$67,000. He ordered that Friday so that it could speed up the process to get here and installed. How this all was budgeted was discussed and going forward in FY 26, all IT software and hardware will all be out of one area.

**Tippett moved/Volz seconded:** To approve Resolution #25-5, Abatement of Taxes. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-5

WHEREAS, The County of Benton had held and assigned a tax sale certificate to the City of Belle Plaine on a parcel; and

WHEREAS, Iowa Code 445.16 provides that the board of supervisors can compromise by written agreement or abate by resolution, the tax, interest, fees or costs;

IT IS THEREFORE RESOLVED that the 2014 thru 2023 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.16: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
030-41150	\$4221.00

Dated 27th day of January, 2025

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

Kristine Bullock, Kirkwood Workplace Learning Center presented an overview of the services they provide in Benton County. They have been recognized in the Top 10 for work bases learning ECO system. They have had 39% increase in job shadows also. The FY26 asking is the same as last year \$2,575.50 based on the 10cents per capita based on the 2020 census data.

**Volz moved/Tippett seconded:** To table action on the purchase agreement. The engineer didn't receive the documentation in time for today's meeting. All members voting aye. Motion carried.

Committee reports:

Supervisor Volz attended a Heartland Risk Insurance Meeting last week. Said it was very interesting and that we would be getting the property renewals in February.

Supervisor Tippett attended the mental health region meeting. They went over the phasing out program and how this will affect our districts come July 1<sup>st</sup>. This led to budget discussions how we are still left with unknown answers regarding how to proceed with FY 26 Budget.

Supervisor Seeman reported that the contractors work at Conservation's Atkins roundhouse has started.

Julia Biery requested a closed session.

**Tippett moved/Volz seconded:** To enter into closed session at 9:49 a.m. pursuant to Iowa Code 21.5(1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To Exit closed session at 10:24 a.m. Tippett, Seeman and Volz voting aye thereon. Motion carried.

No action taken after the closed session.

The Board agreed on having another meeting this week strictly for a budget work session set for Friday, January 31 at 11:00 a.m.

**Tippett moved/Volz seconded:** To adjourn at 10:51 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

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Hayley Rippel, Benton County Auditor

**February 4, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)

**Volz moved/Tippett seconded:** To approve agenda minus the claims, those were put on in error. All members voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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Grace Schmidt representing Benton County Wellness Committee shared what was discussed at a recent Wellness Committee meeting. Currently only employees on the County's insurance are eligible for Wellness incentives, including a wellness day. The committee would like for those employees not on county's insurance who get a yearly physical and provide receipt of such, that they could also earn a wellness day off.

**Tippett moved/Volz seconded:** To allow employees that are not covered by the county's insurance to provide proof of a physical and obtain a wellness day off. Tippett, Seeman and Volz voting aye. Motion carried.

Various departments throughout the meeting today presented their Budgets and had open discussions in regards. presented the Land Use and Environmental Health's FY 26 Request.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Paige and Brandon Dullia in part of the NE ¼ of the NW ¼ Section 32-83-9. Dullia's were present along with the land owner Barb Sonka. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Even stated the applicants would like to purchase 5 acres to allow for a single-family dwelling. This site is currently in production with a low CSR of 62. Dullia's intend to utilize one of the existing field accesses off of HWY 30. The DOT has completed an initial evaluation and reported that one of the two existing field accesses can be utilized as a residential access. The applicants will need to apply for an entrance permit. A private sewage disposal system and private water well will need to be installed. There are single family dwellings along with a shop and outdoor storage area located north of the site, to the west and south there is row crops. Four notices were sent out to adjacent property owners and legal notices were published. No comments were heard regarding this request prior to today's hearing. This proposal should not have any negative impacts on surrounding farm operations. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Paige and Brandon Dullia, a part of the NE ¼ of the NW ¼ of Section 32-83-9. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve both sets of minutes from January 27, 2025 and January 31, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Class C Retail Alcohol License for Tara Hills Country Club. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To give Belle Plaine Ambulance prior approval for the Local Option Sales and Service (LOSST) 10% gift match from the county. Tippett, Seeman and Volz voting aye thereon. Motion carried.

Once they purchase the ambulance and provide invoices, this will come back to the Board as a Resolution.

**Tippett moved/Volz seconded:** To appoint Matt Garbers to the Van Horne Benefitted Fire District. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint Larry Hlas as Union Township Clerk. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To appoint Don Tiedemann as Union Township trustee. Tippett, Seeman and Volz voting aye thereon. Motion carried.

**Tippett moved/Volz seconded:** To appoint Tim Kapucian and Todd Hennings as Kane Township trustees. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To appoint Roni Frye as Monroe Township trustee. Tippett, Seeman and Volz voting aye. Motion carried.

The time of 9:30 a.m. having arrived, and this being the time and date set for a public hearing for a budget amendment on current FY 25 Budget. Auditor Rippel explained the different service areas and what those amounts consisted of. The need for more spending authority for outside legal fees for the attorney, Sheriff departments needs for salary's, IT software/hardware and vehicles, some grants for Public Health and Conservation, juvenile detention, and transfers along with changing spending authority between the Auditor department and elections. There were no comments in regards, the public hearing was closed.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-6, FY 25 Budget Amendment #2. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-6

**BE IT REMEMBERED** on this, the 4th day of February, 2025, the Board of Supervisors of Benton County, Iowa, met in session for the purpose of hearing on an amendment to the current operating budget adopted on April 23, 2024. There was a quorum present as required by law. Thereupon, the Board found that the notice of time and place of the hearing had been published. Thereafter, and on said date the amendment was taken up and considered. Thereafter, the Board took up the amendment to the budget for final consideration and determined that said budget be amended as follows:

<u>Expenditures</u>	<u>Amendment</u>
Public Safety	\$ 317,000
Physical Health & Social Services	\$ 126,682
Mental Health	\$ 0
County Environment & Education	\$ 23,750
Roads & Transportation	\$ 0
Government Services to Residents	\$ 12,000
Administration	\$ 100,000
Non-Program	\$ -600,000
Debt Service	\$ 0
Capital Projects	\$ 0
Operating Transfers Out	\$ 265,000
 <u>REVENUES</u>	 <u>Amount</u>
Intergovernmental	\$ 387,143
Licenses & Permits	\$ 0
Charges for Services	\$ 0
Use of Money & Property	\$ 0
Miscellaneous	\$ 115,155
General Long-Term Debt Proceeds	\$ 0
Operating Transfers – In	\$ 0
Proceeds of Fixed Assets	\$ 0
Operating Transfers In	\$265,000

Dated this 4th day of February, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

Sheriff Upah and Deputy Josh Karsten were present for the public hearing on the budget amendment. They wanted to follow up and be sure it was good to move forward with some of their previous requests. Upah also clarified the original amount thrown out at an earlier meeting, and that has been reduced. They still have some future amendment needs and wanted the Board's guidance on how to proceed. The board agreed with getting the current new vehicles equipped was needed along with ordering the camera system. The Sheriff's department will be back next week to open vehicle bids obtained, along with presenting their FY 26 budget so they can discuss this further then.

Mindy Druschel presented the FY 26 DHS Budget. It was pretty consistent with prior years.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Volz moved/Tippett seconded:** To approve Resolution #25-7, Wage and classification change in Secondary Roads. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-7

WHEREAS: Benton County has an employee that has been employed by Benton County for six months, and

WHEREAS: Upon the completion of the probationary period the base wage is to be increased from the starting wage

THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the hourly base wage of Jakob Long be set at \$27.53 effective February 7, 2025. This position carries a Labor Grade IVB classification.

Dated this 4th day of February, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippett seconded:** To approve Utility permit for ITC Midwest across southern Benton County. Tippett, Seeman and Volz voting aye thereon. Motion carried.

Engineer presented a quote sheet for 2025 Motor graders as follows:

Martin Equipment-John Deere 770G-\$395,500

Altorfer Caterpillar 150-15A -\$399,891

Martin Equipment John Deere-772G \$429,500

Altorfer Caterpillar 150AWD -\$441,795

**Tippett moved/Volz seconded:** To accept the Engineer's recommendation and approve the quote for Altorfer Caterpillar 150-15A with the add-ons in the amount of \$399,891. Tippett, Seeman and Volz voting aye Motion carried.

Melinda Schoettmer, County Treasurer presented her Budget. Schoettmer did reduce her temporary and part-time wages amount from \$30,000 to \$10,000.

Lexa Speidel, County Recorder presented her Budget Request. Speidel also went over areas where the revenue could increase in the next fiscal year for the recording fees, depending on what legislation does.

Mark Erickson presented the Transportation Departments Budget. Erickson also provided an overview of services they provide.

Transportation's overall budget asking has decreased from FY 25.

Shelby Williams and Cecilia Dirks presented the Conservation Budget and were answering questions and explaining the differences compared to last FY.

Eric Schares presented the Weed department's budget. They were going to look into a possible grant we were approved for and make sure that gets submitted for reimbursement if it is not too late.

**Tippett moved/Volz seconded:** To recess for lunch at 11:48 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

The Board went back into open session at 12:30 p.m.

Courtney Long wasn't able to be there for the Veterans Affairs Budget and General Assistance. The Board did go ahead and discuss it.

Hayley Rippel presented her Auditor and Election Budgets. Rippel explained the need for spending authority within the Election side of things. They are required to do some training and continue ed and along with being prepared if a city/school/county need to have a special for example, there has to be spending authority there. It doesn't get spent unless it needs to be, and some of that is reimbursable by the other entities.

The County Attorney presented his budget, along with updating the Board on the Collections department. They increased the amount in judgements, damages, settlements and fines in the County Attorney Forfeiture Fund from \$500 to \$5000.

Bruce Volz reported on the recent Wellness Committee he attended. Tracy Seeman had the Eastern Iowa Housing Trust Fund and ECICOG meeting and he also visited with Next Era Energy last week. Ron Tippett reported that he along with Auditor Rippel and Mona Onken are having a zoom call with Deb Guard, Mental Health Region's fiscal agent to help us discuss the need for a FY 25 amendment and what FY 26 asking should look like with the upcoming transitions.

The Board verified the outside entities who asked for allocations included in the FY 26 Budgets as follows;

HACAP-total of \$78,776, they will be here next week to recap the services they provide.

Eastern Iowa Housing Trust Fund-\$5,986

Benton County Volunteers-United Way-\$20,000

Riverview Center -\$1,000

Middle Cedar Watershed-\$5,000

Kirkwood Workplace Learning Connection-\$2,575.50

Belle Plaine Community Center-\$5,000

**Tippett moved/Volz seconded:** To adjourn at 1:40 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

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Hayley Rippel, Benton County Auditor

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

February 11, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the minutes of February 4, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve January 30, 2025 Payroll checks numbered 143668 through 143679, ACH Deposits 59945 through 60096, vendor checks 252637 through 252642, and claims numbered 252643 through 252831. February 13, 2025 payroll checks numbered 143680 through 143692, ACH Deposits 60097 through 60246 and vendor checks 252832 through 252838. Seeman, Tippet and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the claim to R C Tech in the amount of \$6005.54 using ARPA Funds. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To appoint John Becker as Homer Township trustee. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the flood insurance renewals with Holmes Murphy leaving the amounts the same. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve farm exemption application for Brian Miller in a part of Parcel B in the SE ¼ of Section 10-85-9. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve hiring of Tess Ware, part-time cleaning at the Service Center at \$20.08 an hour effective February 12, 2025 for a total of 5 hours a week. Tippet, Seeman and Volz voting aye. Motion carried.

Maintenance presented their FY 26 Budget. Nothing too major changed, other than the Auditor did have to increase a line item in there for the hazard mitigation plan update that needs to be done every five years.

Supervisor Seeman reported on the recent Conservation Board meeting. Shelby Williams will be on KGAN for the Atkins Roundhouse project. Supervisor Seeman and Supervisor Tippet reported on the radio tower project and recent tour they took.

Grace Schmidt presented the FY 26 Public Health Budget request including some of the pass through grants obtained in the department. Schmidt also reminded the Board of her open house currently going on today and hoped they would stop by.

Kate Robertson, Benton Development Group Director along with board member president, Lyle Morrow presented the budget request. Robertson explained how they work with all communities on any project and they helped to secure \$2 million for projects. The county puts \$100,000 towards their budget and REC gives \$6,000. Robertson explained that 75-80% was towards wages and travel costs and the other goes toward marketing in the communities and other day to day operational costs. Supervisor Volz asked if any cities contributed funds and he was told they do not. Supervisor Seeman asked about any projects currently and learned of two possible ones.

Jane Drapeaux, Hawkeye Area Community Action Program (HACAP) gave an overview of their services along with their FY 26 Budget Request. Drapeaux explained the three different areas that are funded. Fourth Street Dining and Senior Center in Vinton, Belle Plaine Senior Dining, and also a housing program in Belle Plaine. Top needs are housing and food assistance, along with some energy assistance. They also help provide food to local food pantries and helps with program at Head Start. Their asking is the same as last year-\$78,700.

**Tippet moved/Volz seconded:** To approve and authorize chairman's signature on purchase agreement(s) with Russell and Kimberly Marcus in the amount of \$2,900 and Kent and Jolene Groff in the amount of \$1,440.00 for bridge project on 32<sup>nd</sup> Ave. Dr. Tippet, Seeman and Volz voting aye Motion carried.

**Volz moved/Tippet seconded:** To approve Iowa DOT Agreement #2025-C-015 for HWY 30 and W28 intersection lighting. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve Resolution #25-8, Temporary Construction Closure. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-8

BE IT RESOLVED by the Benton County Board of Supervisor's that the following described Secondary Road be closed for CONSTRUCTION effective from February 19, 2025, through the completion of the project.

From the intersection near the SW corner of the NE ¼ of the SW ¼ of Section 11-T85N-R10W thence north approximately 1.75 miles to the intersection near the N ¼ corner of Section 2-T85N-R10W along 26<sup>th</sup> Avenue Drive in Taylor Township.

Signed this 11th day of February, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ronald Tippet

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

The Engineer explained his FY26 Budget and how all the DOT codes work. The Union contract has in for 4% wage increases and he asked for the same for the others with the exception of Deb Cummings he is asking for \$5,000 comparing her position to other office management positions.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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Ben Turnis presented the IT and GIS Budget for FY 26. With taken on the Sheriff Department's IT areas, it did increase overall for software contracts and hardware upgrades. Turnis has been working to make the IT/Software contracts and maintenance fees all streamlined into one budget.

The sheriff reported on the one quotes obtained for new vehicle(s) were as follows:

Thys Motor Company-\$44,564 each for 2025 Durango Pursuit Vehicle AWD Package 22Z

**Tippett moved/Volz seconded:** To approve quote from Thys Motor Company for (3) 2025 Dodge Durango AWD for a total of \$133,692. Seeman, Tippett and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge resignation of Justin Coshow, Sheriff Deputy effective February 7, 2025. Seeman, Tippett and Volz voting aye. Motion carried.

The Sheriff presented their 26 Budget Request. Sheriff Upah explained the changes and how he wants to get the vehicles back into a purchase rotation. The IT needs have been re-assessed between the County IT department and Sheriff. The talk about the new hires, and other department needs were also had and they have the 31 candidates for the new hires narrowed down to 10.

Reminder that the Board has another meeting tomorrow at 9:00 a.m. also for a few more department budgets.

**Tippett moved/Volz seconded:** To adjourn at 12:58 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**February 12, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

This morning's meeting consisted of more budget work.

Mona Onken presented the FY26 Mental Health and Access Hub budget, which is very minimal and uncertain. Onken also explained the need for a FY 25 Amendment due to the sunset date of the region's mental health on June 30, 2025. There has to be enough spending authority and funding to cover those expenses that trickle into FY 26. With so many current unknowns, the board tossed out the possibility of those existing contracts that can be honored for 6 months to one year after June 30. The Board agreed to put the spending authority in for a full time position into the Access Hub's Budget and wait and see what the ASO decides. If they don't come through with continued funding, then the Board has the choice of not pursuing it or further fund it through the county's general fund. Onken reported that Mae Hingtgen, Director of the MHDS of the East Central Region would be at a future board meeting to discuss more at length as they learn further about the transition plan.

Julia Biery presented the FY 26 Human Resources budget request. Biery explained the market analysis for a range of salaries. Biery left most of the budget the same as last FY. The discussion of full-time vs the part-time status, amount of work and when a transition to full could take place was had. The software expenses were also discussed and Biery would follow up with questions the board had along with researching some options.

**Tippett moved/Volz seconded:** To adjourn at 10:04 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**February 18, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the minutes of February 11, 2025 with some corrections and also minutes of February 12, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve out of state training for Mona Onken to attend the National Council for Mental Health Conference in Philadelphia on May 4-7, 2025. This will be reimbursed expenses from the Region. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the City of Shellsburg law enforcement contract for a yearly sum of \$33,800 to be paid quarterly, not to exceed 20 hours a week. Seeman, Tippett and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve out of state training for Mark Erickson, Transportation Director to attend the Iowa Public Transportation Conference in Washington, DC March 20-22, 2025. This will be reimbursed from grant money. Tippett, Seeman and Volz voting aye. Motion carried.



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To authorize chairman to sign the certificates of appointments for deputies that were sworn in January 3<sup>rd</sup> in the Sheriff and Auditor's office. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To set the public hearing date for the FY 26 Maximum Levy Asking on Wednesday, March 26<sup>th</sup> at 9:00 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

Derek Marsh, Assistant County Attorney shared the letter he drafted after last week's discussion in regards to Central Iowa Juvenile Detention Center. This letter addresses some concerns involving invoices from the facility. The Board agreed this letter sounded good and to go ahead and sent it.

There was no committee reports.

**Tippett moved/Volz seconded:** To adjourn at 9:32 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**February 20, 2025**

The Benton County Board of Supervisors met for a special meeting to participate in a zoom call with Heartland Insurance regarding the property insurance renewals with Supervisors Seeman and Tippett present. Volz was absent. Chairman Seeman called the meeting to order at 1:00 p.m. at the Benton County Service Center.

The purpose of the meeting was to jointly participate in a zoom meeting that Heartland Insurance Risk Pool put on for all members. Holmes Murphy shared how they calculate replacement costs for our property coverage and allowed for questions and answers.

**Tippett moved/Seeman seconded:** To adjourn at 2:30 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Nancy Jorgensen, Deputy Benton County Auditor

**February 25, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve the minutes of February 18, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the Special Class C Retail alcohol License for Bloomsbury Farms effective April 30, 2025 through April 29, 2026. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve payroll checks numbered 143693 through 143712, ACH Deposits 60247 through 60397, claims numbered 252839 through 252958 and vendor checks 252959 through 252965. Seeman, Tippett and Volz voting aye. Motion carried.

Seeman, Tippett and Volz voting aye. Motion carried.

**Volz moved/Seeman seconded:** To approve paying the claim to Hawkeye Communication in the amount of \$30,590.58 using the ARPA fund. Tippett, Seeman and Volz voting aye. Motion carried.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-9, Hiring Five(5) Deputy Sheriff's. Tippett, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-9  
Hiring of Benton County Deputy Sheriff(s)

WHEREAS: Benton County Sheriff's Office has opening(s) to fill for Deputy Sheriff(s) and;

WHEREAS: Applications were accepted for this position and the Civil Service Commission has narrowed the selection of candidates;

WHEREAS: These applications have been reviewed and evaluated;

WHEREAS: The Sheriff has recommended the following to be hired;

THEREFORE BE IT RESOLVED BY The Benton County Board of Supervisors that the following be hired to fill the positions for Deputy Sheriff at different rates according to their years of mark :

Tiffany DeBoer at a starting hourly rate of \$35.18 and after July 1, 2025 that rate will increase to \$36.59 with an effective start date of February 28, 2025.

Jordan Hoepfner at a starting hourly rate of \$34.24 and after July 1, 2025 that rate will increase to \$35.61 with an effective start date of March 10, 2025.

Joshua Jones at a starting hourly rate of \$34.24 and after July 1, 2025 that rate will increase to \$35.61 with an effective start date of March 17, 2025.

Logan Garwood at a starting hourly rate of \$32.42 and after July 1, 2025 that rate will increase to \$33.71 with an effective start date of March 19, 2025.

Augustus Joyce at a starting hourly rate of \$30.42 and after July 1, 2025 that rate will increase to \$31.64 with an effective start date of March 24, 2025.

Signed this 25th day of February, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Tippett moved/Seeman seconded:** To approve Resolution #25-10, Classification change for Sheriff Employee. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION # 25-10

WHEREAS, the Benton County Sheriff has a new position for Jail Administrator opening;

WHEREAS, Russell Denison has been employed by Benton County full-time since February 1, 2003 and;

WHEREAS, Denison has been acting as the jail supervisor doing great work; and

WHEREAS, the Sheriff recommended that Denison have his employment status changed from Jail Supervisor to Jail Administrator with Captain ranking;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Russell Denison be promoted from Jail Supervisor to Jail Administrator in the sheriff's office effective February 24, 2025 with an annual salary of \$74,960.60 and after July 1, 2025 it will increase to \$77,159.67.

Signed this 24th day of February 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

Sheriff Upah reported that notice has been given to those cities that contract for law enforcement, that the rate increased. So far, he felt everyone has been receptive of it. Upah also reported the front steps that are broken in front of the law enforcement center and will need to be looked at and fixed for safety concerns.

Auditor Rippel reported that there has been numerous counties recently adjusting their budgets to pay one or more of their sheriff deputies salary out of the Rural Services fund instead of General Basic. The Board agreed to have the Auditor adjust things using the amounts of 2 deputies salary and provide them reports before they make a final decision on this. Rippel would get them some revised reports in regards.

Courtney Long, Veterans Affairs Director discussed care of graves and how Benton County pays \$5 per grave each year. Long also provided a list of veterans buried in Benton County along with invoices paid. Code section 35B.17 has been repealed, so nothing in the law that would require to continue said payments. The Board agreed to leave it the same. Long also answered some questions in regards to the Veterans Affairs and General Assistance Budget. The board suggested increasing the care of graves from the \$1500 asking to \$3000 as it was in the past years. Supervisor Seeman also suggested creating a possible form to keep log of the care provided to the graves.

Engineer Myron Parizek came to discuss some details for the 32<sup>nd</sup> Ave. Sealcoat project. He is planning to put this expense in his FY26 Budget. The last sealcoat project the county did had a 3% interest rate. With 41 participants, this would be one of the largest for this type of project the county has done. Typically the overall cost is split 50/50 between the county and property owners. They also discussed how many years to spread this out, Iowa Code says it can be spread for 10 years, but previous projects have been only five.

**Volz moved/Tippett seconded:** To set the interest rate at 3% for a 7 year period for the seal coating project on 32<sup>nd</sup> Ave. Seeman, Tippett and Volz voting aye. Motion carried.

Allison Hicks and Phil Borleski from Historical Preservation Commission presented the board with their CLG Annual Report and explained some of the activities and upcoming events the Board has planned. Along with reporting that they were approved \$1,206 from a certified local government grant that will be used to host a one-day class on the restorations of historic windows.

**Tippett moved/Seeman seconded:** To approve and authorize signature on the Historic Preservations 2024 CLG Annual Report. Tippett, Seeman and Volz voting aye. Motion carried.

Bob Cue, rural resident provided handouts on wind turbines and information on the SF376 in regards. He pointed out that Iowa Code 352.1 states: "It is the intent of the general assembly to provide local citizens and local governments the means by which agricultural land may be protected from nonagricultural development pressures." This proposed bill would strip away all the local control and he was present to encourage everyone to reach out to legislators and advocate in opposition to this.

**Volz moved/Tippett seconded:** To enter closed session pursuant to Iowa Code Section 21.5(1)(k) To discuss information contained in records in the custody of a governmental body that are confidential records pursuant to Section 22.7, subsection 50. Tippett, Seeman and Volz voting aye. Motion carried at 10:43 a.m.

**Volz moved/Tippett seconded:** To exit closed session at 12:12 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge receipt of the ICIT Tech Team's preliminary report that was shared during closed session and thanked their time and work involved. Tippett, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To adjourn at 12:13 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**March 4, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes of February 25, 2025 with a few edits. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-11, The Canvass of Special City of Urbana Election. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-11

**WHEREAS**, the SPECIAL CITY OF URBANA ELECTION was held as prescribed by law on February 25, 2025, and:

WHEREAS, the Board of Supervisors and *ex officio* Board of Canvassers have canvassed the vote of said election in accordance with §43.49 and §50.24 of the *Code of Iowa*, now therefore;

BE IT RESOLVED that we, the undersigned members of the Board of Supervisors and *ex officio* Board of Canvassers of Benton County, Iowa, do hereby certify the following TURNOUT REPORT and RESULTS in the SPECIAL CITY OF URBANA ELECTION, held on February 25, 2025, and that no obvious clerical errors were identified during the canvass.

176 people voted at the polls on election day.

2 absentee ballots were accepted for counting.

A total of 178 people voted.

Urbana Council:

Randy Johnson-93 votes (ELECTED)  
Shane Light-85 votes  
Total -178 votes

Urbana Council:

Scott Huber-117 votes (ELECTED)  
Write Ins-Shane Light-38 votes  
Scattering write ins-8 votes  
Total-163 votes

APPROVED this 4th day of March, 2025

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Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To acknowledge a successful Post-Election Audit of Special City of Urbana Election. Seeman, Tippett and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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Seeman, Tippet and Volz voting aye. Motion carried.

**Volz moved/Seeman seconded:** To set a public hearing date for FY 25 Budget Amendment #3 for Tuesday, April 1 at 9:15 a.m.

Tippet, Seeman and Volz voting aye. Motion carried.

Committee Reports:

Supervisor Volz had his first Iowa Workforce Development Zoom meeting although encountered with technical difficulties, he didn't have much to report on.

Supervisor Tippet had a HACAP meeting along with the MH Regional Board meeting. He reported that they were chosen to be under the new management. Tippet also understood that the HUB will not continue to get funding.

Supervisor Seeman had a Safety Meeting, and reported that the County's MOD factor has went down relating to workman's compensation. He also had the Eastern Iowa Housing Trust Fund along with ECICOGs meeting. The Housing Trust Fund has received applications for Grants and those can also be for private businesses. They have yet to go through and do any decisions.

Bob Cue re-visited about SF 367 and asked if the Board wanted to make any statements in regards, and that this was being addressed today at noon. Supervisor Seeman said he has voiced his opposition to numerous legislators including Tom Gerhold. Cue also inquired about the signage out by Winegar Park and Tobin's Cabin. Cue has seen multiple vehicles get lost in the area.

Supervisor Tippet also brought up that there had been lights added to the Blairstown/Van Horne corner. Tippet also wanted to point out the county home blacktop out by Marvin Lindsey Ball diamond and how the road drops off to the culvert. There needs to be protective action taken. Discussions led to who is responsible for this, the City of Vinton or the County. Tippet would talk to Engineer Myron Parizek on the matter.

**Tippet moved/Volz seconded:** To adjourn at 10:16 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

March 4, 2025

A joint meeting between the Board of Supervisors and the EMS Advisory Council met on March 4, 2025 at 6:00 p.m. at the EOC at the Sheriff's Office. Supervisor Seeman, Tippet and Volz were all three in attendance. Chairman Seeman called the meeting to order. The main topic for discussion was how the funds are disbursed equally among all the First Responders and Transport Services. There are also outside agencies who often respond to calls in Benton County if they are closer, or the county's transport services are out on other calls. It was debated back and forth how to make it fair with those entities as well as our county services who respond to calls outside of the county. The overall goal is to provide the best services possible and utilize the closest available ambulances to respond. The consensus of the group for being the most important need is to have more first responders in our county, and ways to recruit and provide the necessary training. There was also talk about the purchasing of "fly cars" that can be of great help responding to calls also. FY 26 Budget was discussed along with how claims are to be paid through the Auditor's office after the Board of Supervisors approve them.

**Volz moved/Tippet seconded:** To adjourn at 7:31 p.m. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

March 10, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 10:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

The Board of Supervisors had a FY 26 Budget Work Session. The Maximum Levy Notice has been sent to the newspapers and the statements should be going out no later than March 15<sup>th</sup> to all households.

**Tippet moved/Volz seconded:** To adjourn at 2:00 p.m. Tippet, Seeman and Volz voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

March 11, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 8:45 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Volz moved/Tippet seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the minutes of March 5, 2025 and the Joint Meeting with the EMS Advisory Council's minutes. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the memorandum of understanding between Benton County and Foundation 2 Crisis Services utilizing the Opioids Funds in the amount of \$12,250. The money will be used for Homeless and Recovery Support Kits and Transportation Assistance for Care Coordination. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Seeman seconded:** To approve the MOU between Benton County's Sheriff's Department and Chauffer's, Teamsters & Helpers Local Union No. 238 to change Article 16 in reference to employee's paid share of the dental and vision coverage. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz Seconded:** To approve Resolution #25-12, Changing Sheriff's Deputy(s) status. Voting aye were Tippet, Seeman and Volz. Motion carried.

### RESOLUTION #25-12

Promotions to the rank of Sergeant in the Sheriff's Office

WHEREAS, applications have been accepted, and the interviews and testing have been completed by the Civil Service Commission for said positions; and

WHEREAS, the Sheriff recommends that Deputy Scott Bahmann, who has been employed with Benton County as a full-time Sheriff's Deputy since September of 2020, and Deputy Tyler Brandt, who has been employed with Benton County as a full-time Sheriff's Deputy since September, 2018, are the most qualified for these positions;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Scott Bahmann and Tyler Brandt be approved for this promotion to the rank of Sergeant at the Benton County Sheriff's Office, effective March 11, 2025.

Dated this 11<sup>th</sup> day of March, 2025.

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Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Mona Onken, explained the MHDS of East Central Region Retention Pay. If an employee stays through February, they get \$700 in March. If they stay through March, \$1,000 to be paid in April. Stay through April, paid \$1,250 in May. Stay through May and receive \$1,500 paid in June. If stay working through June, they will be paid \$2,000 in July.

**Tippet moved/Volz seconded:** To approve the retention pay schedule from the MHDS of the East Central Region for Mona Onken, Sarah Wagner and Missy Carter on the 2<sup>nd</sup> pay period of the months. Tippet, Seeman and Volz voting aye. Motion carried.

Rumble strip discussion was had between the County Engineer and the Board of Supervisors at the Van Horne and HWY 30 intersection. Volz wanted to be brought up to speed to help answer question's he has received. What was talked about late last year was if the county wanted to take those rumble strips out, or do something to minimize the noise. The county learned of safety measures recommended for that intersection which included a flashing beacon on the stop sign which is a county purchase and installation. Parizek explained that the lighting has been done on the south side and needs done on the north. The Board of Supervisors had suggested getting all other safety recommendations done before removing the rumble strips. So that is where things are left currently.

**Volz moved/Tippet seconded:** To approve and sign purchase agreement(s) with Van Land, Inc. in the amount of \$1,500.00 and Donald Heckroth Revocable Family Trust in the amount of \$1,230.00 for permanent and temporary easements for bridge project on 54<sup>th</sup> Street in Cedar Township. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve payroll checks numbered 143713 through 143738, ACH Deposits 60398 through 60550, handwrite number 252966, claims numbered 252967 through 253126 and vendor checks 253127 through 253132. Seeman, Tippet and Volz voting aye. Motion carried.

Committee Reports:

Tracy Seeman attended the Conservation Board Meeting last night and the Board all had an EMS Advisory Council meeting last week.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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Bob Cue reported to the Board that SF376, did not pass through the sub-committee last week in legislation. It is still being considered and he encouraged the Board or get a group for showing support for the ag and rural representation not only in the county but the State.

Doug Cook asked if the county was communicating with the health department regarding the measles outbreak.

Maintenance Director Rick Wood brought in a quote he obtained for the cement work around the courthouse that needs leveled up and fixed. The Board will be going to take a look at things. It will be put on next week's agenda.

**Tippett moved/Volz seconded:** To adjourn at 9:32 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**March 11, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 1:00 p.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To enter Closed Session per Iowa Code 21.5(1)c: To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Tippett, Seeman and Volz voting aye. Motion carried at 1:02 p.m.

**Volz moved/Seeman seconded:** To exit closed session at 1:57 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To take no action upon further research and discussions for pending further investigations. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To adjourn at 1:58 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**March 18, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Courtney Long, Veterans Affairs Director to attend out of state training on April 7-10, 2025 in Washington, DC. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the minutes of March 10, 2025 and both sets from March 11, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge Mona Onken's resignation from the MHDD of the East Central Iowa Region effective May 16, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Rick Wood, Maintenance Director presented a cement quote received for leveling sidewalk on the courthouse grounds.

**Volz moved/Tippett seconded:** To acknowledge Jim Nelson's resignation on the EMS Advisory Council and appoint Zach Schmitz, as the replacement for the Norway's voting member. Tippett, Seeman and Volz voting aye. Motion carried.

Supervisor Tippett said after speaking with the County Attorney, that with the law change for compensation's board, that the supervisors could reduce or make changes to their recommendations without doing it equally. Tippett made a motion stating that he felt the increase in the Attorney's office needed to be done because they were behind and the Assistant Attorney is based on this so was okay with the \$6,000 increase. The Auditor's \$3,000 was justified for the extra duties taken on and the rest of the elected officials would stay the same. Supervisor Volz asked why he was recommending this. Tippett then explained his comparison's by the county's population and rankings compared to other elected officials in the state. Our Supervisors were ahead, Sheriff is ahead a little bit while the County Attorney was about even. The recorder and treasurer were also ahead as was the Auditor.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-13, Elected Official's Salaries for FY 26. Tippett and Volz voting aye, Seeman voted nay. Motion carried.

### RESOLUTION #25-13

#### ELECTED OFFICIALS' SALARIES

WHEREAS, the Benton County Compensation Board met on January 28, 2025, and recommended the following increases in the salaries of all the elected officials pursuant to Iowa Code Sections 331.905 and 331.907; and

WHEREAS, the Benton County Compensation Board recommended the following increases for FY 26;

Auditor-\$3,000  
 Treasurer and Recorder-\$2,800  
 Attorney-\$6,000  
 Sheriff-\$4,000  
 Supervisors-\$0

WHEREAS, The Board of Supervisors approved the following:

<u>Official</u>	<u>Current Salary</u>	<u>Increase</u>	<u>Recommended Salary for FY26</u>
Auditor	\$98,441.46	\$3,000	\$101,441.46
Treasurer	\$93,097.07	\$0	\$93,097.07
Recorder	\$93,097.07	\$0	\$93,097.07
Attorney	\$140,534.51	\$6,000	\$146,534.51
Sheriff	\$136,290.32	\$0	\$136,290.32
Supervisor	\$51,664.61	\$0	\$51,664.61

NOW THEREFORE BE IT RESOLVED that the Benton County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2025, as recommended by the Benton County Compensation Board.

Dated this 18th day of March, 2025.

\_\_\_\_\_  
 Tracy Seeman, Chairman

\_\_\_\_\_  
 Ronald J. Tippett

\_\_\_\_\_  
 Bruce Volz

ATTEST:

\_\_\_\_\_  
 Hayley Rippel, Benton County Auditor

Barb Fetzer, Land Use Office asked the board to remember that she, for the past two years had taken on Marc Greenlee's position and ran the office with Matt Even's help. She has put a flat 4% rate increase into their budget for their raise and felt they had earned it.

**Tippett moved/Volz seconded:** To approve the following increases in the County Attorney's Office:

Alisha Stach-\$5,388.10 (4.26%)  
 Derek Marsh-\$3,621.00 (4.26%)  
 Lori Siela-\$2,819.27 (4.26%)  
 Deb Flemings -\$3,000.80 (4.26%)  
 Joyce Banse-\$1,919.13 (4.26%)  
 Kelsey Robbins- \$4,664.82 (12.31%)  
 Allaina Casali-\$2,969.36 (7.50%)  
 Angie Becker- \$2,084.20 (5.5%)

Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve a 3% increase to all non-elected, non-commissioned, non-contracted employees with noting that the following individuals have a different rate:

Sarah Ries, Sheriff Office Administrator-\$5,000  
 Mark Erickson-Transportation Director-\$2,800  
 Susan Meyer-Transportation Driver-\$1.00 an hour  
 Eric Shares-Weed Commissioner-3.5%  
 Justin Birker-Maintenance Assistant-92.5% of the Maintenance Director's Salary  
 Ben Turnis, IT Director and Chris Wagener, IT Assistant-12%  
 Deb Cummings, Secondary Roads Office Manager-\$5,000  
 Barb Fetzer and Matt Even, Health and Land Use-4%

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Seeman seconded:** To approve the quote for cement work from Concrete Polyfix, Inc. for \$11,330 to repair areas on the courthouse grounds that are safety concerns. Seeman, Volz and Tippet voting aye. Motion carried.

Supervisor Volz reported on attending the ISAC conference held in Des Moines last week. He truly enjoyed it and felt it was overall beneficial and looks forward to the fall one as well.

Marc Laconte and Danny Carroll made comments at the end of the meeting regarding how oaths are taken, along with bonds questions. Benton County Assistant Attorney Derek Marsh was available to respond. Marsh also related the inquiries to a district court matter.

Joy McGowan, Deputy Treasurer asked about the wage increases for some employees while others are getting none. Tippet stressed it is the Supervisors job to try and balance the budget. McGowan pointed out that the Treasurer's office took on out of county's transfers fees and had additional income coming in comparing to the collections office.

**Tippet moved/Volz seconded:** To adjourn at 10:11 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**March 25, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the minutes of March 18, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve payroll checks numbered 143739 through 143752, ACH Deposits 60551 through 60708, claims numbered 253133 through 253269 and vendor checks 253270 through 253276. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve fireworks permit for Iowa Pyrotechnic Association for April 26, 2025 and June 7 and June 8, 2025 pending approval of the local fire chief and if there is a burn ban in place, this would become null and void. Tippet, Seeman and Volz voting aye. Motion carried.

Bruce Volz started the discussion regarding elected officials salaries following last week's meeting. He visited with the Auditor and observed who all this affected, he apologized for not educating himself prior to that and he apologized for that. Volz had Auditor Rippel place it back on today's agenda.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-14, Amending Resolution #25-13, Elected Official's Salaries for FY 26. Before Voting on the motion. Sheriff Upah wanted to show his work and listed out details of the departments work since Jan 1, 2025 and pointing out areas they have already provided savings to the county including increasing the revenue coming in from law contracts with the cities and dispatching services. Also mentioned other things and pointing out , they are trying to do what's best for everybody. Tippett told him that his work was appreciated. Other comments were heard from Treasurer, Melinda Schoettmer along with her deputy Treasurer, Joy Wieditz also spoke up. Treasurer's office also is an office that generates money in addition to taxes from the fees collected from vehicle registrations from citizens outside of the county. Wieditz stressed how the boards actions were not fair last week giving examples and comparing how many years of employment some employees had vs others, along with additional duties and not being compensated, she didn't feel their action was justified. Recorder Lexa Speidel re-iterated the "show your work piece" and pointing out that the amount of an increase to her department would be \$6,720 and a compiled amount from her department along with Treasurer and Sheriff, combined was under the amount of increase granted to the Attorney's office. Speidel was for saving the county money, but if \$0 was going to be given, then that should have been same across the board. After no further discussion the Board voted on the motion as follows: Volz, Seeman and Tippet voting aye. Motion carried.

### RESOLUTION #25-14

#### AMENDING RESOLUTION #25-13

#### ELECTED OFFICIALS' SALARIES

WHEREAS, the Benton County Compensation Board met on January 28, 2025, and recommended the following increases in the salaries of all the elected officials pursuant to Iowa Code Sections 331.905 and 331.907; and

WHEREAS, the Benton County Compensation Board recommended the following increases for FY 26;

Auditor-\$3,000

Treasurer and Recorder-\$2,800

Attorney-\$6,000

Sheriff-\$4,000

Supervisors-\$0

WHEREAS, The Board of Supervisors approved Resolution #25-13 on March 18, 2025 and would like to amend that;

WHEREAS, The Board of Supervisors approve the following:

<u>Official</u>	<u>Current Salary</u>	<u>Increase</u>	<u>Recommended Salary for FY26</u>
Auditor	\$98,441.46	\$3,000	\$101,441.46
Treasurer	\$93,097.07	\$2,800	\$95,897.07
Recorder	\$93,097.07	\$2,800	\$95,897.07
Attorney	\$140,534.51	\$6,000	\$146,534.51
Sheriff	\$136,290.32	\$4,000	\$140,290.32
Supervisor	\$51,664.61	\$0	\$51,664.61

NOW THEREFORE BE IT RESOLVED that the Benton County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2025, as recommended by the Benton County Compensation Board.

Dated this 25th day of March, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Tippett moved/Volz seconded:** To approve 40 hours of vacation carryover for Mark Erickson, Transportation director to be used within 6 months. Tippett, Seeman and Volz voting aye. Motion carried.

Mark Erickson, Transportation Director also wanted to get clarification on the wage increases that were given last week. Erickson explained how he showed his work justifying the amount of increase he had originally asked for and would like to be treated equally. There was no action taken, the Board will address this next week.

Sheriff Upah presented a resolution that is in place that they would like to make some changes in the area for reserve part-time utility deputies and clarifying security officers in the courthouse. The current wages, with years of service versus union or not, was all over the place and this needs to be cleaned up for liability reasons. Supervisor Tippett agreed this needed done.

**Tippett moved/Volz seconded:** To approve Resolution #25-15, Amending Resolution #24-52, Wages and Benefits for Part-time Employees in the Sheriff's Office. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-15

#### Amending Resolution #24-52

#### RESOLUTION WAGES AND BENEFITS FOR PART-TIME EMPLOYEES IN THE BENTON COUNTY SHERIFF'S OFFICE

Part-time Correctional Officers, Part-time Communications Specialists, Part-time Food Service/Custodian, Part-time Office Secretaries, and Part-time and Reserve Deputies.

WHEREAS, the Benton County Board of Supervisors adopted Resolution #24-52 on May 14<sup>th</sup>, 2024;

WHEREAS, the Benton County Sheriff has requested that the Resolution be revised to clarify the language and terms related to starting wages and wage growths for part-time Sheriff's Office employees, ensuring a consistent and equitable pay scale for the future.

WHEREAS, the terms "union contract" or "union agreement" refer to the most current master contract negotiated between the Benton County Sheriff's Office and Chauffeurs, Teamsters & Helpers Local No. 238, an affiliate of the International Brotherhood of Teamsters, Chauffeurs & Helpers of America.

WHEREAS, all part-time Sheriff's Office employees are non-union members and observe the Benton County employee handbook pertaining to part-time employees;

WHEREAS, Reserve Deputies are regarded as part-time county employees and non-union members;

WHEREAS, in accordance with the Benton County employee handbook "Definition of Employee Status", Chapter 3.1, part-time employees are non-temporary employees scheduled to work less than 37 ½ or 40 hours per week dependent upon job classification or hired to work up to 40 hours per week on a seasonal basis;

WHEREAS, the Benton County Board of Supervisors believes that establishing wages and benefits for said employees is necessary to provide for the efficient operations of the department through the hire and retention of qualified employees;

NOW THEREFORE BE IT RESOLVED that the following policies are amended accordingly and adopted for the part-time employees in the Benton County Sheriff's Office:

1. Currently employed part-time employee wages will not be reduced and considered "grandfathered in", effective this date.
2. All part-time and Reserve Deputies, that are recognized as state certified by the Iowa Law Enforcement Academy Council, will now be consolidated and classified as Utility Deputies, establishing a force of Reserve Peace Officers in accordance with Iowa Code 80D.1.
  - a. A Reserve Deputy is a Peace Officer if they are under the direction of a regular Peace Officer, and shall be vested with the same rights, privileges, obligations, and duties as any other Peace Officer. The Patrol Division Captain is the direct supervisor for Utility Deputies.
  - b. The job specifications for Utility Deputies are in accordance with terms outlined in the union contract.
  - c. Full-time Utility Deputies remain in this job classification. Full-time Utility Deputies are union members and follow union contract pay scale rates.
  - d. All Utility Deputies will be state certified Peace Officers recognized by the academy and will maintain training standards as outlined in Iowa Code 80D.3.
  - e. Newly hired Reserve Deputy training, for both certified and non-certified, will be in accordance with the Iowa Law Enforcement Academy rules and Iowa Code section 80D.3 training standards.
    - i. The Benton County Sheriff's Office will cover the cost of a non-certified Reserve Deputy's training course, as required by academy rules. However, the non-certified Reserve Deputy will volunteer their time to complete the course. Additionally, the Reserve Deputy will volunteer their time to complete the required weapons training course as outlined in 80D. Once these training and weapons courses are completed, the Reserve Deputy will begin a field training program at the Benton County Sheriff's Office, which will consist of at least 80 hours of on-the-job training. During this period, the Reserve Deputy will be compensated at their designated classification rate of pay per hour.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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- ii. A newly hired state-certified Reserve Deputy will begin a field training program at the Benton County Sheriff's Office, consisting of at least 80 hours of on-the-job training. During this time, the Reserve Deputy will be paid at their designated classification rate per hour.
  - f. Any job classification pertaining to "county security officer", "security guard", or "security officer" is abolished effective this date.
- 3. Part-time starting wages per hour and future wage growths:
  - a. Part-time wages will initially match the starting wage rate in the current 2024-2025 union contract, aligning with the first-year wages for full-time employees in their respective job classifications, as outlined below:
    - Utility Deputy: \$28.32 per hour
    - Communication Specialist: \$21.92 per hour
    - Correctional Officer: \$21.92 per hour
    - Office Secretary: \$21.58 per hour
    - Food Service/Custodian: \$19.51 per hour
  - b. Part-time employees, being non-union members, gain no benefits defined in the union contract other than what is listed in sections 7 and 8 of this resolution, and are not eligible for years of service step increases outlined in the union contract.
  - c. Step raises for part-time Sheriff's Office employees will increase by an amount corresponding to the county's annual pay rate adjustment, as determined by the Compensation Board and Board of Supervisors, defined in the county handbook.
  - d. After July 1, 2025, part-time starting hourly wages will be aligned with the current wages of part-time employees in their respective job classifications at that present time.
- 4. Moving from part-time to full-time status:
  - a. Any part-time employee advancing to a full-time position, with the same job classification, shall start at the first-year wage for that job classification set by the union agreement.
  - b. Any part-time employee advancing to a full-time position, and the job classification is new or different from their current job classification, shall start at the first-year wage for that job classification set by the union agreement.
  - c. Part-time employment will not be used for seniority, years of service step increases, or calculations of any other type of benefits for employees going from part-time to full-time.
  - d. Any full-time employee moving to part-time status will start at the hourly wages aligned with the current wages of part-time employees in their respective job classifications at that present time.
- 5. Part-time Sheriff's Office employees shall receive compensation at the rate of 1.5 times their regular hourly pay for hours worked on a holiday, or for each hour worked in excess of 40 hours per week.
  - a. For the purposes of this section, holidays are defined as outlined in the most recent Benton County employee handbook. However, for Sheriff's Office employees, holidays will only be observed on the designated calendar holiday.
- 6. Part-time employees are not entitled to longevity pay.
- 7. Part-time employees shall receive a \$0.50 per hour shift differential for night shifts worked after successful completion of training. A night shift, for purposes of this section, is as defined in the most current union contract.
- 8. Part-time employees shall receive a \$0.75 per hour shift differential for weekend shifts worked after successful completion of training. A weekend shift, for purposes of this section, is defined in the most current union contract.
- 9. Newly hired part-time employees are subject to a probationary period of 180 days, aligning with probationary periods outlined in the union contract.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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BE IT FURTHER RESOLVED that any prior agreement relative to wages and benefits of part-time employees in the Benton County Sheriff's Office is repealed upon adoption of this resolution.

Dated this 25th day of March, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

The Board discussed the quotes received for updating the Benton County, Iowa Multi-Jurisdictional Hazard Mitigation Plan. Dean Vrba, Emergency Management Director shared some input on what he found doing some background checking on a few. Although the one was cheaper than others, he didn't hear positive things. He was leaning towards Two Rivers, even though they are based out of Texas, they have done many in Iowa. The Board wanted to have more time to read through all the proposals and act on at a later date.

**Volz moved/Tippet seconded:** To table action on awarding the quote for the update for Benton County, Iowa Multi-jurisdictional Hazard Mitigation Plan until April 8, 2025 at 9:45 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

Supervisor Tippet had to excuse himself from the meeting to attend a funeral.

Eric Shares, Weed Commissioner explained the requirements to update the IRVM plan in order to qualify for Iowa's Living Roadways Fundings, this needs to be done every five years.

**Seeman moved/Volz seconded:** To approve the 2025 Integrated Roadside Vegetation Management (IRVM) Plan. Volz and Seeman voting aye. Motion carried.

Mona Onken and Sarah Wagner prepared a plan for contingency for when Onken leaves the position and Wagner will take on some of her duties regarding the MHDD of the East Central Iowa's Regional work. This can also be tweaked as we go and learn more how to proceed in the future. The Board and Auditor thanked them for doing so.

Supervisor Seeman reported on his recent meetings including the Landfill Commission. They have approved bids for their new lagoon along with trading in their Compactor. Seeman also reported on the water line that needs done between the Transportation building and Service Center. They may be obtaining quotes for this. Mid -American Energy will start hauling their gas lines south of Vinton around April first, but the work won't start until July.

Bob Cue visited with the Board about the carbon pipeline that is also up for discussion in legislation and wanted to be sure they were keeping up with that and voicing opinions.

**Tippet moved/Volz seconded:** To adjourn at 10:37 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**March 26, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippet moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

Chairman Seeman opened up the public hearing for the FY 26 Proposed Tax Levy. Seeman asked Auditor Rippel to start out by helping explain the recent notice that went out to taxpayers. Rippel explained the differences between assessed and taxable valuation, and how the state applied rollbacks effect different classifications of values. The amount of valuation growth in the county affects the general basic and rural basic levies. The legislature has forced the county to reduce both of these levies due to the growth in the county wide valuations, which was over the 2% allowed amount. The County is always working in three calendar years at once. Current tax collection is based on the 2023 Values. FY 26 Budget is based off of the 2024 valuations. The Assessor is now also sending out the 2025 Assessments which will be utilized for the FY 27 Budget. These are assessment increases, not tax dollar increases. We realize this is all confusing, and this is one of those unfunded mandates passed down to the county level to do this mailing so close to the Assessment notices and it can be confusing. The total levy the county collects tax dollars for is not only the county's dollars, but various other levying entities. The dollars are disbursed to the cities, schools, fire districts, townships, Ag Extension, E911, EMA and Assessor. All of these entities make up the consolidated tax levy's that are applied to individual tax statements based on their taxing districts.

A room full of concerned taxpayers attended the meeting to express concerns over the impact of the proposed tax levy's. Some key points raised included:

The increased financial burdens put on residents. Requests for justification of budget increases, which led to salary discussion.

Suggestions for cost-cutting measures instead of raising taxes along with questions raised about how the funds would be allocated and whether efficiencies could be found.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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The Board members addressed some of these concerns by explaining funding priorities and statutory obligations and any potential adjustments that could be made. The citizens also asked that the Board share more information as to where the budgeted dollars are going along with explaining where they would be making cuts and improvements to be cost saving to taxpayers. Auditor Rippel explained how the required publication sums everything into Service Areas for expenditures and Revenues. The full 15 page budget will get posted on the website once we are ready to propose it and set the public hearing date. This will break it down more by those service areas with more detailed explanation and by fund. In conclusion to the public hearing, the consensus is for the future to hold these tax/budget hearings in the evening when more people are able to attend. There was also the request to have all county officials present at these hearings to answer questions that pertain to their department. After no further discussion, Chairman Seeman closed the public hearing. No action was needed at this time.

**Tippett moved/Volz seconded:** To adjourn at 10:38 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**April 1, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the minutes of March 25, 2025 and March 26, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge Nancy Jorgensen's retirement in the Auditor's Office, her last day will be May 30, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Sheriff Dave Upah brought along three invoices for the last of the vehicles purchased this year. Since it fell this week and not a normal claim run, he needed the permission for the check. Upah also mentioned he was trading in 3 Durango's, an Impala and a pick-up truck for \$10,000 off the total price.

**Tippett moved/Volz seconded:** To approve the handwritten claim for Thys Motors for (3) sheriff vehicles in the amount of \$123,692. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To set the FY 26 Budget Hearing for Tuesday, April 22, 2025 at 9:30 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-16, Abatement of Taxes on mobile homes. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-16

WHEREAS, the Benton County Treasurer has reported that a mobile home have been deemed to have no value by the court pursuant to Iowa Code 562B.27 and Chapters 555C.2B ; and

WHEREAS, there are currently tax liens filed against the properties and has determined that it is impractical to pursue collection of the total amount of tax due through the tax sale and the personal judgment remedies and has recommended that the board of supervisors abate the tax on these parcels;

IT IS THEREFORE RESOLVED that the delinquent tax, penalty, interest and costs assessed on parcels:

11253355	\$2492.00
479828N0655	\$1229.00

is hereby abated pursuant to Iowa Code 445.16. The treasurer is directed to strike the amount due from the county system.

Dated this 1<sup>st</sup> day of April, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

The Board re-visited the wage clarification for Transportation Director Mark Erickson. Erickson had asked for a 14% increase and the board approved \$2,800 which was just under a 5% increase. Supervisor Volz commented, that if we moved forward with a 14%

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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increase, that we will have a line out the door of other employees and residents of the county who want to come play pin the tail on the Supervisors. The comparisons Erickson provided was nice to look through, but also doesn't say how long that person has been in the position. Volz also noted that reducing the budget and operating more efficiently was appreciated and he would expect out of all our departments do the same and save money.

Erickson asked if they wouldn't be using the comparable information for salaries in the future. Supervisor Tippet explained that comparables are used for determining the elected officials salaries. Supervisors also pointed out this is Erickson's first year in the job. Supervisor Volz also appreciated the reduction in budget and operating more efficiently and that he would expect out of all our departments to do the same and save money. No action was taken.

County Attorney Ray Lough talked with the Board about the mental health advocate and public health. Lough introduced Bethan Wheaton, who has been the county's advocate for several years. With the mental health region being non existing after July 1<sup>st</sup>, Lough said by statute the counties are still required to have an advocate. He explained what the advocate does and how it is important to have these people to follow up on services. Lough would like to find her a place in the county instead of working out of her home, so was talking to Grace Schmidt to see about placing her under the Public Health Department. Lough would be meeting with the County's Public Health Board on this next week. Mental health is a big issue not only in our county, but every county.

Lough also discussed the need for a county-wide training coordinator and would like to assign that duty to his Assistant Attorney. Alisha Stach-Lorang has an emphasis on law enforcement and could be a benefit. Lough mentioned training in areas such as being in a courtroom in a contested trial, help them prepare to be ready. Along with other things such as search warrants or the mandatory arrest requirements. Lough added he would like to fund the additional \$5,000 for salary and \$2,500 for supplies and things needed for the trainings for the next 2 years to come out of the Attorney's collection incentive fund.

**Volz moved/Tippet seconded:** To approve Resolution #25-17, Establishing a training coordinator, Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-17 ESTABLISHING A TRAINING COORDINATOR

WHEREAS, Benton County has an ongoing need for training in development; and

WHEREAS, First Assistant County Attorney, Alisha Stach Lorang possesses extensive experience and knowledge in the training of law enforcement; and

WHEREAS, Alisha Stach Lorang has the skills and experience to provide necessary training on countywide issues;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Alisha Stach Lorang is appointed as countywide training coordinator to provide training and development to both law enforcement and the employees of Benton County. Her duties shall be divided between the above described trainings and the prosecution of crimes in Benton County.

Compensation for this position shall come from the county attorney incentive fund and shall consist of \$5,000.00 a year for fiscal years 25-26 and fiscal year 26-27. In addition to the stipend provided to Alisha the County Attorney agrees to provide \$2,500.00 for each of the two fiscal years to be used for supplies, research, and outside trainers if available.

Dated this 1<sup>st</sup> day of April, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To approve the amended employment contract with Alisha Stach-Lorange to include the added duties of county-wide training coordinator along with the additional salary over the next two years. Tippet, Seeman and Volz voting aye. Motion carried.

The Board opened the public hearing for the FY 25 Budget Amendment #3. Auditor Rippel explained the areas that needed to be amended. Like Lough mentioned earlier, the dissolving of the Mental Health Region, there was funding for the last quarter for employees retention pay and indirect costs. We want to be sure we get all that paid out and reimbursed before it all ends July 1<sup>st</sup>. The other \$172,100 amount was need was to follow up with the Sheriff's new hires, added spending for their withholding amounts, the need for equipment for the new vehicles purchased along with some body cameras. The last area between non-program and capital projects for \$600,000 was to fix an error from the last amendment. Spending authority was noted in the wrong service area so that needed to be tweaked. No public comments were heard in regards. The public hearing was closed.

**Tippet moved/Volz seconded:** To approve Resolution #25-18, Amending FY 25 Budget. Tippet, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**BE IT REMEMBERED** on this, the 4th day of February, 2025, the Board of Supervisors of Benton County, Iowa, met in session for the purpose of hearing on an amendment to the current operating budget adopted on April 23, 2024. There was a quorum present as required by law. Thereupon, the Board found that the notice of time and place of the hearing had been published. Thereafter, and on said date the amendment was taken up and considered. Thereafter, the Board took up the amendment to the budget for final consideration and determined that said budget be amended as follows:

<u>Expenditures</u>	<u>Amendment</u>
Public Safety	\$ 172,100
Physical Health & Social Services      \$ 0	
Mental Health	\$ 0
County Environment & Education      \$ 0	
Roads & Transportation	\$ 0
Government Services to Residents      \$ 0	
Administration	\$ 57,420
Non-Program	\$ 600,000
Debt Service	\$ 0
Capital Projects	\$ -600,000
Operating Transfers Out	\$ 00

<u>REVENUES</u>	<u>Amount</u>
Intergovernmental      \$ 0	
Licenses & Permits      \$ 0	
Charges for Services	\$ 0
Use of Money & Property      \$ 57,420	
General Long-Term Debt Proceeds      \$ 0	
Operating Transfers – In      \$ 0	
Proceeds of Fixed Assets      \$ 0	
Operating Transfers In	\$ 0

Dated this 1st day of April, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Supervisor Seeman brought up the mailbox carrier need at the Service Center. The cost was more than he was quoted. He is going to revisit the catalog and find something that maybe could just be added on to the current box. No action was taken. Committee reports were heard from Ron Tippet who participated by zoom in the HACAP meeting. He reported great things they were doing for the community. Bruce Volz reported how he really enjoyed the recent Heartland Insurance Risk Pool Meeting. It was nice that the trustees are all representative from other counties. Supervisor Seeman had an ECICOG and East Central Iowa Housing Trust Fund meeting and mentioned the retirement of Tracey Achenbach. She will definitely be missed. Supervisors Volz and Tippet also attended the dedication for the Wildcat Park's improvements that was held last Saturday.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-19, Wage and Classification change for Ron Ragen. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-19

WHEREAS: Benton County Secondary Roads Department has an employee that has been employed by Benton County for a year, and

WHEREAS: Upon the completion of the year period the base wage will be increased from the intermediate wage (per bargaining unit agreement)

THEREFORE BE IT RESOLVED By the Benton County Board of Supervisors that the hourly wage for Ron Ragen be set at \$28.84 per hour effective April 1, 2025. This position (equipment operator) carries a Labor Grade classification IVD.

Signed this 1<sup>st</sup> day of April, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Supervisor Seeman and Engineer Myron Parizek gave an update after their recent meeting with the Vinton City Council in regards to the box culvert extension for a curve on the east side of Vinton. Parizek suggested the city pay for 75% of this, as it is 95-100% inside the city limits of Vinton. An agreement was approved by the Vinton City Council and the cost is just under \$55,000. Atkins Mayor Bruce Visser was in attendance at the meeting and he brought along the new City Administrator, Scott Flory to formally meet the Board.

**Tippett moved/Volz seconded:** To adjourn at 10:04 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**April 1, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 5:00 p.m. at the Benton County Courthouse, Auditor's Conference Room.

The Board was presented a prepared copy of the proposed FY 26 Budget. Auditor Rippel has all the compiled revenues and expenses put together along with using the proposed maximum levy's. The Board had time to look it over and ask questions.

Rippel explained they have about another week at the most to make some final adjustments before the budget notice gets scheduled with the newspapers. After that, they can't increase any spending authority, but can reduce spending authority, along with reducing levy's if they choose so. They agreed to have another work session after the upcoming April 8<sup>th</sup> normal meeting.

**Volz moved/Tippett seconded:** To adjourn at 6:05 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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April 1, 2025

A joint meeting between the Board of Supervisors and the EMS Advisory Council met on April 1, 2025 at 6:08 p.m. at the EOC at the Sheriff's Office. Supervisor Seeman, Tippet and Volz were all three in attendance.

The Emergency Medical Services Advisory Council has been meeting monthly over the past year to focus on ensuring the EMS tax dollars are being utilized properly and distributed equitably among the service providers.

Assistant County Attorney Derek Marsh was invited to join and provide some legal background and explained how establishing some procedures to help on being more compliant. This is still a new service state wide and more and more counties are trying to get it passed. Marsh also mentioned how things could change yearly on how this is supposed to operate. Most recently learning that Salaries and wages may now be included in the approved uses. Marsh has been working with Auditor Rippel to help define a list of approved uses along with reporting and reimbursement procedures along with the possibility of creating some 28E agreements with the outside agencies for mutual aid.

Debate was had how to fairly distribute the revenue to EMS agencies along with including those out of the county services who assist in responding to calls within Benton County. Considering factors were: population served, call volumes and geographical coverage. Identifying the underserved areas and determining how funding could help improve response times and coverage was a lengthy discussion. The calls per service amount of \$300 was brought up again after previous meetings. This might be too big of an amount referring to what a normal call gets paid after the billing process, it is around \$225. Ben Darling, representing Blairstown Ambulance Service explained how the transports are legally able to bill for services. Some calls they donate time and supplies and don't get reimbursement. The clock starts once that ambulance starts transporting the patient. This was an eye opener to the non EMS providers present. Anna DeMuth, North Benton Ambulance Director invited the Supervisors to take the time and go around and meet with some of the services one on one and ask questions along with listening to the concerns and here how they all operate.

Anna Demuth shared a handout for homework for all entities to take the time and fill out. Demuth would like the history over the past few years on statistics for calls and assists. This could help with the determination if they decide to pay out on a per call basis in the future. The council will skip a month and meet again in June. For the time being, proceed as we have been by submitting claims to the Auditor's office with the required forms and invoices.

**Volz moved/Tippet seconded:** To adjourn at 7:15 p.m. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

April 8, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippet moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve all three sets of minutes of April 1, 2025 including the Budget Work Session and EMS Advisory Council. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve payroll checks numbered 143753 through 143759, ACH Deposits 60709 through 60866, vendor checks 253270 through 253276, Handwrites 253277 and 253278 and claims numbered 253279 through 253445. Tippet, Seeman and Volz voting aye. Motion carried.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-20, Proclamation for April being Sexual Assault Awareness Month. Tippett, Seeman and Volz voting aye. Motion carried.

***RESOLUTION #25-20******PROCLAMATION***

WHEREAS, sexual assault affects women, children and men of all racial, cultural and economic backgrounds; and

WHEREAS, in addition to the immediate physical and emotional costs, sexual assault may also have associated consequences of post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders and suicide; and

WHEREAS, sexual assault can be devastating not only to the survivor, but also for the family, friends, and community of the survivor; and

WHEREAS, since no one person, organization, agency, or community can eliminate sexual assault on their own, we must work together to educate our entire population about what can be done to prevent sexual assault, support survivors and their significant others, and support those agencies providing services to survivors.

NOW THEREFORE, WE THE BOARD OF SUPERVISORS IN AND FOR BENTON COUNTY, ON BEHALF OF ALL STAFF AND CITIZENS OF BENTON COUNTY DO HEREBY PROCLAIM THE MONTH OF APRIL, 2025 AS

***“SEXUAL ASSAULT AWARENESS MONTH”***

IN BENTON COUNTY, IOWA AND ENCOURAGE ALL CITIZENS TO LEARN MORE ABOUT PREVENTING SEXUAL VIOLENCE.

Signed this 1<sup>st</sup> day of April, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Volz moved/Tippett seconded:** To approve Resolution #25-21, Gifting Local Option Sales and Service Tax (LOSST) to Luzerne Fire Department. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-21**

WHEREAS, the Benton County Board of Supervisors has established a program for gifting funds to emergency service providers who provide services within the unincorporated area of Benton County; and

WHEREAS, the Luzerne Fire Department has requested a gift of funds; and

WHEREAS, the Luzerne Fire provides emergency services to areas in Iowa and Leroy Townships and mutual aid to other surrounding townships;

WHEREAS, the Luzerne Fire Department has provided invoices totaling \$16,603.39 for purchasing a Polaris Ranger and some equipment associated with this;

WHEREAS, the Luzerne Fire Department agrees that the vehicle obtained with the proceeds of this gift shall be used when necessary for rural fire protection and/or life support operations, consistent with the intended use of the money from the Local Option Sales and Services Fund,

NOW THEREFORE BE IT RESOLVED that the Iowa and Leroy Townships in the amount of \$1,660.34. which represents ten percent of the total purchase price for all equipment.

Adopted this 8th day of April, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To approve the Sheriff's Quarterly Report ending March 31, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-22, Hiring a Law Enforcement Liaison at the Benton County Sheriff's Office. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-22****Hiring a Law Enforcement Liaison position at the Sheriff's Office**

**WHEREAS**, the Board of Supervisors authorized the establishment of a new Law Enforcement Liaison position through Resolution 24-111 on December 31, 2024;

**WHEREAS**, applications for the position have been reviewed, interviews conducted, and background checks completed;

**WHEREAS**, the Sheriff has recommended Shelby Chekal, who has served as a Benton County Law Enforcement Liaison since July 8, 2019, as the most qualified candidate for the position;

**NOW, THEREFORE, BE IT RESOLVED**, by the Benton County Board of Supervisors, that Shelby Chekal is hereby employed to this non-union position at an annual starting salary of \$72,000, effective April 8, 2025.

Signed this 8th day of April, 2025.

\_\_\_\_\_  
Tracey Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-23, Entering into a 28E agreement between Benton County, IA and Floyd County, IA effective July 1, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-23

#### RESOLUTION TO ENTER INTO 28E AGREEMENT WITH FLOYD COUNTY REGARDING DELINQUENT COURT DEBT COLLECTIONS

**WHEREAS,** Benton County and Floyd County have elected to participate in the collection of delinquent court obligations on the county level; and

**WHEREAS,** by combining their efforts under a 28E Agreement, Benton County and Floyd County will return unpaid debt to the State, Benton and Floyd Counties, and will return unpaid victim restitution to the victims of crime in both counties; and

**WHEREAS,** the Benton County Attorney and Floyd County Attorney have discussed entering into a 28E Agreement with each other regarding delinquent court debt collections and have determined that it would be in the best interest of both counties to do so.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE BENTON COUNTY BOARD OF SUPERVISORS AS FOLLOWS:**

The proposal to enter into a 28E Agreement with Floyd County for the collection of delinquent court debt was hereby approved by a motion in the minutes on April 8, 2025 and the Chairman of the Board of Supervisors for Benton County is hereby authorized to execute said 28E Agreement on behalf of Benton County.

PASSED AND ADOPTED THIS 8th DAY OF APRIL, 2025.

\_\_\_\_\_  
Tracy Seeman, Chair

\_\_\_\_\_  
Ronald J. Tippett

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**\*\*See 28E Agreement**

Mae Hintgen, Chief Executive Officer of the MHDS of the East Central Region provided an update to the Board regarding the upcoming transitional plan that will go into effect after July 1, 2025. A service from Des Moines was chosen to cover the entire state for mental health and substance abuse. They will no longer be dividing that into regions as we currently are, but will now be the re-organized districts created. The priority will still be getting people the services they need and to make them accessible. They will be committed to be a good transitional partner and get information out during this time. Further discussion about the positions that will no longer be funded by the region was also had. This has been an emotional time for all involved.

Engineer Myron Parizek presented his proposed 2025 Dust Control Prices. He bases this on material and labor costs as best as possible. Last year it was \$1500 for the first 400 feet and he is asking for that to increase to \$1550. Parizek reported last year there were 140 different sites who participated in the dust control, but also mentioned that residents can also choose to hire outside contractors for their applications. Contractors will do it for profit while the county does it per cost. Benton County isn't required to offer this. The Board agreed as long as the equipment works for this to continue, although would revisit it if things start needing replaced. In years past, County also requested some roads that was recommended to seal coat and what we provide or continue to do so. We don't charge for administration costs such as permits.

**Seeman moved/Volz seconded:** To set the cost for the 2025 MC-70 Dust Control to be \$1550.00 for the first 400 feet, with an additional \$260 per 100 feet or \$2.66 a foot with a minimum of 50 foot increments and can apply between April 14, 2025 through May 2, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the Auditor's Quarterly Report ending March 31, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Class C Retail Alcohol License for Bloomsbury Farm April 30, 2025 through April 29, 2026. Tippett, Seeman and Volz voting aye. Motion carried.

More discussion on the tabled action from March 25, 2025 in regards to the quotes received for updating the Benton County, Iowa Multi-Jurisdiction Hazard Mitigation Plan was had.

Quotes received were as follows:

Blue Umbrella, LLC-\$36,500

MCM Consulting Group, Inc.-\$87,510

Two Rivers Emergency Management, LLC-\$24,000

Atchison Consulting Service (ACS)-\$36,160 Approach A or Approach B for \$27,200

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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Emergency Planning and Consulting, LLC-\$16,642

Dean Vrba, Emergency Management Coordinator had recommended the Board go with Two Rivers Emergency Management.

Although it was not the lowest quote, he has heard all good things about them when checking their references. Supervisor Seeman was leaning towards the lowest bid, and realizing they may lean on the EMA Director, Auditor and Assessor for obtaining information and data needed to compile their update.

**Tippett moved/Volz seconded:** To award the quote to Emergency Planning and Consulting, LLC. \$16,642. Tippett, Seeman and Volz voting aye. Motion carried.

Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve \$80,000 funding for the FY 25 Budget Request of Benton Development Group. Tippett, Seeman and Volz voting aye. Motion carried.

Committee Reports: Bruce Volz attended the ECICOG meeting last week. Also reminding the Board of their upcoming meeting with Farm Bureau on Thursday, April 10, 2025.

**Tippett moved/Volz seconded:** To adjourn at 11:17 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**April 8, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 11:20 a.m. at the Benton County Service Center.

The Board of Supervisors conducted a budget work session that focused on funding needs, projected revenues and the impact of state-mandated services.

The Supervisors expressed interest in maintaining fiscal responsibility while addressing public needs in areas such as public safety, infrastructure and administration. Potential adjustments can be made to lower expenditures, but can't increase what amounts were published in the proposed budget notice. The Board asked Auditor Rippel to compile additional data and figures and schedule another meeting for Friday morning for additional discussion and allow Rippel to compile the data asked of her. They all agreed that an upcoming Department Head meeting should be scheduled also and be involved in discussing concerns in the FY 26 Proposed Budget.

**Volz moved/Tippett seconded:** To adjourn at 12:47 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**April 10, 2025**

The Benton County Board of Supervisors met in special session with Supervisors Seeman, Tippett and Volz were all present. The meeting was called to order at 7:00 p.m. at the Benton County Farm Bureau Building. Other elected officials present were Auditor Hayley Rippel, Recorder Lexa Speidel and Treasurer, Melinda Schoettmer.

Discussions were had on the FY 26 County Budget. The recent assessment notices that went out were the first topic for discussion. Others topics ranged from the 911 Radio Tower project, Secondary roads and seal coating projects along with Conservation projects and the new cell at the landfill. There were concerns regarding the rock costs and limited vendors in the county, and how it can be monopolizing and it was suggested that the county needs some competition in a few different areas. Auditor Rippel had prepared copies of the proposed budget along with the legislations property tax reform plan. This led to areas of concerns for future budgeting years and how things could become more difficult. The county explained how they utilized grant funding along with the American Rescue Plan Act (ARPA) funds for recent projects and purchases. The Recorder and Treasurer both spoke up on ways their offices area able generate revenue to offset some of their expenses. This includes allowing residents from other counties to come register vehicles, renewals of licensing, and passports. Farm Bureau members thanked us all for coming.

**Volz moved/Tippett Seconded:** To Adjourn at 8:05 p.m. All members voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**April 11, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center.

The Board of Supervisors conducted a budget work session that mainly focused on reducing spending and looking at the figures Auditor Rippel put together for them. The Board is going to address the topic on the upcoming Tuesday's regular meeting and invite the Department Heads to attend.

**Volz moved/Tippet seconded:** To adjourn at 11:25 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**April 14, 2025**

The Benton County Board of Supervisors (BOS) met in a joint budget work session with Benton County Conservation Board members. Supervisors Seeman and Tippet were present, Volz absent. Chairman Seeman called the meeting to order at 4:45 p.m. at the Benton County Nature Center, 5718 20th Ave Drive, Vinton. Auditor Rippel couldn't be in attendance, and asked that Conservation Director Shelby Williams take the minutes on her behalf.

The Board joined the Benton County Conservation Board (BCCB), members Becky VanWey, Dan Hill, Samantha Hunter, and Randy Scheel, for a FY26 Budget Work Session regarding the future of the Conservation IRM/Weed Department. Conservation staff in attendance were: Cecilia Dirks, Faith Hunt, Aaron Askelson, Will Souer, Camryn Grubic, Zach Parmater, Shelby Williams, Eric Schares. The BOS and BCCB asked questions of one another and discussed how things are going. Tippet and Seeman agreed that the department has been going well. They requested an explanation of duties so it can be easier explained.

**Seeman moved/Tippet seconded:** To adjourn at 5:34 p.m. Tippet and Seeman voting aye. Motion Carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Shelby Williams, Conservation Director

**April 15, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve both sets of minutes of April 8, 2025 along with April 10, 2025 Farm Bureau meeting, with making one correction to the amount for seal coating to change from \$1500 to \$1550. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the Veterans Affairs Quarterly Report ending March 31, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the General Assistance Quarterly Report ending March 31, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the Recorder's Quarterly Report ending March 31, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-24, Replacing Resolution #15-31, Adopting Benton County Integrated Roadside Vegetation Management Plan. Tippett, Seeman and Volz voting aye. Motion carried.

### Resolution #25-24

#### Replacing Resolution #15-31

#### Benton County Integrated Roadside Vegetation Management Plan

WHEREAS, The Benton County Board of Supervisors support the use of Integrated Roadside Vegetation Management (IRVM) in the right-of-way of the Benton County secondary roads system; and

WHEREAS, The Iowa Department of Transportation requires Integrated Roadside Vegetation Management Plans for county IRVM programs; and

WHEREAS, The Living Roadway Trust Fund (LRTF) requires an updated IRVM Plan for counties seeking funding for its competitive grant program; and

WHEREAS, The Benton County Roadside Manager has drafted an IRVM plan to meet the new guidelines set by the Iowa Department of Transportation and the Iowa Living Roadway Trust Fund.

THEREFORE BE IT RESOLVED, that the Benton County Board of Supervisors support the adoption of the updated Benton County Integrated Roadside Vegetation Management Plan.

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

**Tippett moved/Volz seconded:** To acknowledge the resignation of Michelle Sutton from the Benton County Rural Access Hub effective May 16, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge the resignation of Gary Benson who worked part-time in the Treasurer's office doing the driving exams, effective April 29, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To appoint Glenda Shipley to replace Corey Rains in his absence to the EMS Advisory Council. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To authorize chairman to sign the letter of support for the Homebuyer Assistance Program through East Central Iowa Housing and Trust Fund. Chairman Seeman asked to amend that motion and revise the letter to include all three supervisors. So the motion was amended to authorize all signatures. Tippett, Seeman and Volz voting aye. Motion carried.

Committee reports were heard from Supervisor Tippett, he attended the Public Health Board meeting, and reported that they didn't take action on putting the mental health advocate under them. So that would stay with the Sheriff as of now. Supervisor Seeman reported on the recent Conservation Board meeting. He reported how happy they all were with the Atkins Roundhouse project. And they are currently taking bids for the tree canopy.

The Board asked for any reports from departments that were in attendance since they had extra time.

Sheriff Upham reported on the 2 patrol vehicles that are all ready and still waiting on equipment for others.

Assistant County Attorney reported that he has been working with Auditor Rippel regarding the EMS Funding and trying to come up with a better list of approved expenses so that we can share with them all at the June EMS Advisory Council Meeting.

Auditor Rippel gave an update on the paperless time sheet program for payroll and how they had their first test run last week and will do another next payroll. After today's meeting they are going to go over everything with all the department heads. Rippel also spoke on the finished scanning project that was done by her office along with the Recorder of the Real Estate Records and Supervisor Minutes from her office along with various documents from the Recorder's. They should have that link up and running very soon on the website, which some information in the Recorder's records will need redacted, so that is still ongoing.

Shelby Williams, Conservation Director provided a quick update on her department as well.

**Tippett moved/Volz seconded:** To recess at 9:30 a.m. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To reconvene the meeting at 10:15 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

The Board had some handouts for each department in attendance. The Auditor did some calculations for total budget asking per department, minus the wages/withholdings and benefits, and compared a 2.5 % reduction and 5% of what was left. They heard some comments in regards to this being very tough for some vs others. Supervisor Seeman mentioned when looking at the overall budget predicting almost 6 million in deficit when comparing worst case scenario of all the expenses vs estimated revenues. Granted if grants aren't approved, that spending authority would cease. Supervisor Volz also re-iterated on the reductions and asking that at the end of this fiscal year for everyone to be considerate and not going on spending sprees before the fiscal year ends. Auditor Rippel explained the loss of revenues for various things that the state is no longer funding, and with the tax reform bill, the upcoming years are only going to get tougher. The departments are asked to make their changes within the week before the Budget Hearing on April 22, 2025 at 9:30 a.m. Continued discussions on where other areas in the budget could be reduced, while others is hard to plan for. The Board can reduce the spending before the budget is adopted at that hearing and appreciated everyone's effort to make this happen.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To adjourn at 11:17 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**April 22, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To approve agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes of April 15, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve payroll checks numbered 143760 through 143765, ACH Deposits 60867 through 61033, vendor checks 253446 through 253452 (corrected from April 8<sup>th</sup>) claims numbered 253453 through 253583 and vendor checks 253584 through 253591. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve paying True North Consulting Group \$2,214.00 out of the ARPA fund. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To set a land use hearing date of Tuesday, May 20, 2025 for Garrett Kotouc for a part of the SE ¼ of NE ¼ of section 27-85-12. Tippett, Seeman and Volz voting aye. Motion carried.

Don Brown from Renodry USA came to discuss water issues in foundation of the courthouse. He was offering a free inspection and asked if the Board was okay with him taking a tour with the maintenance department. The Board agreed as long as there was no cost. Ray Lough, County Attorney gave an update on the clock tower. This should be done by next week. Both Lough and Supervisor Tippett attended a recent Historical Preservation Committee meeting and they would like to propose Sunday June 8<sup>th</sup>, for the clock to be installed on the first floor of the courthouse. This would allow the public to see and then possibly install it on June 19<sup>th</sup>, which happens to be the anniversary date of when the original clock was donated in 1906. This discussion then led to if there is a need for a revised clock tower committee. The previous committee had some deceased members listed. Lough would like to see our maintenance department, the Auditor, one supervisor, a member of the Historic Preservation and himself.

**Tippett moved/Volz seconded:** To appoint Ray Lough as the Point of Contact for the Clock Tower installation and display celebration. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Vinton Unlimited to use the courthouse grounds during Boomfest on August 23, 2025.

Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To open the public hearing on the FY 26 Budget. All members voting aye. Motion carried.

Chairman Seeman opened it up for public comments.

Former county Auditor, Jill Marlow addressed the board on issues that were brought up to them at their maximum levy hearing that was held in March. She stressed that the budget is obviously out of control. She read a document from the Tax Foundation that said Benton County was in the top four fastest growing property tax increased in the state between 2018 and 2024. She also stressed that people on fixed incomes are not going to be able to afford property taxes. Marlow also asked if the collections department is self-sustaining, or if it is being subsidized by the taxpayers. She asked for records from the county attorney to reflect this. Marlow asked the Board to refigure the budget, look at the re-estimates better and to lower levies and reduce the appropriations. County Auditor Rippel agreed that all departments could do better at re-estimating their ending FY 25 Budget Amounts and could ask them to do so and do more refiguring before next week. Other conversation on areas where to try and cut, or how county reduction in funding could affect secondary roads state funding as well.

No other public comments were made regarding the budget.

**Tippett moved/Volz seconded:** To table approval of the FY26 Budget until Tuesday, April 29, 2025. They are not going to raise any spending, but will look at the current fiscal year ends re-estimating fund balances to see if we are comfortable reducing the levy's.

Tippett, Seeman and Volz voting aye.

**Tippett moved/Volz seconded:** To close the public hearing at 10:01 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To table adopting the budget until Tuesday, April 29, 2025 where the Board can still choose to reduce the asking amounts or levies at that time. Tippett, Seeman and Volz voting aye. Motion carried.

Engineer Myron Parizek reported on a bid letting held on April 15, 2025 for a RCB Culvert Replacement Project BROS-CO06(124)—8J-06 on 33<sup>rd</sup> Ave Dr. Bids were as follows:

Iowa Bridge & Culvert, L.C.-\$362,083.50

Taylor Construction, Inc.-\$399,560.20

Lodge Construction Inc. -\$407,576.75

K Construction Inc.-\$432,212.30

Tschiggfrie Excavating Co. -\$622,306.90-

Jenco Construction Inc. -\$655,124.00



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To award bid to Iowa Bridge & Culvert, LC in the amount of \$362,083.50 for RCB Culvert Replacement Project BROS-CO06(124)—8J-06 and approve Resolution #25-25, Designating the Engineer to execute said project. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-25

**WHEREAS**, the Benton County Board of Supervisors, hereafter referred to as “the Board”, believes the BROS-CO06(124)- 8J-06, hereafter referred to as “the project” is in the best interest of Benton County, Iowa, and the residents thereof. The project is defined as RCB Culvert Replacement-Twin Box on 32<sup>nd</sup> Ave Dr over Br Prairie Creek; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Benton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Iowa Bridge & Culvert, L.C. in the amount of \$362,083.50 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Benton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Myron Parizek, the County Engineer for Benton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Benton County, Iowa, this 22<sup>nd</sup> day of April, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippett seconded:** To approve Utility Permit for GenoSource on 22<sup>nd</sup> Ave in Leroy and St. Clair townships. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Class C Retail Alcohol License for Blairstown Lions Club for May 21-25, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the additional flood insurance renewal for 113 E 3<sup>rd</sup> Street in the amount of \$3,699. Tippett, Seeman and Volz voting aye. Motion carried.

Committee reports from Supervisor Tippett and Seeman. Tippett had mentioned earlier about the historic preservation meeting, along with noting they would like to fix the sign and how they were listed. Tippett would talk to Tharp Design and see what can be done. Seeman attended a landfill meeting and although the new cell is done, it is not up and running yet.

**Volz moved/Tippett seconded:** To adjourn at 10:49 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**May 6, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippet moved/Volz seconded:** To approve agenda after striking the purchase agreements for engineer on item #14. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the minutes of April 29, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To correct a prior motion for appointing Roni Frye as the Monroe Township trustee, Frye is appointed as the Monroe Township Clerk. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To set land use hearing date for Kevin and Susan Hagen for Tuesday, June 3, 2025 at 9:15 a.m. for part of Parcel A in NE ¼ of the SE ¼ of 9-83-12. Tippet, Seeman and Volz voting aye. Motion carried.

Rick Wood, county maintenance director provided a quote from Schminke Equipment for replacing the water line at the Service Center in the amount of \$17,350. Supervisor Seeman provided the history with the couple times the county has already repaired and patched some things with this known problem and a permanent fix is needed. The Board gave verbal approval for Wood to get more information or quotes and it will be put on next week's agenda for formal approval.

Wood also presented quotes for replacing the air conditioner in the recorders office as follows:

Edwards Plumbing and Heating-\$8,335

Rabe Hardware-\$7,681

**Volz moved/Tippet seconded:** To approve the quote from Rabe Hardware in the amount of \$7,681 to replace the air conditioning in the Recorder's office. Tippet, Seeman and Volz voting aye. Motion carried.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-32, Approving and Accepting final plat for Carver Road Addition to Benton County. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-32

#### APPROVING FINAL PLAT FOR CARVER ROAD ADDITION TO BENTON COUNTY, IOWA

WHEREAS, a Plat of Carver Road Addition to Benton County, Iowa, containing three (3) lots has been presented to the Benton County Board of Supervisors consisting of the following described real estate:

The South One-Half (S1/2 ) of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) Except the West One-half (W ½) of the South One-Quarter (S1/4) of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼), all in Section Thirty (30), Township Eighty-Five (85) North, Range Nine (9), West of the 5<sup>th</sup> P.M.

Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record.

And

WHEREAS, after consideration, the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinances of Benton County, Iowa, and

WHEREAS, the Benton County Board of Supervisors find that the Final Plat of Carver Road Addition to Benton County, Iowa, would be advantageous to Benton County, Iowa, and

BE IT THEREFORE RESOLVED by the Benton County Board of Supervisors that said Final Plat of Carver Road Addition to Benton County, Iowa, will be and the same hereby acknowledged, approved and accepted on the part of Benton County, Iowa, subject to the following stipulations:

1. Any new driveways will be built to comply with Benton County's driveway resolution dated October 17, 1975 and amended September 4, 1981 and April 17, 2008.
2. Any new water supply will be constructed with the approval of the Benton County Health Department.
3. Any new sewage treatment system will be constructed with the approval of the Benton County Health Department.
- 4.

BE IT FURTHER RESOLVED by the Benton County Board of Supervisors that said board, on July 30, 2024, at the request of Lucas Burrington, Ben Twedt and Zach Twedt did grant a variance waiving the following items regarding the submission of the Carver Road Addition to Benton County, Iowa Final Plat:

#### **Article IV, Sections 5.06,**

The Benton County Auditor is hereby directed and authorized to certify this Resolution Approving Plat to the Benton County Recorder and affix the same to the Final Plat as provided by law.

Resolution passed and approved on this 6th day of May, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Opioid Committee members, Hayley Rippel and Shelby Chekal provided an update on recent activity from their recent meeting. There is a great need for transportation when someone is in a mental health crisis or drug addiction programs and recently released from jail. They sometimes have nobody to help them get transportation to and from appointments. Or when a person is released from the jail, they have no vehicle or funds to get them somewhere. This is an approved use, not from tax dollars, but funding the county has received through the opioid litigation. Chekal would like a way to secure transportation for these individuals when there are no other options available. They would provide receipts for the card activity to the Auditor's office.

**Tippett moved/Volz seconded:** To authorize a county credit card under the Opioid Task Force with a credit limit of \$1,000 to be overseen by the Jail administration and Shelby Chekal, Sheriff Liaison. Tippett, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-33, Abatement of Taxes. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-33

WHEREAS, The County of Benton has reported that a parcel was held in condemnation by the County; and

WHEREAS, Iowa Code 445.16(3) provides that the board of supervisors can compromise by written agreement or abate by resolution, the tax, interest, fees or cost;

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcel listed below as follows is hereby abated in the amount listed pursuant to Iowa Code 445.16(3): the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
280-01390	\$20.00

Dated 6th day of May 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Eric Franzenburg met with the board to discuss how he would like to start a shrimp farm. He currently has a diversified farm operation, growing different crops like fruits, vegetables, flowers and herbs. The past five years they have started a agri-tourism project called the “Sunflower Experience.” This farm is located off HWY 30. Regarding the County’s land use ordinance and what is defined as agricultural activity was discussed in depth. Franzenburg said there is a concern that shrimp is not considered an animal of agricultural activity. He presented information about this and that it is a viable operation being developed in the state. People will be able to just eat shrimp that is produced locally instead of coming from another state or China. Franzenburg also emphasized tourism, and how he plans tours of the facility to educate people on why to buy shrimp from a farm.

Supervisor Seeman asked if they would be able to use Poweshiek water, and they can but would need to add salt to make the environment ready. It takes about 3 months before they would be ready to sell.

Supervisor Volz asked if there would be any bi-product to dispose of. There would be about 10 gallons of water a day, but no manure management plan needed in this type of operation. There is already an existing driveway.

Barb Fetzer, Benton County Land Use office explained that if Franzenburg wanted to split this area off like he has expressed, if it is less than 21 acres, it would not meet the definition of a farm. She agreed that this is an ag use, but stressed the definition of farm under the ordinance.

Steven Beck, Belle Plaine City Manager, spoke how Franzenburg’s are an asset to the community. Beck inquired about getting a new 911 address for this area and wants to be sure there is a pathway for this going forward.

There was no action taken.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-34, Hiring full-time correction officer. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-34 Hiring a Correctional Officer at the Sheriff's Office

**WHEREAS**, applications for the position of Correctional Officer have been reviewed, interviews conducted, and background checks completed;

**WHEREAS**, the Sheriff has recommended the hiring of Aaron Cronk as a full-time Correctional Officer, with three years of credit for prior work experience, in accordance with the union contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Benton County Board of Supervisors that Aaron Cronk is hereby employed in this union position at an hourly rate of \$26.08, effective May 6, 2025.

Signed this 6<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
Tracey Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To approve hiring Terry Ehlinger for part-time cook/custodian position at the rate of \$19.51 an hour effective May 14, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve hiring Johnie Blanchett as a part-time utility deputy at an hourly rate of \$28.32 effective May 14, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Sheriff Upah updated the board regarding his father, David Upah volunteering the duties for the jail Chaplain.

**Tippett moved/Volz seconded:** To approve and authorize signatures on the following purchase agreement(s) for permanent and temporary easements for the bridge replacement project on 52<sup>nd</sup> Street in Polk Township.

Richard and Jennifer Sweeney for \$1,665 and Kelly Family Farms in the amount of \$1,515. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve modifying the IDOT 5 year construction program to put off the HMA Re-surfacing project from FY 28 to FY 29 or FY 30. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve a utility permit for USA Communications to place fiberoptic cable in the county's right of way in Union Township on 74<sup>th</sup> Street and 21<sup>st</sup> Ave. near Van Horne and Blainstown corners. Tippett, Seeman and Volz voting aye. Motion carried.

Judi Hamaker, Quality Insurance on behalf of Heartland Insurance and Mary Griffin, Holmes Murphy, presented the FY 26 Insurance Renewal Schedules. They explained the rate study done by actuarial associates and how they are using those rates for the 24/25 and 25/26 years and will have that re-evaluated in the coming year or so. The county's mod factor has decreased consecutively over the last two years. They have encouraged to look these over again one more time and get any changes needed to them by May 31st. Chairman Seeman will receive the docu sign for the bonding of coverage document.

**Volz moved/Tippett seconded:** To authorize Chairman Seeman to approve and sign the insurance bonding document for the FY 26 renewals electronically. Tippett, Seeman and Volz voting aye. Motion carried.

With May being mental health awareness month, it was brought up by Julie Hessenius, Clerk of Court for a chalk the walk night. She had seen an advertisement for an activity to bring awareness to mental health. She would like permission to be able to conduct this activity at the courthouse sidewalks at an upcoming Thursday night. Hessenius was also going to talk with the City of Vinton in regards. The Board had no problem, other than suggesting that it stay more towards the west side and not to get close to the entrances, to eliminate tracking of the chalk inside the courthouse.

Supervisor Tippett reported that he attended a town hall meeting regarding the future coverage for the mental health services and if the county wanted to opt out of the current regions agreements. This should be discussed further with the county attorney.

The Auditor brought up a concern from Belle Plaine School District in regards to parcel #030-15410. The school had bought a parcel that had some old dwelling removed. There are delinquent taxes on the parcels and they were inquiring if they could be abated.

Supervisor Seeman was going to discuss with the Assessor on this. The School constructed a home that they intend to sell.

**Tippett moved/Volz seconded:** To adjourn at 10:56 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

May 13, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippet moved/Volz seconded:** To approve the agenda. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the minutes of May 6, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the quote received from Schminke Excavating in the amount of \$17,350 for repairing the water line repairs at the Service Center. Tippet, Seeman and Volz voting aye thereon. Motion carried.

**Tippet moved/Volz seconded:** To set land use hearing date for Destructible Inc. for Tuesday, June 10, 2025 at 9:15 a.m. for part of SE ¼ in NE ¼ of the SE ¼ of 12-86-11. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve payroll checks numbered 143766 through 143775, ACH Deposits 61034 through 61200, vendor checks 253592 through 253598 and claims numbered 253599 through 253805. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the final acceptance invoice from Racom in the amount of \$720,432.09 to be paid out of the ARPA fund and to authorize Supervisor Seeman to sign the final contract. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve Resolution #25-35, Abatement of Taxes. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-35

WHEREAS, Belle Plaine School has acquired property for public purposes and were given the appropriate notice of the taxes due; and

WHEREAS, said entity failed to pay said tax; and

WHEREAS, Iowa Code 445.63 provides that the board of supervisors shall abate the tax if the governing body fails to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
030-15410	\$80

Dated 13th day of May, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To authorize an increase to the Public Health Departments credit card limit from \$2,000 to \$7,500 until June 15, 2025 and then decrease it back down to \$2,000. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the FY 25 Suspended Tax List for Department of Health and Human Services. Tippet, Seeman and Volz voting aye. Motion carried.

The Board has a busy week with various committee meetings. Supervisor Seeman reported on his recent Conservation Board meeting. The Atkins Roundhouse project had some assistance from the secondary roads department excavating an old cement foundation that was a safety concern.

**Volz moved/Tippet seconded:** To adjourn at 9:40 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

May 20, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippet moved/Volz seconded:** To approve the agenda and adding an additional parcel #010-32850 to the tax abatement for agenda item #12. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the minutes of May 13, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To appoint Erik Nelson and Michael Root as members to the EMS Advisory Council. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve cigarette permit for Kimm's Mini Mart effective July 1, 2025 through June 30, 2026. Tippet, Seeman and Volz voting aye thereon. Motion carried.

**Tippet moved/Volz seconded:** To approve Special Class C Retail Alcohol License for M & M Taphouse LLC. effective July 18-22, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

Derek Marsh, Assistant County Attorney shared about an internship program that the Attorney's office would like to participate in and would only cost the county \$5,000. This position would start in June through August.

**Volz moved/Tippet seconded:** To authorize the County Attorney's office to move forward with hiring Priyal Patel as the summer intern, more details will be approved next week in a resolution. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve and authorize signatures on the 28Es with the following cities: Atkins, annual amount of \$60,840, not to exceed 936 hours per year. Garrison, annual amount of \$10,140, not to exceed 156 hours per year. Luzerne, \$1,690 a year, not to exceed 26 hours per year. Shellsburg, annual amount of \$67,600 and not to exceed 1040 hours per year. Urbana, \$40,560 annual amount, not to exceed 624 hours per year. Tippet, Seeman and Volz voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Garrett Kotouc in part of the SE ¼ of the NE ¼ Section 27-85-12. Garrett Kotouc was present along with other family members. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Even stated the applicants would like to change the use of approximately one acre to allow for a single-family dwelling and garage to be relocated to the property. This site has a CSR of 90 and was recently removed from production to set up the building site area. This site was part of the original farmstead where previously had a dwelling and garage. There is an existing driveway but this site will need a new one to meet the requirements. There is a private water well, and this will need a private sewage disposal system installed. This site is surrounded by crops on all sides. Five notices were sent out to adjacent property owners and legal notices were published. No comments were heard regarding this request prior to today's hearing. This proposal should not have any negative impacts on surrounding farm operations. Hearing no other further comments, the public hearing was closed.

**Tippet moved/Volz seconded:** To approve the land use change for Garrett Kotouc in part of the SE ¼ of the NE ¼ Section 27-85-12. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Resolution #25-36, Bridge Embargo Removal. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-36

WHEREAS, the structure at this location has been replaced by a new structure and

WHEREAS, the new structure will no longer need a weight restriction,

BE IT THEREFORE RESOLVED by the Benton County Board of Supervisors that the weight restriction previously imposed on this structure be removed. The structure is located as follows:

TA-4509

0.1 mile north of the SW corner of the SE ¼ of section 2-85N-10W (Taylor Township) on 26<sup>th</sup> Avenue Drive

Signed this 20<sup>th</sup> day of May 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Volz moved/Tippett seconded:** To approve Resolution #25-37, Enter into a 28E with Linn County for project agreement along Benton-Linn Road. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-37

WHEREAS, Benton County and Linn County have agreed to combining their efforts under a 28E Agreement for bid letting and an asphalt(HMA) project on shared portions of the Linn-Benton Rd;

NOW, THEREFORE, BE IT RESOLVED BY THE BENTON COUNTY BOARD OF SUPERVISORS AS FOLLOWS:

To authorize signatures and to enter into a 28E Agreement with Linn County and allow Benton County and Linn County to provide cooperative action on the proposed construction project.

PASSED AND ADOPTED THIS 20th DAY OF MAY, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

### COUNTY AND COUNTY

### PROJECT AGREEMENT

This agreement ("Agreement") entered into this \_\_\_\_\_ day of \_\_\_\_\_, by and between Linn County, Iowa, hereinafter referred to as Linn County, and Benton County, Iowa, hereinafter referred to as Benton County.

WHEREAS, both Linn County and Benton County are a public agency as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Linn County plan, design and let for bidding a construction project to repair and overlay with asphalt (HMA) the existing road on shared portions of Linn-Benton Road, and

WHEREAS, the Linn County Board of Supervisors and the Benton County Board of Supervisors have informed themselves as to the proposed improvement.

IT IS NOW AGREED that Linn County and Benton County enter into an agreement pursuant to Chapter 28E of the Code of Iowa providing for cooperative action pursuant to the proposed roadway construction project and, said cooperative actions include the following:

- 1) SCOPE OF WORK - Design, let and construct improvements to Linn-Benton Road per plans and specifications produced by the Linn County Engineer. Work is to include asphalt overlay, a seal coat wearing surface, staking, inspection, and other items to complete the project.
- 2) DURATION - This Agreement shall commence on the date that both parties sign this agreement and shall continue thereafter until the final completion of the project and settlement of the financial conditions of this agreement.
- 3) PURPOSE - The purpose of this Agreement is to accomplish the proposed project as described herein in accordance with the aforesaid scope of work and in agreement with conditions specified in this Agreement.
- 4) ADMINISTRATION - Linn County shall be responsible for the administration of this project.
- 5) Linn County and Benton County agree to save and indemnify and keep harmless, each other against all liabilities, judgments, costs, and expenses which may in any way come against Linn County or Benton County or which in any way result from carelessness or neglect of either party or its agents, employees, or workmen in any respect whatsoever.
- 6) Linn County and Benton County agree to indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons arising out of any acts or omissions by Linn County or Benton County, its agents, servants or employees in the course of any work done in connection with any of the matters set forth in this agreement.
- 7) FINANCING - Linn County shall initially finance the cost of the project. Benton County shall reimburse Linn County for the actual cost of construction plus 7.5% administration fees (design, inspection, plan preparation, etc.) based on proposed plans and attached project estimate for the portion of the project within their corporate limits as they exist at the time the project is complete. Payment shall be made within 30 days of receipt of detailed invoice.
- 8) TERMINATION: -
  - a) This Agreement shall be considered binding upon Linn County and Benton County and shall not be terminated until provisions of paragraph 8b are met after actual work has begun on the project.



## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

- b) This agreement will be terminated upon final acceptance of the work by Linn County and final settlement of the financial conditions set forth in paragraph 7 thereof.

Executed in triplicate, each of which shall constitute as original, by Linn County on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and by Benton County on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

LINN COUNTY, IOWA

BENTON COUNTY, IOWA

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\_\_\_\_\_  
\_\_\_\_\_

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\_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
LINN COUNTY AUDITOR

\_\_\_\_\_  
BENTON COUNTY AUDITOR

**Tippett moved/Volz seconded:** To approve and authorize Chairman's signature on purchase agreement(s) with PCW Farm Land for \$575.00, Kevin Miller for \$2,505.00 and Larry Root Revocable Trust for \$1,295.00 for permanent and temporary easements for bridge replacement project on 69<sup>th</sup> St. in Fremont Township. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve and authorize Chairman's signature on a purchase agreement with Vivian Cerney in the amount of \$1,990 for permanent and temporary easement for a bridge replacement project on 16<sup>th</sup> Avenue in Cedar Township. Tippett, Seeman and Volz all voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Resolution #25-38, Qualifications for Non-Employed Employees to be allowed the Benton County Wellness Day. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-38

#### BENTON COUNTY WELLSNESS DAY QUALIFICATION REQUIREMENTS FOR NON-EMPLOYED EMPLOYEES

WHEREAS, Benton County has established a Benton County Wellness program;

WHEREAS, Benton County has approved that employees who are not covered by insurance, to also have options to qualify for the Wellness day off;

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors that in order to qualify for the Wellness Incentive Day :

1. The employee shall be a full-time employee of Benton County.
2. The employee shall show proof of their annual physical with lab work by submitting a doctor's note to the Auditor's Office stating so.
3. The employee shall submit this by December 1<sup>st</sup> to obtain the Wellness day.

IT IS THEREFORE RESOLVED that this wellness day incentive qualifications resolution is adopted as set out above.

Dated this 20th day of May 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Volz moved/Tippett seconded:** To approve Resolution #25-39, Abatement of Taxes. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-39

WHEREAS, City of Atkins has acquired property for public purposes and were given the appropriate notice of the taxes due; and

WHEREAS, said entity failed to pay said tax; and

WHEREAS, Iowa Code 445.63 provides that the board of supervisors shall abate the tax if the governing body fails to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
010-32630	\$404.00
010-32850	\$34.00

Dated 20th day of May, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To approve Resolution #25-40, Entering into 28 E Agreements for law enforcement services. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-40

#### AGREEMENT FOR LAW ENFORCEMENT SERVICES

WHEREAS, Benton County and the Cities of Atkins, Blainstown, Garrison, Keystone, Luzerne, Mt. Auburn, Newhall, Norway, Shellsburg, Urbana and Van Horne and are all public agency's as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Benton County Sheriff's Office is willing to provide law enforcement services under the terms set forth within the individual 28E agreements with each city;

IT IS NOW AGREED that Benton County will enter into an agreement with each of the cities listed above pursuant to Chapter 28E of the Code of Iowa.

Approved on this 20<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**\*\* SEE INDIVIDUAL 28E AGREEMENTS WITH EACH CITY**

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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Bruce Volz reported on his recent wellness meeting. The committee is hoping to get better participation, possible one person per department. There needs to be more encouragement to get more participation this year to help the county qualify for a bigger health insurance premium discount. Volz will have a historic preservation commission meeting this week also. Chairman Seeman reported on his ECICOG's policy meeting. Supervisor Tippet reported he has a busy week with meetings. Under new business, the discussion on the legislature's session ending and what it did or didn't affect so far. A current concern is the E-911 bill that affects funding at the local levels. The Board also discussed the courthouse waterproofing project.

**Tippet moved/Volz seconded:** To adjourn at 10:06 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

\_\_\_\_\_  
Tracy Seeman, Chairman

**May 27, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippet moved/Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the minutes of May 20, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve payroll checks numbered 143776 through 143785, ACH Deposits 61201 through 61369, vendor checks 253806 through 253813, claims 253814 through 253956. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To acknowledge the yearly liquor license renewal for Beyonder Resort at Lazy Acres, LLC. Tippet, Seeman and Volz voting aye thereon. Motion carried.

**Tippet moved/Volz seconded:** To approve the Memorandum of Agreement that was made and entered into as of April 1, 2025 between Benton County Sheriff's Department and Chauffers, Teamsters & Helpers Local Union No. 238. The change was made to Article 15, changing one floating holiday to 2 personal days and adding Christmas Eve to the union's list of paid holidays. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Resolution #25-41, Wage and Position change for Dawn Markland. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION # 25-41

#### Positional Change at the Sheriff's Office – Communications Supervisor

**WHEREAS**, Dawn Markland has been a Benton County employee since 11/06/1992;

**WHEREAS**, Dawn Markland is the current Supervisor for the Communications Division;

**WHEREAS**, the Sheriff recommends that Dawn Markland be moved to salary, exempt, non-union, at her 2024 current rate of pay, which is \$73,299.20 annually;

**NOW, THEREFORE, BE IT RESOLVED**, by the Benton County Board of Supervisors, that Dawn Markland is hereby changed to this non-union salary position at an annual starting salary of \$73,299.20, effective May 31, 2025.

Signed this 27<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-42, Approving County Attorney's Intern Position. Tippett, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-42  
BENTON COUNTY ATTORNEY INTERN

WHEREAS, Benton County Attorney's office has a need for a summer intern; and

WHEREAS, The County Attorney has been awarded matching funds by the Attorney General of Iowa to pay towards the wages of an intern; and

WHEREAS, Priyal Patel, a student at Drake law school, has the skills necessary to perform the expected duties;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Priyal Patel is approved as an Intern in the County Attorney's Office. This position is a temporary position, not to exceed ten weeks, with the expectation that she will not work more than 75 hours per pay period. Compensation for this position shall be at the rate of \$22.50 per hour half of which is to be reimbursed by the Iowa attorney general.

The start date for this position is June 2, 2025.

Dated this 27th day of May, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"**

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**Tippett moved/Volz seconded:** To approve Resolution #25-43, Granting Variance to the Sub-Division Ordinance. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-43****VARIANCE TO THE BENTON COUNTY SUBDIVISION ORDINANCE**

WHEREAS, Benton County adopted the Benton County Subdivision Ordinance #72; and

WHEREAS, said ordinance prohibits the creation of multiple splits within a 40-acre aliquot part; and

WHEREAS, said ordinance sets forth the minimum requirements and improvements for subdivisions created in the unincorporated area of Benton County; and

WHEREAS, a request has been presented to the Board of Supervisors by Scott Ford & Trisha Richart to vary the required provisions in Article IV, Sections 4.01 through 4.05; Article V, Sections 5.04 through 5.07; Article VI, Sections 6.02 through 6.03 and 6.05(f); and Article VII, Section 7.01 of the ordinance to allow for one new, non-residential parcel located within Lot 13 of Raue's Jomesa Estate (NE ¼, NE ¼, Sec 32, T85N, R9W).

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the requirements of Ordinance #72 are hereby varied as stated for the division of real property located in a parcel within the NE ¼, NE ¼, Sec 32, T85N, R9W.

Signed this 27<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Supervisor Tippett reported on some of his committee meetings he recently attended including HACAP, Juvenile Probation and Mental Health. He mentioned that he would share some of the documentation from the mental health meeting including an MOU. Supervisor Volz attended Historic Preservations meeting and they are having their Iowa Summit first of June and also mentioned their willingness to help with the clock tower celebration. Chairman Seeman attended the Landfill Commission meeting and reported that June 16 will start the digging of the new lagoon.

**Tippett moved/Volz seconded:** To adjourn at 9:28 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

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# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

June 3, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

Kelley DeLong presented a proposed amendment to Ordinance 37 Animal Protection and Control. DeLong's proposed amendment is a behavior based approach. DeLong stated the current Ordinance is based upon breed not behavior and trespassing is not punishable. Derek Marsh, Benton County Assistant Attorney, questioned if DeLong looked at any other counties Ordinances. DeLong stated Linn County's ordinance has 1 fatal attack and the animal is removed. Marsh stated he would look into Linn County's ordinance and forward it onto the 3 Board of Supervisors for them to look at. No action was taken.

**Volz moved/Tippet seconded:** To approve the minutes of May 27, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Nancy Jorgensen to donate 750 hours of sick time to requestor. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve use of courthouse lawn for Vinton Parks & Recreation for July 1, 2025 and October 25, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date for a land use hearing for Kevin and Susan Hagan in part of Parcel A, in the NE ¼ of the SE ¼ Section 9-83-12. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Hagen's are requesting to change the use of approximately one acres of land to allow for the addition of a residence to the existing shop building. This site is located approximately 2 miles west-northwest of Keystone in the NE ¼ SE ¼ Sec 9-83-12. This site is located on a 4.57 acre parcel that is owned by the applicants. There is an existing dwelling on the property where the applicants reside which will remain. Hearing no other further comments, the public hearing was closed.

**Volz moved/Tippet seconded:** To approve the land use change for Kevin and Susan Hagen in part of Parcel A, in the NE ¼ of the SE ¼ Section 9-83-12. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To adopt Resolution #25-44 Promoting Sergeants in the Correctional Division at the Sheriff's Office. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-44

### Promoting Sergeants in the Correctional Division at the Sheriff's Office

WHEREAS, the Benton County Sheriff has elected to promote two correctional officers to the rank of Sergeant in the Corrections Division at the Benton County Sheriff's Office; and

WHEREAS, applications have been accepted, and interviews have been completed for said positions; and

WHEREAS, the Sheriff recommends Officer Jasira Prasasouk, who has been employed with Benton County since 06/04/2022, and Officer Keith Mell, who has been employed with Benton County since 12/27/2016 are the most qualified candidates for these positions;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Jasira Prasasouk and Keith Mell be approved for this promotion effective June 3, 2025.

Signed this 3<sup>rd</sup> day of June, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Gina Edler, Benton County Deputy Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

**Volz moved/Tippett seconded:** To acknowledge resignation of Crystal Northup, part-time Sheriff's Office. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To Approve 28E Law Contracts with City of Van Horne for \$50,700, City of Blainstown for \$33,800, City of Norway for \$33,800 and City of Newhall for \$50,700 annually. Tippett, Seeman and Volz voting aye. Motion carried.

Tippett discussed with the Board on during the budgeting process they decided to close the HR Department. Doug Cook questioned the board on why and who will handle that. Seeman stated that if there is conflict that they will hire that out. Marsh responded that Ray Lough, County Attorney said complaints can go to the Attorney's office and Hopkins and Huebner will take a lot of the complaints, since they are already apart of the insurance portion and they will take most of it. Day to day activities will go to the Auditor's office.

**Tippett moved/Volz seconded:** To close the Human Resources Department effective July 1, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Deb Seymour-Guard and Sarah Wagner presented a Memorandum of Understanding for Disability Access Point (DAP). The MOU would allow Sarah Wagner to remain an employee of Benton County but be based out of Johnson County for 1 year. The DAP would reimburse the County for wages and benefits expenses. Expenses would be tracked on a monthly basis and reconciled at the end of each quarter. Seymour-Guard is requesting a transfer of assets from the County in which the region purchased the following items: 2 vehicles, Jeep and Dodge Journey, 1 portable printer, 1 cell phone and up to 3 office desks. The Board requested that the County Attorney look at the MOU and that the decision be put back on the Boards agenda for June 17.

**Tippett moved/Volz seconded:** To table action on MOU for DAP and Asset Transfer District 7. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve and sign Iowa DOT Agreement Number 2025-C-088 for a Deck Joint Repair project on 54<sup>th</sup> St Trail bridge over I-380. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To adjourn meeting at 10:24 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

\_\_\_\_\_  
Gina Edler, Benton County Deputy Auditor

June 10, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the minutes of June 10, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve payroll checks numbered 143794 through 143793, ACH Deposits 61370 through 61538, vendor checks 253957 through 253963, claims 253964 through 254118. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve and authorize chairman to sign the East Central Iowa council of Governments EICOG purchase of FY 26 Service Contract

**Volz moved/Tippett seconded:** To Approve 28E Law Contract with the City of Keystone for \$16,900 a year to be paid quarterly not to exceed 260 hours. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve and authorize chairman's signature on the Cost Advisory Agreement for FY 24 to be used in FY 26 budgeting. Tippett, Seeman and Volz voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Destructible Ink of the SE ¼ of the NE ¼ Section 12-86-11. The owner of the land is Farmtastic 3, LLC, which consists of Mark Kotouc, Wade Hennings and Dustin Schirm. There were about 50 members of the public present, along with Destructible Ink representatives and Mark Kotouc. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Even stated the applicants would like to change the use of 28 acres to allow for a wind turbine blade recycling and storage facility. This site is located in Cedar Township, approximately 2 miles northeast of Mt. Auburn. It was previously a chicken/egg farm and is currently being used as a storage facility. This ground has a CSR of 64 and not considered high quality farm ground. This property is surrounded by row crops on all sides with dwellings located immediately northeast and southeast of the property. There is an existing driveway and was reported by secondary roads that it conforms to county policies. The previous septic system that was for the former egg farm was properly abandoned in 2017. If any existing or new plumbing fixtures are utilized, a private sewage disposal system will need to be installed. There are two private water wells in place currently. Legal notices were sent out to adjacent property owners published in the papers. Benton County Environmental Health and Land Use Department has received several inquiries regarding potential environmental hazards and permitting, so they contacted the DNR. If blades will be cut up in an outdoor space, the area must be covered by an NPDES General Permit 1 to allow the discharge of stormwater from this area. The grinding process is typically covered by an air quality construction permit. Primary potential risks is from airborne particles, mainly composted of fiberglass dust, carbon fiber dust and epoxy resin particles. Other issues include microplastic pollution and potential fire hazards.

Even explained the major goal the people of Benton County hoped to achieve when creating the land use plan was to protect agricultural land in the county. Other goals included providing for the orderly growth of urban, industrial and agricultural lands so that they develop in harmony with each other and to encourage the development of the commercial and industrial businesses in defined areas of the county. Land use decisions based solely on the economic system can easily lead to incompatible uses. According to the compatibility of the land uses table within this plan, heavy industrial is incompatible with agricultural and residential rural areas. This adversely affects a third party; be it an individual, or society as a whole. These effects often lead to economic hardship, or most often a decline in property value. This proposal is not consistent with the preservation of agricultural land and orderly development. There are serious concerns about this proposal's effects. These conditions for approval have not been met, and it is recommended by the Environmental Health and Land Use staff to deny for this reason.

At this time, Jared Sanford along with Cody Earle, representatives from Destructible Ink were able to present by zoom and speak in person about the plans for their project. They said their company is focused on end of life solutions for renewable energy, specifically turbine blades. They are needing short term storage in a remote area. All of the shredding would occur inside with plenty of airflow.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

They said it wouldn't affect the County Landfill. Earle explained that there would be approximately 8 trucks a day to haul the blades to this location. It would start in July and go through September. This brought up the conversation of why the need for short-term vs long-term storage. The board also opened up for public comments and questions. There were numerous concerns from nearby neighbors and farmers about the dust mitigation and the existing processing operations and commissioning for disposals of these blades. Most voiced environmental concerns and safety hazards along with the impact of the weight and added truck traffic on the county roads. They were asked how they could guarantee the dust particles wouldn't contaminate nearby grain bins and water streams that lead into the river. After a lengthy two hour discussion it was suggested by legal counsel to finish up the public comments.

**Tippett moved/Volz seconded** to close the public hearing at 11:09 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved:** To deny the request for the application for land use change as the proposed new non-agricultural use is inconsistent with the purpose of Ordinance 24. The proposed use is an incompatible use that could materially alter the stability of the overall land use pattern in the area. The proposed use would have no doubt impact adjacent property owners, whether that impact be in property values, farming operations, or overall enjoyment of the land. I do believe that these gentlemen will be successful in marketing their property, but I don't believe that this project is a good project for Benton County. Volz adding, that based on what he's heard today, he didn't believe this would be the way to do it, and he seconded the motion. Tippett and Volz voting aye, Seeman voting nay, because he wanted more information. Motion carried.

**Volz moved/Tippett seconded:** To adjourn meeting at 11:15 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

June 17, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To table the minutes from June 10, 2025 per Assistant Attorney Derek Marsh's advice to get a clarified motion for denying the land use hearing. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the amended Special Class C Retail Alcohol License for Kacena Family Tree Farm, Inc. d/b/a Kacena Farms effective August 7, 2024 through August 7, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve the Special Class C Retail Alcohol License for Watkins Community Athletic Association effective May 29, 2025 through May 28, 2026. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-45, LOSST Gift to Belle Plaine Area Ambulance. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-45

WHEREAS, the Benton County Board of Supervisors has established a program for gifting funds to emergency service providers who provide services within the unincorporated area of Benton County; and

WHEREAS, the Belle Plaine Area Ambulance has requested a gift of funds; and

WHEREAS, the Belle Plaine Area Ambulance provides emergency services to areas of Iowa, Kane and Leroy Townships and mutual aid to other surrounding townships;

WHEREAS, the Belle Plaine Area Ambulance has provided invoices totaling \$157,553.00 for purchasing a 2024 Ford E450 Ambulance;

WHEREAS, the Belle Plaine Area Ambulance agrees that the vehicle obtained with the proceeds of this gift shall be used when necessary for providing services consistent with the intended use of the money from the Local Option Sales and Services Fund,

NOW THEREFORE BE IT RESOLVED that the Benton County Board of Supervisors approves an Emergency Services Gift to Belle Plaine Area Ambulance in the amount of \$15,755.30. which represents ten percent of the total purchase price for all equipment.

Adopted this 17th day of June, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor



# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Tippett moved/Volz seconded:** To approve Resolution # 25-47, Tippett, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-46

### SERVICE AREA BUDGET AMENDMENT

**WHEREAS**, the Benton County Board of Supervisors adopted the FY2025 budget on April 23, 2024;

**WHEREAS**, the Board now desires to amend said budget within service area(s) to reallocate funds;

**NOW, THEREFORE BE IT RESOLVED** by the Benton County Board of Supervisors that the FY2025 county budget is hereby amended within the following service areas:

Service Area 1) 0002-05-1000-000-113000-000 -\$55,000.00

0002-05-1050-000-113000-000 -\$10,000.00

0002-05-1060-000-113000-000 -\$50,000.00

0002-31-1540-000-425043-000 +\$1,000.00

0001-05-1000-000-101937-000 +\$54,000.00

0001-05-1050-000-304000-000 +\$10,000.00

0001-05-1060-000-100941-000 +30,000.00

0001-05-1060-000-100940-000 +10,000.00

0001-05-1060-000-262000-000 +5,000.00

0001-05-1060-000-632000-000 +5,000.00

Service Area 6) 0001-99-6320-000-480056-000 -435.00

0011-99-6200-000-490000-000 +435.00

Service Area 8) 0024-07-8110-000-447000-000 -\$500.00

0001-07-8110-000-422000-000 +\$500.00

Service Area 9) 0001-50-9000-000-100000-000 -\$5200.00

0001-02-9010-000-412000-000 +\$2,000.00

0002-99-9230-000-116000-000 +\$3,000.00

0006-60-9230-000-116000-000 +\$100.00

0011-99-9230-000-116000-000 +\$100.00

**IT IS FURTHER RESOLVED** that said funds are hereby appropriated. The auditor is directed to make the necessary changes.

Signed this 17th day of June, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve the fireworks permits for Iowa Pyrotechnic Association for July 12, 2025 and August 22, 2025 through August 23, 2025 pending approval from the Vinton Fire Chief and also with the stipulation that if there is a burn ban in place, we don't allow the event to take place. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To accept the resignation of Julia Biery in the Human Resources Department effective June 20, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Deborah Guard, Finance Director for the MHDS of the East Central Region and Sarah Wagner were re-visiting a memorandum of understanding from DAP and asset transfer for District 7. This was tabled a few weeks ago and was placed back on to re-visit after allowing the county attorney's office to look over the terms of the 28E agreement. Assistant Attorney, Derek Marsh explained some of the terms of the agreement brought some concerns. At this time they are recommending not to sign it, they wanted to have some language added to the agreement so it wasn't so vague. Discussion continued in regards to what entity would be the employer for Wagner. With all the changes being made after dissolving the mental health regions in the state, there are a lot of questions for everyone. If Benton County would choose to be the employer of record, the funding would be estimated a month up front at a time. Marsh asked to obtain contact information for the Region's attorney and discuss some of the language changes we would like to see.

**Tippett moved/Volz seconded:** To table action on the MOU for Dap and asset transfers to District 7 until June 24, 2025. All members voting aye. Motion carried.

Engineer Myron Parizek discussed safety measures at the Van Horne/Blairstown intersection on Hwy 30. Parizek shared the safety action plan that Benton County joined last year along with 96 other counties for federal grant money to review accidents and develop a safety action plan. One of those locations is this intersection and it was recommended to add rumble strips. One of those strips is very close to a resident, who has expressed concern over the noise. They currently have destination lighting on both sides, and are waiting on flashing red beacons for the stop signs facing north and south. Parizek was looking for guidance on changes they wanted to make, stressing that from an engineering standpoint, the rumble strips were fulfilling their purpose. This intersection has three panels, and they all agreed to try and minimize the noise from the middle panel that is close to the residence.

**Tippett moved/Volz seconded:** To adjourn meeting at 10:27 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**June 24, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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Tippett moved/Volz seconded: To approve Resolution #25-48, Approving Final Plat for Re-Plat of Lot 14, Raue's Jomesa Estates to Benton County, Iowa. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-48

#### APPROVING FINAL PLAT FOR RE-PLAT OF LOT 14 RAUE JOMESA ESTATES TO BENTON COUNTY, IOWA

WHEREAS, a Re-Plat of Lot 14 in Raue Jomesa Estates to Benton County, Iowa, containing two (2) lots has been presented to the Benton County Board of Supervisors consisting of the following described real estate:

Re-Plat of Lot 14, Raue Jomesa Estates, Benton County, Iowa all in Section Thirty (32), Township Eighty-Five (85) North, Range Nine (9), West of the 5<sup>th</sup> P.M.

Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record.

And

WHEREAS, after consideration, the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinances of Benton County, Iowa, and

WHEREAS, the Benton County Board of Supervisors find that the Final Plat of Re-Plat of Lot 14 in Raue Jomesa Estates Addition to Benton County, Iowa, would be advantageous to Benton County, Iowa, and

BE IT THEREFORE RESOLVED by the Benton County Board of Supervisors that said Final Plat of Re-Plat of Lot 14 Raue Jomesa Estates to Benton County, Iowa, will be and the same hereby acknowledged, approved and accepted on the part of Benton County, Iowa, subject to the following stipulations:

1. Any new driveways will be built to comply with Benton County's driveway resolution dated October 17, 1975 and amended September 4, 1981 and April 17, 2008.
2. Any new water supply will be constructed with the approval of the Benton County Health Department.
3. Any new sewage treatment system will be constructed with the approval of the Benton County Health Department.
- 4.

BE IT FURTHER RESOLVED by the Benton County Board of Supervisors that said board, on May 27, 2025, at the request of Scott Ford & Trisha Richart did grant a variance waiving the following items regarding the submission of the Final Plat for Re-Plat of Lot 14 Raue Jomesa Estates to Benton County, Iowa:

**Article IV, Sections 4.01 through 4.05; Article V, Sections 5.04 through 5.07; Article VI, Sections 6.02 through 6.03 and 6.05(f); and Article VII, Section 7.01**

The Benton County Auditor is hereby directed and authorized to certify this Resolution Approving Plat to the Benton County Recorder and affix the same to the Final Plat as provided by law.

Resolution passed and approved on this 24th day of June, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

Attest:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To approve the revised minutes from June 10, 2025 and June 17, 2025. Supervisor Tippett read his clarified motion for denying the land use change on June 10 as follows: To deny the request for the application for the land use change as the proposed new non-agricultural use is inconsistent with the purpose of Ordinance 24. The proposed use is an incompatible use that could materially alter the stability of the overall land use pattern in the area. The proposed use would have no doubt impact adjacent property owners, whether that impact be in property values, farming operations, or overall enjoyment of the land. I do believe that these gentlemen will be successful in marketing their property, but I don't believe that this project is a good project for Benton County. Volz adding, that based on what he's heard today, he didn't believe this would be the way to do it, and he seconded the motion Tippett, Seeman and Volz voting aye. Motion carried to approve both sets of minutes.

**Volz moved/Tippett seconded:** To approve payroll checks numbered 143794 through 143805, ACH Deposits 61539 through 61705, vendor checks 254119 through 254125, claims 254126 through 254298. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve paying the claim to 2NSystems, LLC in the amount of \$48,868.52 using ARPA funds. Tippett, Seeman and Volz voting aye. Motion carried.

Allison Hicks, Historic Preservation reported on the CLG Grant. Last week they received a stop order from the state because federal funding did not come through. She said the options are to put everything on hold or terminate their contract with the state. She added

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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registrations are already coming in for the window restoration workshop. The contract was for \$1,230. The board was in favor terminating the contract, but wasn't on as an action item so will wait until next week.

Meredith Runge, from the Vinton Area Substance Abuse Council met with the board inquiring about using a room a few hours a week at the county's service center. Supervisor Chairman Tracy Seeman said it depends on where they want to be located. The board felt they could make this work.

Continued discussion on verbiage change to the MOU for the Mental Health Regional changes that will occur July 1<sup>st</sup>. The Board had made some changes to the MOU and would like the Regional Board to approve it before taking action. Julie Davidson explained that the regional board was meeting Thursday.

**Tippett moved/Volz seconded:** To table action on the MOU for Disability Access Point and transferring of assets until Friday, June 27, 2025 at 3:00 p.m. in the County Auditor's Office. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge the resignation of Zackary Fiser in the Sheriff's Department effective June 28, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To re-appoint Mark Phippen as the County Attorney's appointee to the Civil Service Commission, term ending June 30, 2029. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution # 25-49, Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-49

WHEREAS, the Benton County Treasurer has reported that a mobile home have been deemed to have no value by the mobile home court pursuant to Iowa Code 555C.2B ; and

WHEREAS, there are currently tax liens filed against the properties and has determined that it is impractical to pursue collection of the total amount of tax due through the tax sale and the personal judgment remedies and has recommended that the board of supervisors abate the tax on these parcels;

IT IS THEREFORE RESOLVED that the delinquent tax, penalty, interest and costs assessed on parcel(s):

31737                                 \$1232.00

06L13320                             \$ 313.00

is hereby abated pursuant to Iowa Code 445.16. The treasurer is directed to strike the amount due from the county system.

Dated this 24th day of June, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To approve Resolution #25-50, Transfer of Funds For FY 26. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-50

#### TRANSFER OF FUNDS

BE IT RESOLVED by the Benton County Board of Supervisors that the following interfund funds are ordered:

Local Option Sales & Services (LOSST) to Secondary Roads in the amount of \$390,000.00

County Attorney Collections Incentive Fund to General Basic in the amount of \$7,500.00

The auditor is authorized to make the necessary adjustments to the FY26 budget.

The Board of Supervisors of Benton County, Iowa, adopted the above and foregoing resolution on June 24, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-51, Interfund Operating Transfers for FY 26. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-51

#### INTERFUND OPERATING TRANSFERS

**WHEREAS**, it is desired to authorize the auditor to periodically transfer sums from the general basic fund to the secondary road fund, general supplemental fund, and conservation land acquisition fund; and rural services fund to secondary road and sanitary disposal funds during the 2025-2026 budget year, and

**WHEREAS**, said transfers must be in accordance with section 331.432, Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BENTON COUNTY, IOWA** as follows:

Section 1. The total maximum transfers for the fiscal year beginning July 1, 2025, shall not exceed the amounts listed in the respective funds as follows:

<u>FROM (Fund)</u>	<u>TO (Fund)</u>	<u>AMOUNT (max.)</u>
General Basic	Secondary Road	\$ 285,750.00
Rural Services Basic	Secondary Road	\$ 3,288,400.00
General Basic	Conservation Land Acquisition	\$ \$100,000.00

Section 2. The auditor shall order a transfer each quarter of fiscal year 2025-2026. Said quarterly transfers shall be one quarter of the total transfer to each fund as set forth in Section 1.

Section 3. Exceptions to Section 2 shall be transfers to the Conservation Land Acquisition fund, which may be done at any time during the fiscal year

Section 3. The amount of the transfers required in section 1 to the Secondary Road fund shall be in accordance with Iowa Code 331.429(1)(a) and (b).

Section 4. The amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 5. The auditor is directed to transfer said funds in accordance with this resolution and to notify the treasurer and county engineer of the amounts of said transfers.

The Board of Supervisors of Benton County, Iowa, adopted the above and foregoing resolution on June 24, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-52, FY 26 Appropriations. Tippett, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-52  
APPROPRIATIONS

**WHEREAS**, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2025, in accordance with Section 331.434, Subsection 6, Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BENTON COUNTY, IOWA**, as follows:

Section 1. The amounts as shown, published, and approved in the County Budget for fiscal 2025/2026 on April 29, 2025, be and are itemized by service area to each department on the budgets filed in the office of the county auditor on July 1, 2025 are hereby appropriated. Federal and State grants and/or reimbursements expendable during the fiscal year are hereby appropriated to the designated departments or offices. For purposes of this resolution all departments relating to elections are considered one department. Further, the auditor is authorized to expend funds from the following budgets: Auditor, Elections, District Court, General Services, Non-departmental, GIS, Medical Examiner, Human Resources, and other budgets not under the specific authority of an elected official or full-time county official to ensure the day-to-day operations of the county.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations, effective July 1, 2025.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2025-2026 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers at least quarterly during the 2025-2026 budget year.

Section 6. Tax Increment payments, which are subject to annual appropriation are authorized.

Section 7. All appropriations authorized pursuant to this resolution lapse at the end of the business day on June 24, 2025, for payment of goods and services received and/or performed as of that date. The board reserves the right to waive this date at its sole discretion for specific payments for the provision of goods and services that it deems should be paid within said fiscal year.

Section 8. Departmental appropriations remain in full force and effect through June 30, 2026, for payroll expenses occurring after the date stated in Section 7, for the final processing of expenses submitted on or before June 17, 2026, and for any expenses approved by the Board of Supervisors subsequent to June 24, 2025. All appropriations will lapse at the close of business June 30, 2026.

The Board of Supervisors of Benton County, Iowa, adopted the above and foregoing resolution on June 23, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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	<u>Department</u>	<u>FY 26 Adopted Budget</u>	<u>FY 26 Appropriations</u>
1	Board of Supervisors	\$325,148.65	\$325,148.65
2	Auditor	\$369,727.59	\$369,727.59
3	Treasurer	\$838,411.11	\$838,411.11
4	Attorney	\$1,089,998.98	\$1,089,998.98
5	Sheriff	\$6,273,578.42	\$6,273,578.42
7	Recorder	\$358,991.00	\$358,991.00
9	Rural Addressing	\$7,500.00	\$7,500.00
10	Sanitarian	\$440,520.34	\$440,520.34
13	Transportation	\$732,468.61	\$732,468.61
14	GIS	\$158,700.00	\$158,700.00
15	Pioneer Cemetery	\$6,300.00	\$6,300.00
16	HUB	\$2,760.00	\$2,760.00
19	Relief	\$45,089.32	\$45,089.32
20	Secondary Roads	\$16,921,065.00	\$16,921,065.00
21	Veteran Affairs	\$116,928.69	\$116,928.69
22	Conservation	\$1,907,521.00	\$1,907,521.00
23	Public Health	\$304,022.89	\$304,022.89
24	Weed Commissioner	\$700,972.16	\$700,972.16
25	DHS	\$43,560.00	\$43,560.00
28	Medical Examiner	\$97,200.00	\$97,200.00
31	District Court	\$47,500.00	\$47,500.00
33	County Library	\$82,110.00	\$82,110.00
35	Historic Preservation	\$19,035.00	\$19,035.00
42	Federal Forfeiture	\$20,000.00	\$20,000.00
43	State Forfeiture	\$7,000.00	\$7,000.00
49	Elections	\$256,919.64	\$256,919.64
50	Personnel	\$67,150.52	\$67,150.52
51	General Services-Maintenance	\$563,169.03	\$563,169.03
52	Information Technology	\$866,602.89	\$866,602.89
54	Sanitary Disposal	\$307,500.00	\$307,500.00
55	Debt Service	\$810,950.00	\$810,950.00
60	Mental Health	\$191,318.74	\$191,318.74
61	Juvenile Probation	\$169,100.00	\$169,100.00
71	Fairgrounds	\$23,750.00	\$23,750.00

**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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73	Primary Elections	\$40,200.00	\$40,200.00
74	City/School Elections	\$36,700.00	\$36,700.00
76	Special County Elections	\$36,300.00	\$36,300.00
77	Special City Elections	\$6,950.00	\$6,950.00
78	Special School Elections	\$11,600.00	\$11,600.00
81	Operating Transfers	\$4,170,930.00	\$4,170,930.00
99	Non-Departmental	\$2,832,878.00	\$2,832,878.00
TOTAL		\$41,308,127.58	\$41,308,127.58

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Volz moved/Tippett seconded:** To approve Resolution #25-53, Bank Depositories and limits. Tippett, Seeman and Volz voting aye. Motion carried.

Resolution #25-53  
Bank Depositories

BE IT RESOLVED by the Benton County Board of Supervisors that we do hereby designate the following named banks to be depositories for the County funds in amounts not to exceed the amount named opposite said designated depository, and the County Treasurer is here by authorized to deposit said county funds in amounts not to exceed the maximum approved for each respective bank as follows for fiscal year 2026.

Farmers Savings Bank & Trust

Vinton/Traer \$ 20,000,000

Chelsea Savings Bank

Belle Plaine \$ 5,000,000

Chelsea Savings Bank

Van Horne \$ 5,000,000

Benton County State Bank

Blairstown \$ 4,000,000

Bank Iowa

Norway \$ 2,000,000

Watkins Savings Bank

Watkins \$ 1,000,000

Cedar Valley Bank & Trust

La Porte City/Vinton \$ 13,000,000

Central State Bank

Walford \$ 2,000,000

Atkins Savings Bank & Trust

Atkins \$ 1,000,000

Keystone Savings Bank

Keystone \$ 3,000,000

First Federal Credit Union

Urbana \$ 2,000,000

Signed this 24th day of June, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-54, FY26 County Official Bank Depository Limits. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-54

#### COUNTY OFFICIAL BANK DEPOSITORY LIMITS

IT IS HEREBY RESOLVED by the Benton County Board of Supervisors that we do hereby designate the following named banks to be depositories for County funds in amounts not to exceed the amount named opposite said depository and the following named county officers are hereby authorized to deposit said County funds in amounts not to exceed the maximum amount named after said bank as follows for fiscal year 2026:

Lexa Speidel, Recorder

Cedar Valley Bank and Trust	\$150,000
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David Upah, Sheriff

Farmers Savings Bank & Trust – Vinton	\$ 500,000
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David Upah, Sheriff

US Bank	\$ 1,000
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Mark Erickson, Transportation Dept.

Midwest One Bank	\$ 2,500
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Signed this 24th day of June, 2025

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

Derek Marsh, Assistant County Attorney explained the need for an outside prosecutor for a variance request in regards to the Vicious Animal Ordinance #37. There was members of the public also asking about the process and how it will work.

**Volz moved/Tippett seconded:** To set the following public hearing dates for Ordinance #80, Amending Ordinance #37, Vicious Animal Ordinance: July 15, 2025 at 10:00 a.m. 1<sup>st</sup> reading, July 22, 2025 at 10:00 a.m. 2<sup>nd</sup> reading and July 29, 2025 at 10:00 a.m. for the 3rd reading. Tippett, Seeman and Volz voting aye. Motion carried.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-55, Appoint Prosecutor to represent Benton County for a variance request to Ordinance 37. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-55

#### APPOINT PROSECUTOR ON REQUEST FOR VARIANCE

WHEREAS, Benton County Ordinance 37.19 provides that the Board of Supervisors to sit before a request for variance regarding the disposition of a dangerous or vicious animals and,

WHEREAS, the Benton County Attorney's Office cannot ethically sit as legal counsel and request Victoria Cole be appointed as special prosecutor to sit opposition to this request for variance and,

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the request for variance hearing shall be set on Tuesday, July 1<sup>st</sup>, 2025, in the District Court Room within the Benton County Courthouse at 1:30 pm; and

IT IS FURTHER RESOLVED that Victoria Cole be appointed special prosecutor for this matter at a rate to be negotiated between Ms. Cole and the Benton County Attorney's Office;

Signed this 24th day of June, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To set a hearing date of Tuesday, July 1, 2025 at 1:00 p.m. for an appeal to citation #25-004621. It will be held in the 3<sup>rd</sup> floor courtroom at the courthouse. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To adjourn meeting at 11:00 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**June 27, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 3:00 p.m. at the Benton County Courthouse, Auditor's Office. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyia.gov](http://www.bentoncountyia.gov)*

**Tippett moved/Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

The Board took up the tabled action item regarding requested verbiage change to the MOU for the Mental Health Regional changes. The Regional Board met Thursday of this week and looked over Benton County's proposed changes. Julie Davidson explained that the regional board took out the housing part and Assistant County Attorney, Derek Marsh took out the duties in Benton County verbiage. Marsh also stated the attorney's office stands with their previous opinion because of liability. Volz stated he reached out to the county's insurance company, Heartland, and they had not seen anything like this before. Volz' main concern was liability, especially if there was a work comp claim. Tippett stated liability insurance for DAB was approved at the regional meeting. Volz stated there was no incentive for Benton County and questioned why one of the other counties the employee, Sarah Wagner, would be covering didn't take on her pay. Julie Davidson stated it takes time for the region to get established as an IPERS covered employer and get the health insurances to cover employees. Davidson also stated there were other counties doing this to get by and the only one that hadn't was Jones County. The Region is asking for the MOU to cover a year but hoping they can get things done sooner. Tippett stated he wants to see the wages and benefits stay the same, but sees why the county would be concerned. Public comment was made by Doug Cook, that as a citizen and tax payer of Benton County he was not in favor of this. as there was no incentive and could become a liability.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/ Seeman seconded:** To approve and authorize signature on the MOU for Disability Access Point (DAP) and transferring effective July 1, 2025 through June 30, 2026, Seeman and Tippett voting aye, Volz voting nay. Motion carried.

**Volz moved/ Tippett seconded:** To adjourn meeting at 3:38 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Alisha Burmeister, Deputy Benton County Auditor

July 1, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Volz moved/ Tippett seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/ Volz seconded:** To approve the minutes of June 24, 2025. All members voting aye. Motion carried.

**Tippett moved/ Volz seconded:** To approve the revised minutes from June 10, 2025 and June 17, 2025.

**Tippett moved/ Volz seconded:** To acknowledge Mark Johnson's retirement from the Sheriff's office. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To approve Resolution # 25-56, Enter into 28E Agreement for housing Polk County Inmates. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-56

#### 28E AGREEMENT FOR BENTON COUNTY TO HOUSE POLK COUNTY INMATES

WHEREAS, Benton County Sheriff's Office has agreed to assist the Polk County Sheriff's office in providing jail services to inmates;

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that the Benton County Sheriff's office agree to the term and to house up to 10 Polk County Inmates for a fee of \$60 per day;

IT IS NOW AGREED that Benton County will enter into the 28E agreement with Polk County pursuant to Chapter 28E of the Code of Iowa.

Approved on this 1st day of July, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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### AGREEMENT FOR DETENTION SERVICES Pursuant to Iowa Code Chapter 28E

THIS AGREEMENT FOR DETENTION SERVICES (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_, 2025, (“Effective Date”) by and between Benton County, Iowa, a governmental entity and political subdivision of the State of Iowa, acting by and through the Office of the Benton County Sheriff (“Benton County”) and Polk County, Iowa, a governmental entity and political subdivision of the State of Iowa, acting by and through the Office of the Polk County Sheriff (“Polk County”), pursuant to Iowa Code Chapter 28E. Benton County and Polk County may hereinafter be referred to individually as “Party” and/or collectively as “Parties.”

**WHEREAS**, the purpose of Iowa Code Chapter 28E is to permit state and local governments in Iowa to make efficient use of their powers by enabling them to provide joint services and facilities with other agencies and to cooperate in other ways of mutual advantage; and

**NOW THEREFORE**, the Parties do hereby agree as follows:

#### ARTICLE I – JOINT EXERCISE OF POWERS

- A. Purpose: The purpose of this Agreement is to establish and memorialize the terms, duties and responsibilities of the Parties in which the Benton County Sheriff shall provide Benton County jail facilities, which meets the requirements of Chapter 356 of the Code of Iowa for the purposes of housing pretrial detained persons committed inmates, who would otherwise be detained in the Polk County Jail

#### ARTICLE II – TERM

- A. This Agreement shall be effective upon its approval and execution by both Parties and its recording with the Secretary of State and shall expire on June 30, 2027, unless terminated earlier by either Party in accordance with Article IX of this Agreement. The Parties may upon mutual agreement renew the Term of his Agreement for an additional one (1) to three (3) year term.

#### ARTICLE III – FILING

- A. Pursuant to Iowa Code section 28E.8 Polk County shall electronically file this Agreement with the Iowa Secretary of State, after the Parties have approved and executed this Agreement.
- B. Any amendment, modification, or termination of this Agreement will be filed by Polk County with the Iowa Secretary of State pursuant to Iowa Code section 28E.8

#### ARTICLE IV – ADMINISTRATION

- A. Pursuant to Iowa Code section 28E.6, both the Polk County Sheriff and Benton County Sheriff shall each designate Administrators responsible for administering this joint Agreement.

#### ARTICLE V – DUTIES OF THE PARTIES

- A. POLK COUNTY
  1. Polk County shall provide Benton County with notice and make prior arrangements before delivering detainees/inmates.
  2. Polk County shall provide all transportation of Polk County detainees/inmates confined in the Benton County jail facility which might be necessary for any reason, including but not limited to transportation to and from the Polk County and Benton County jail facilities.
- B. BENTON COUNTY
  1. Benton County shall provide safe and suitable jail facilities as defined in Chapter 356 of the Code of Iowa, for all acceptable detainees/inmates who are lawfully committed to the charge and custody of the Polk County Sheriff and transportation to Benton County’s jail facilities by Polk County.
  2. Benton County shall have sole discretion in determining whether or not a prisoner is acceptable and shall not be obligated to accept detainees/inmates if Benton County determines it would cause exceptional circumstances to house the detainee/inmate in the Benton County jail facility.
  3. Benton County shall perform the duties and responsibilities of County Sheriff as keeper of the county jail facility as required by Chapter 356 of the Code of Iowa, with respect to detainees/inmates transported by Polk County.

#### ARTICLE VI – COMPENSATION

- A. Polk County shall pay Benton County the sum of \$60.00 per prisoner per day of detention. For the purposes of this paragraph, a day shall be deemed to be a 24-hour period commencing with the arrival of the detainee/inmate at the Benton County jail facility. Benton County shall be compensated at one-half the daily rate for a prisoner confined for less than four hours of any day and at the full daily rate for a prisoner confined for four (4) hours or more of any day.
- B. Polk County shall reimburse Benton County for any and all necessary medical expenses incurred by Benton County on behalf of Polk County’s detainee/inmates.
- C. Benton County shall bill Polk County on a monthly basis for services provided pursuant to this Agreement by submitting an itemized statement of the Detention Services provided during the past month.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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### ARTICLE VII – CONFIDENTIAL INFORMATION

- A. The Parties shall safeguard all confidential information, documents, records and reports as required by law including, but not limited to, Chapter 690 and 692 of the Code of Iowa.
- B. The Parties shall implement security processes and procedures to reasonably prevent unauthorized release or disclosure of confidential information.
- C. Benton County shall not further disclose or disseminate Protected Health Information and other confidential information obtained by Polk County and subsequently provided to the Benton, except as authorized pursuant to 45 CFR 164.512(g).

### ARTICLE VIII – OPEN RECORDS AND MEDIA REQUESTS

- A. The Parties shall communicate and coordinate on any and all open records request, pursuant to Iowa Code Chapter 22, so that both Parties comply with their respective legal obligations under the law.

### ARTICLE IX – TERMINATION

- A. For Convenience.
  - 1. Either Party may terminate this Agreement at any time, with or without cause, by providing written notice to the other Party not less than thirty (30) days prior to the proposed termination date. The effective date of termination will occur thirty (30) days following receipt of written notice or upon a later termination date agreed upon by the Parties in writing.

### ARTICLE XIV – INDEMNIFICATION

- A. To the extent permitted by the Constitution and laws of the State of Iowa, the Parties shall indemnify, defend and hold harmless each other from and against any and all losses, costs, penalties, fines, damages, claims, demands, actions, expenses (including attorney's fees) or liabilities arising from an individual Party's own acts, errors, omissions, or negligence in the performance of that Party's Duties under the terms of this Agreement or required by law. Nothing in this Agreement shall be construed as a waiver of any governmental immunities available to the County, pursuant to Chapter 670 of the Code of Iowa, as it now exists or may be amended from time to time.

### ARTICLE XV – MISCELLANEOUS

- A. Entire Agreement  
This Agreement constitutes the entire understanding and agreement between the Parties relating to the subject matter hereof and shall supersede (stand in place of) all prior or contemporaneous discussion(s), agreement(s), and representation(s) whether written or oral. It is understood and agreed that this Agreement incorporates and includes any and all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written.
- B. Headings/Captions  
The section headings, subheadings, and captions contained in this Agreement are included for reference and convenience only and shall not enter into the interpretation of the Parties' obligations under this Agreement, nor limit or otherwise affect the terms of this Agreement.
- C. Amendments  
The terms and provisions of this Agreement may only be amended by the prior express written mutual consent of the Parties.
- D. Counterparts / Execution  
This Agreement or any written Amendments may be executed in multiple counterparts, each of which when so executed shall be deemed an original, but all of which, when taken together, shall constitute but one and the same Agreement/instrument. Any counterpart delivered by commercially available electronic means, including e-mail, electronic e-signature software or other electronic means shall have the same import and effect as original or manually signed (i.e., “wet-ink”) counterparts and shall be valid, enforceable and binding for the purposes of this Agreement/Amendment.
- E. Non-Assignment  
The IOSME shall not assign its obligations or Duties under the terms of this Agreement without the prior express written consent of the County.
- F. No Legal Entity  
Nothing in this Agreement shall be construed to create a new or separate legal or administrative entity, nor shall a joint board be created for the administration of this Agreement.
- G. Severability  
In the event any portion or provision of this Agreement or the application of any such provision to any Party or circumstances is determined to be invalid, illegal or unenforceable under applicable law: (1) this determination shall in no way affect the validity or enforcement of the remaining portions or provisions of this Agreement; and (2) the Parties shall negotiate in good faith to replace the unenforceable or invalid provision(s) by such as has the effect nearest to that of the provision being replaced. The remaining portions or provisions shall remain in full force and effect.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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H. Waiver

The failure to exercise any right under this Agreement shall not be deemed to be a waiver of such right, and shall not affect the right to enforce each and every right hereof. The waiver of any breach of any term, provision, covenant or conditions of this Agreement, by any party hereto of its rights with respect to any matter arising in connection with this Agreement shall not be construed as a general waiver or a waiver of any other term or condition.

I. Notice

1. Polk County:

**Office of the Polk County Sheriff**

ATTENTION: Chief Cory Williams

1985 NE 51<sup>st</sup> Place

Des Moines, IA 50313

2. Benton County:

**Office of the Benton County Sheriff**

ATTENTION: Sheriff

113 E. 3<sup>rd</sup> Street

Vinton, IA 52349

J. Governing Law

This Agreement shall be a binding agreement and any controversy, dispute or claim between the Parties arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of the State of Iowa.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the dates indicated below.

**Benton County, Iowa**

**Polk County, Iowa**

\_\_\_\_\_  
David Upah  
Sheriff, Benton County, Iowa

\_\_\_\_\_  
Kevin J. Schneider  
Sheriff, Polk County, Iowa

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Tippett Moved/ Volz seconded:** To approve Resolution #25-57, Enter 28 E for sharing dispatch services with the cities of Belle Plaine, Urbana and Vinton. Tippett, Seeman and Volz voting aye. Motion carried,

**RESOLUTION #25-57**

**AGREEMENT FOR LAW ENFORCEMENT DISPATCH SERVICES**

WHEREAS, Benton County Sheriff's Office and the Cities of Belle Plaine, Vinton and Urbana are all public agency's as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Benton County Sheriff's Office is willing to provide law enforcement dispatch services under the terms set forth within the 28E agreement;

IT IS NOW AGREED that Benton County will enter into the 28E agreement with the City of Belle Plaine, City of Vinton and City of Urbana above pursuant to Chapter 28E of the Code of Iowa.

Approved on this 1st day of July, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**28E AGREEMENT FOR LAW ENFORCEMENT DISPATCH SERVICES**  
**Between the Benton County Sheriff's Office and the Cities of Belle Plaine, Vinton, and Urbana, Iowa**  
**Date: April 22, 2025**

This Agreement is entered into pursuant to Iowa Code Chapter 28E by and between the **Benton County Sheriff's Office** ("Sheriff's Office") and the **Cities of Belle Plaine, Vinton, and Urbana**, each of which operates a municipal law enforcement agency (collectively referred to as the "Cities").

---

### **I. Purpose**

The purpose of this Agreement is to establish a cooperative arrangement in which the Benton County Sheriff's Office will provide centralized law enforcement dispatch services to the Cities of Belle Plaine, Vinton, and Urbana. This shared arrangement is designed to promote operational efficiency, equitable cost-sharing, and high-quality service delivery.

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### **II. Duration**

This Agreement shall commence on **July 1, 2025**, and shall remain in effect through **June 30, 2026**, unless terminated earlier as provided in Section VIII.

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### **III. Scope of Services**

The Sheriff's Office agrees to provide the following dispatch services to each participating City's police department:

- 24/7 radio dispatching and call routing
  - Emergency and non-emergency call handling for law enforcement services
  - Communication coordination among field units and support services
  - Access to and notifications via Iowa Systems, as applicable
- 

### **IV. Payment and Cost Allocation**

For Fiscal Year 2026, contract rates will remain unchanged. Each City agrees to pay the following annual and quarterly fees for dispatch services, effective July 1, 2025:

- **City of Belle Plaine:** \$18,200 annually / \$4,550 per quarter
- **City of Vinton:** \$26,500 annually / \$6,625 per quarter
- **City of Urbana:** \$9,287 annually / \$2,321.75 per quarter

Additionally, each City shall pay the full amount billed under the **Quarterly Iowa System Invoice**.

All payments are due within **30 days of invoice receipt** and shall be made payable to the **Benton County Sheriff's Office**.

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### **V. Records and Call Tracking**

The Sheriff's Office will maintain accurate records of dispatch activity by City, using ORI codes and Call for Service data. These records shall be available for review upon request and will inform future rate assessments and contract adjustments.

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### **VI. Suspension or Dissolution of Local Law Enforcement**

This Agreement remains valid only while each City maintains an active, operational police department. If a City disbands or suspends its law enforcement operations, its obligations under this Agreement will terminate as of the effective date of such change.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**VII. Termination**

Any party to this Agreement may withdraw by providing **30 days’ written notice** to the other parties. In such cases, fees will be prorated to the date of termination, and any unpaid balances will remain due.

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**VIII. Liability and Insurance**

Each party is solely responsible for the actions of its personnel and shall maintain adequate liability insurance or self-insurance in accordance with Iowa law.

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**IX. Filing and Documentation**

Pursuant to Iowa Code §28E.8, this Agreement shall be filed with the **Iowa Secretary of State**.

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**X. Entire Agreement**

This document represents the complete agreement among the parties regarding the subject matter herein. Any changes or amendments must be made in writing and signed by all parties.

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**Signatures****City of Belle Plaine**

By: \_\_\_\_\_

**Name:**

**Title:**

**Date:** \_\_\_\_\_

**City of Vinton**

By: \_\_\_\_\_

**Name:**

**Title:**

**Date:** \_\_\_\_\_

**City of Urbana**

By: \_\_\_\_\_

**Name:**

**Title:**

**Date:** \_\_\_\_\_

**Benton County Sheriff’s Office**

By: \_\_\_\_\_

**Name:** David B. Upah

**Title:** Sheriff

**Date:** \_\_\_\_\_

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/ Volz seconded:** To approve Resolution #25-58, Enter 28 E for jointly utilizing the law enforcement mental health liaison with the cities of Belle Plaine, Urbana and Vinton. Tippett, Seeman and Volz voting aye. Motion carried,

### RESOLUTION #25-58

#### AGREEMENT FOR JOINTLY UTILIZING THE LAW ENFORCEMENT MENTAL HEALTH LIAISON

WHEREAS, Benton County Sheriff's Office and the Cities of Belle Plaine, Vinton and Urbana are all public agency's as is defined by Section 28E.2 of the Code of Iowa, and

WHEREAS, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

WHEREAS, it is proposed, that Benton County Sheriff's Office is willing to jointly support and utilize the law enforcement mental health liaison services under the terms set forth within the 28E agreement;

IT IS NOW AGREED that Benton County will enter into the 28E agreement with the City of Belle Plaine, City of Vinton and City of Urbana above pursuant to Chapter 28E of the Code of Iowa.

Approved on this 1st day of July, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

#### 28E Agreement for Law Enforcement Mental Health Liaison

**Between the Vinton Police Department, Belle Plaine Police Department, Urbana Police Department, and the Benton County Sheriff's Office**

This **28E Agreement** is entered into pursuant to **Iowa Code Chapter 28E**, by and among the following governmental entities, hereinafter referred to collectively as the "Parties":

- **Vinton Police Department (VPD)**
- **Belle Plaine Police Department (BPPD)**
- **Urbana Police Department (UPD)**
- **Benton County Sheriff's Office (BCSO)**

#### ARTICLE I – PURPOSE

The purpose of this Agreement is to establish a cooperative arrangement to jointly support and utilize a **Law Enforcement Mental Health Liaison** ("Liaison") to enhance mental health-related response, coordination, and intervention across Benton County.

#### ARTICLE II – DURATION

This Agreement shall commence on **July 1, 2025**, and terminate on **June 30, 2026**, unless earlier terminated in accordance with Article VIII. It may be renewed on an annual basis upon mutual written consent of the Parties.

#### ARTICLE III – ADMINISTRATION

The administration of this Agreement shall be conducted jointly by the participating entities. Oversight of the Liaison shall be provided by the **Benton County Sheriff's Office**, through its **Sheriff** and **Chief Deputy**. Each participating police department shall designate a point of contact for communication and coordination purposes.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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### ARTICLE IV – FUNDING AND COMPENSATION

The Liaison shall be employed by the **Benton County Sheriff’s Office**, which shall be responsible for payroll, benefits, equipment, and administrative oversight. The salary for fiscal year 2026 is projected at **\$74,160**, with the following contributions:

<u>Department</u>	<u>Contribution %</u>	<u>Annual Amount</u>	<u>Quarterly Payment</u>
Vinton Police Department (VPD)	15%	\$11,124.00	\$2,781.00
Belle Plaine Police Department (BPPD)	7.1%	\$5,265.36	\$1,316.34
Urbana Police Department (UPD)	4.7%	\$3,485.52	\$871.38
Benton County Sheriff’s Office (BCSO)	Remaining	~\$54,285.12	-

Participating agencies shall remit their contributions quarterly, due on the first business day of each quarter: **July 1, October 1, January 1, and April 1**. All payments shall be made payable to the **Benton County Sheriff’s Office**.

### ARTICLE V – LIAISON DUTIES

The Liaison shall:

- Coordinate mental health crisis responses in conjunction with local law enforcement.
- Assist in identifying and addressing mental health-related concerns.
- Refer individuals to appropriate services and resources.
- Deliver training to officers on de-escalation and mental health indicators.
- Support families and communities affected by crisis incidents.
- Maintain compliant records of all interactions in accordance with legal and privacy requirements.
- Collaborate with mental health professionals, service providers, and stakeholders.

### ARTICLE VI – CONFIDENTIALITY

The Liaison shall maintain the confidentiality of all personal, medical, and law enforcement information in accordance with HIPAA, state laws, and all applicable federal regulations.

### ARTICLE VII – MEETINGS AND EVALUATION

Participating agencies shall meet periodically to review program effectiveness, assess outcomes, and make recommendations regarding training, resource needs, and continued collaboration.

### ARTICLE VIII – TERMINATION

Any party may terminate participation in this Agreement by providing **thirty (30) days written notice** to the other parties. If any agency ceases to maintain an active law enforcement department, its obligations under this Agreement shall be considered **null and void** as of the effective date of such dissolution.

### ARTICLE IX – AMENDMENTS

This Agreement may be amended at any time through **mutual written consent** of all Parties.

### ARTICLE X – FILING

This Agreement shall be filed with the **Iowa Secretary of State** in compliance with **Iowa Code Section 28E.8**.

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### SIGNATURES

**For the Vinton Police Department**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For the Belle Plaine Police Department**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For the Urbana Police Department**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For the Benton County Sheriff's Office**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Volz moved/Tippett seconded:** Approve Fireworks Application from Watkins Community Athletic Association. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To give written notice for terminating contract for the CLG Grant on behalf of the Benton County Historical Preservation. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** Approve contract for Terry Phillips for Restoration Windows workshop for Benton County Historical Preservation. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** Approve Utility Permit for Farmers Mutual Telephone in Monroe Township for Benton County Engineer. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** Approve Utility Permit for MidAmerican Energy in Eden Township for Benton County Engineer. Tippett, Seeman and Volz voting aye. Motion carried.

Doug Cook asked Tippett and Seeman to explain why they voted in favor of Disability Access Point and Asset Transfer to District 7.

**Tippett moved/Volz seconded:** To adjourn meeting at 9:45 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

**July 1, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 1:00 p.m. at the Benton County Courthouse. Present for the hearing County Attorney Ray Lough, Pryal Patel, Sheriff David Upah, Chief Deputy Josh Karston, Sgt Scott Baumann, Sgt Tyler Brandt, Jennifer Zahradnik, Samantha Zahradnik, Victoria Cole, Kelly Delong, members of the Delong Family, Shelly Patterson and Deputy Auditor John Martin.

**Chairman Seeman called the meeting to order:** Hearing for Vicious Animal Dog Ordinance Appeal for citation #25-004621

The hearing was opened with Victoria Cole, Counsel for the County, providing exhibits with witness testimony from Kelly Delong, Chief Deputy Josh Karston, Sgt Tyler Brandt, SGT Scott Baumann, Jennifer Zahradnik, Samantha Zahradnik and a juvenile member of the Delong family provided detailed information concerning the events that led to the issuance of the citation.

**Tippett moved/ Volz seconded:** Uphold the removal order of Vicious Dog Ordinance for citation #25-004621 and deny the variance request. Tippett voted aye, Volz voted aye and Seeman voted nay. Motion carried.

**Tippett moved/ Volz seconded:** To adjourn meeting at 3:15 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**July 8, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To approve the minutes from June 27, 2025 and both sets on July 1, 2025 minutes. All members voting aye. Motion carried.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/ Volz seconded:** To approve the correction to the June 17, 2025 minutes regarding action on the passing of Resolution #25-47, Certifying the Deputies Salaries for FY26 was left off in error and the Auditor will get those adjusted accordingly. Tippett, Seeman and Volz voting aye thereon. Motion carried.

### RESOLUTION #25-47 CERTIFICATION OF DEPUTY SALARIES FOR FY26

WHEREAS, Iowa Code 331.904(1) states that auditor, treasurer, and recorder shall certify the annual base salary of the deputies in the auditor's, recorder's, and treasurer's office pursuant to said code section; and

WHEREAS, Iowa Code 331.904(2) states that the sheriff shall certify the salaries of the first and second deputies within his department pursuant to said code section; and

WHEREAS, Iowa Code 331.904(3) states that the county attorney shall set the salaries of the assistant county attorneys pursuant to said code section; and

WHEREAS, the salaries of the deputies and assistants of the auditor, treasurer, recorder and sheriff, have been certified by the principal officers to the board of supervisors; and

WHEREAS, the base salaries will not exceed the limitations specified in Iowa Code for the deputies in the auditor's, treasurers, recorder's and sheriff's departments; and

WHEREAS, Iowa Code 331.904 states that the Board shall certify the salaries to the county auditor if the salaries are within the budgets set for the auditor, treasurer, recorder and sheriff,

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the following salaries for deputies and assistants in the respective offices be certified to the county auditor:

**Auditor's Office:**

Gina Edler – 85% of the principal officer  
Alisha Burmeister-77% of the principal officer  
Jonathon Martin-67 % of the principal officer

**Recorder's Office:**

Marla Sutton-85% of the principal officer  
Katelyn Welper-55% of the principal officer

**Treasurer's Office:**

Rose Sackett– 85% of the principal officer  
Joy Wieditz– 82% of the principal officer  
Jodi Bonar– 72% of the principal officer  
Beth Geater-62% of the principal officer  
Ariane Geiger-59.5% of the principal officer  
Jacob Winsor-53% of the principal officer

**Sheriff's Department:**

Chief Deputy– Josh Karsten-85% of the principal officer  
Second Deputy-Kyle Lynch-80% of the principal officer  
Jail Administrator-Russell Denison-55% of the principal officer  
Dawn Markland-Communications Supervisor-\$75,498.18  
Shelby Chekal-Law Enforcement Liaison-\$74,160  
Sarah Ries-Office Administrator-\$70,000

FURTHER BE IT KNOWN that the county attorney has set the salaries for the assistants in his office as follows:

Alisha Stach-Lorang- 85% of the principal officer and other duties and compensation outside of that role.  
Derek Marsh-\$88,621.00

Dated this 17th day of June 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/ Volz seconded:** To set land use hearing date of Tuesday, August 5, 2025 at 9:15 a.m. for Jeremy and Stacy Koopman for part of the NE ¼ NW ¼ of 33-85-9. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve payroll checks numbered 143806 through 143817, ACH Deposits 61706 through 61872, claim 254299, vendor checks 254300 through 254305, claims 254306 through 254423. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To acknowledge the resignation from Jennifer Zahradnik from the Benton County Solid Waste Commission and Civil Service Commission effective July 1, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the Sheriff's Quarterly Report ending June 30, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the Treasurer's Semi-Annual Report ending June 30, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Seeman moved/Tippett seconded:** To table action on approving contract between Benton County and ISG Group, Inc. until next week. Tippett, Seeman and Volz voting aye. Motion carried.

Auditor Rippel explained the need for a FY26 Budget amendment due to the MOU that was approved with Disability Access Point and retaining an employee on June 26, 2025. There wasn't spending authority put in for salary and benefits, only for accrued expenses.

**Tippett moved/Volz seconded:** To set Tuesday, August 5, 2025 for a public hearing for amending FY 26 Budget. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To approve Resolution # 25-59, Wage and Classification Change for Donald Erger. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-59

WHEREAS: Benton County Secondary Road Department has an employee that has been employed at his present job classification for a sufficient length of time to change his respective job classification

THEREFORE BE IT RESOLVED By the Benton County Board of Supervisors that the Labor Grade classification of Donald Erger will be VG (telescoop operator with two years working with the machine). VG base wage for Donald Erger will be \$30.13 per hour. Donald Erger rate change will be effective July 14, 2025.

Signed this 8th day of July, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

Attest:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

The Board was invited to tour the Old School Produce gardens for their open house today, and tonight they have an meeting with the EMS Advisory Council at the EOC.

**Tippett moved/Volz seconded:** To adjourn meeting at 9:35 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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July 15, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippet moved/Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve both sets of minutes from July 8, 2025. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve engagement letter with Eide Bailly for FY 25 Audit. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the Veteran's Affairs Quarterly Report ending June 30, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the General Assistance Quarterly Report ending June 30, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the Auditor's Quarterly Report ending June 30, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Recorder's Report ending June 30, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To set land use hearing date of Tuesday, August 12, 2025 at 9:15 a.m. for William Hines in part of the NW ¼ SW ¼ of 25-85-10. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To re-appoint Dale Henry to the Veteran's Affairs Commission with term ending June 30, 2029. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve Resolution # 25-60, Adopting Benton County EMS Trust Fund Policy. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-60

#### ADOPTING BENTON COUNTY EMERGENCY MEDICAL SERVICES (EMS) TRUST FUND POLICY

WHEREAS, pursuant to Iowa Code Section 422D.1, on or about November 7, 2023, a public measure was passed by the voters of Benton County allowing tax dollars to be deposited at a rate of \$0.68 per \$1,000 of taxable property into an EMS Trust Fund.

WHEREAS, EMS Trust Funds are to be used to reimburse expenses for eligible EMS Providers that provide emergency medical services within Benton County.

WHEREAS, a Board of Supervisors desire to adopt a policy that establishes protocols and procedures when requesting reimbursements, what types of expenses qualify for reimbursements, and management of trust fund.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby adopts the Benton County EMS Trust Fund Policy.

Signed this 15th day of July, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor



## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

**Tippett moved/Volz seconded:** To approve Contract between Benton County and I& S Group Inc. for county inspection of MidAmerican Energy Company pipeline known as the ICCR618 Natural Gas Pipeline Project. Tippett, Seeman and Volz voting aye. Motion carried.

Matt Betterton met with the board to follow up with concerns he brought to their attention in January regarding the assessment of his chiropractic clinic. Betterton stated that he reached out to Andreesen prior to the letter he sent to the board and was appreciative for the 33% reduction adjustment made for his 2023 taxes. Betterton agreed with the fair market value on his property, but was referring to the improper classification/possible clerical error since 2012. Assistant County Attorney Derek Marsh explained the review process and time limits involved and how the authority for adjustments would be addressed with the Board of Review not the Board of Supervisors. The Board of Review can only look at properties that have been petitioned within the deadline to do so. Betterton said he was told by Andreesen there was nothing more he could do. Assessor Larry Andreesen explained how buildings are graded and the discussed the differences between dental/medical and office/businesses and how there is some grey area. The Benton County Assessor contracts with Vanguard Appraisals who serves the State of Iowa and creates the manuals they follow. Supervisor Tippett stated he has met with both Andreesen and Betterton at separate times. It was suggested that Betterton reach out to the Iowa Department of Revenue and no action was taken.

Supervisors reported on recent committee meetings they attended. Tippett had a Board of Health meeting, reported that they have been busy with various activities and also have a few interns helping out. They will be coming to an upcoming supervisors meeting with an update on some of the short funding on a grant. Volz attended Heartland Insurance meeting and shared some handouts he received, one table showing Benton County coming in at the top for claims with vehicle damage mainly from deer and some workman's comp claims. Heartland will be hosting their fall seminar on September 11. Volz also added that there will be mock OSHA audits this fall also and some required training due to House File 706. Seeman had conservation Board meeting, ECIDOG transit and visited the new Frontier expansion celebration in Belle Plaine.

The time of 10:00 a.m. having arrived, and this being the time and date for the first consideration of Ordinance #80, Animal Protection and Control. The chair declared the first consideration open for public comment. Auditor Rippel stated that this would be repealing Ordinance #37, since Ordinance #80, is titled differently and not just amending the prior animal one. A lengthy discussion was had regarding the proposed ordinance, comments and questions were allowed by the public along with the Supervisors. Issues such as what is considered a dangerous animal, dog bites and when and how quarantined is enforced and at who's discretion. This led to the talk about possible need for an animal control officer. Supervisor Tippett referred to Chapter 351 in the code regarding vaccination requirements. Supervisor Seeman questioned if there would need to be permits for those people in the county who raise foxes and minks or when would variances be granted. Sheriff Upah and First Deputy Josh Karsten were also present to provide input and also answer questions about how these calls are reported and tracked. The Sheriff employees are all doing their due diligence with these animal cases, no different than if it were humans. The "calls for service" all have a logged history from every call that comes in and dispatchers enter it into the system. It was agreed that this is just a start for making changes, and it might need to be slowed down and done correctly to allow for more input and time to research additional concerns. The 2<sup>nd</sup> reading is being held next week, so the Attorney's office will make some changes and make the new draft available. It was agreed that the protection of people is the number one goal and priority of the ordinance, although their needs to be responsibility stressed to be on the pet owners as well.

**Tippett moved/Volz seconded:** To acknowledge the first consideration of Ordinance #80, Animal Protection and Control, repealing Ordinance #37, Vicious Animals in Benton County, Iowa and to authorize the County Attorney's office to do some research for things in question along with changing some verbiage. All three members voting aye thereon. Motion carried at 11:13 a.m. .

**Volz moved/Tippett seconded:** To adjourn meeting at 11:15 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

July 16, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 1:00 p.m. at the Benton County Service Center.

**Tippett moved/Volz seconded:** To approve the agenda. All voting aye. Motion carried.

**Tippett moved/Volz seconded:** To enter into 28E contract with the City of Mt. Auburn for providing law enforcement services for a total annual amount of \$1,690 to be paid quarterly and not to exceed 26 hours total. Tippett, Seeman and Volz voting aye. Motion carried.

Discussion regarding the Ordinance #80 and the hearing dates. The Board along with the County Attorney agreed to take this slow, continue to gather feedback but that the board may not be prepared to adopt it after the 3<sup>rd</sup> reading. No action taken.

**Tippett moved/Volz seconded:** To enter Closed Session per Iowa Code 21.5(1)c: To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Tippett, Seeman and Volz voting aye. Motion carried at 1:02 p.m.

**Volz moved/Seeman seconded:** To exit closed session at 1:20 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To take no action after what was discussed. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To adjourn meeting at 1:31 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 1:31 p.m. at the Benton County Service Center.

**Tippet moved/Volz seconded:** To approve the agenda. All voting aye. Motion carried.

**Tippet moved/Volz seconded:** To enter Closed Session per Iowa Code 21.5(1)c: To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Tippet, Seeman and Volz voting aye. Motion carried at 1:32 p.m.

**Tippet moved/Volz seconded:** To exit closed session at 2:31 p.m. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To take no action other than allowing the county attorney to proceed with further research and discussions to provide future updates. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To adjourn meeting at 2:32 p.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

July 22, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)

**Tippet moved/Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve minutes from July 15, 2025 and two sets for July 16, 2025. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve payroll checks numbered 143818 through 143831, ACH Deposits 61873 through 62037, claim 254424, vendor checks 254425 through 254431, claims 254432 through 254575. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve ARPA claims to Nick Johnson Concrete, LLC in the amount of \$26,912.00 and Mechanical Watch Supply, L.L.C. in the amount of \$39,000. Tippet, Seeman and Volz voting aye. Motion carried.

Grace Schmidt, Public Health Director provided an update regarding grant funding. Their anticipated funding has been reduced. They will continue to be conservative with spending and have no large purchases planned. Schmidt also reported that there were seven confirmed measles cases in Iowa. Local health departments have been well trained by Iowa Health and Human Services for this. They have protocols and procedures the county would follow.

**Tippet moved/Volz seconded:** To appoint Amy VanWechel to the Civil Service Commission to fill the vacancy with term ending December 31, 2027. Tippet, Seeman and Volz voting aye. Motion carried.

Auditor Rippel asked for clarification on the Local option sales and service tax (LOSST) gifting in regards to Resolution #13-11. The Board has discretion of gifting 10% for purchase costs of emergency services equipment. This resolution was passed before the EMS tax levy was implemented and prior to the EMS Trust Fund Policy.

**Tippet moved/Volz seconded:** To table Amending Resolution #13-11, Regarding LOSST gifting. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To deny gifting LOSST funds for North Benton Ambulance and Blairstown EMS for their purchases, but to utilize the EMS Trust Fund for the purchase amount. Tippet, Seeman and Volz voting aye. Motion carried.

Auditor Rippel addressed the Board on how they want to proceed with the all employee meeting and required training this year. Rippel will try and line up some things and get in touch with others and report back before set date and times.

**Tippet moved/Volz seconded:** To recess at 9:49 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To enter back into open session at 10:00 a.m. Tippet, Seeman and Volz voting aye. Motion carried. The time of 10:00 a.m. having arrived, and this being the time and date for the second consideration of Ordinance #80, Animal Protection and Control. There was a new draft of the ordinance provided after changes had been made from the first reading's input last week. Attorney Ray Lough said he added more language to provide more protection for dog owners and protecting property owners a bit better than before. Lough also worked on the definition of at-large, tried to simplify it more. Work also continues on the rabies and other factors covered were if a dog was provoked or not, private property rights. Lough doesn't feel they can have all these things worked out and drafted in time for the third reading.

**Tippet moved/Volz seconded:** To acknowledge the second consideration of Ordinance #80, Animal Protection and Control, repealing Ordinance #37, Vicious Animals in Benton County, Iowa and to table the 3<sup>rd</sup> reading that was scheduled on July 29, 2025 and allow the Attorney's office more time to make requested changes. Tippet, Seeman and Volz voting aye thereon. Motion carried.

Rick Wood, Maintenance Director requested his employee evaluation be done in closed session.

**Tippet moved/Volz seconded:** To enter closed session pursuant to Iowa Code 21.5(1)i: to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session. Motion carried at 11:08 a.m.

**Volz moved/Tippet seconded:** To exit closed session at 11:35 a.m. Motion carried.

**Volz moved/Tippet seconded:** To adjourn meeting at 11:36 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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July 29, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve minutes from July 22, 2025. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve EMS Trust Fund claims numbered 254577 through 254583 for the following:

Klocke's Emergency-North Benton Ambulance-\$204,235.00

Karl Chevrolet, Inc. -Blairstown EMS Chevy Tahoe-\$77,847.74

Chase Decals-Blairstown EMS Decals for Tahoe-\$2,061.64

Stryker Sales, LLC-Norway Medical Supplies-\$17,100.00

Belle Plaine Area Ambulance-reimbursement for supplies-\$1,120.42

Urbana Polk Township Fire-vehicle supplies-\$277.98

Belle Plaine Area Ambulance-reimbursed for supplies \$216.15 and \$393.42

Norway Area Firefighters-Norway First Responders-\$248.00 for a total of \$303,500.35. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve 3 hours vacation carryover for Grace Schmidt. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve 80 hours of vacation carryover for Rick Wood to be used by November 28, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Resolution #25-61, Designating Voting Representatives for the Iowa State Association of Counties (ISAC). Tippet, Seeman and Volz voting aye. Motion carried.

### Resolution #25-61

#### To Designate Voting Representatives for the Iowa State Association of Counties

**WHEREAS**, Benton County ("County") is a member of the Iowa State Association of Counties; and

**WHEREAS**, the ISAC Articles of Incorporation were updated in November 2024 to require the County to designate, through resolution by its Board of Supervisors, its County Voting Representatives; and

**WHEREAS**, only the designated County Voting Representatives have the power to vote on behalf of the County at ISAC; and

**WHEREAS**, the County Voting Representatives must be either elected county officials or the principal officer for each county department represented by an Affiliated Association of ISAC.

**NOW, THEREFORE, BE IT RESOLVED** that the Benton County Board of Supervisors, effective immediately, hereby designates the following persons as County Voting Representatives for ISAC:

Iowa State Association of County Supervisors: **Tracy Seeman, Ronald J. Tippet, Bruce Volz,**

Iowa State Sheriffs' and Deputies' Association: **David Upah**

Iowa County Attorneys Association, Inc.: **Ray Lough**

Iowa State Association of County Auditors: **Hayley Rippel**

Iowa State County Treasurers Association: **Melinda Schoettmer**

Iowa County Recorders Association, Inc.: **Lexa Speidel**

Iowa County Engineers Association: **Myron Parizek**

Iowa State Association of Assessors: **Larry Andreesen**

Iowa Emergency Management Association: **Dean Vbra**

County Conservation Directors Association of Iowa: **Shelby Williams**

Iowa Environmental Health Association, Inc.: **Barbara Fetzer**

Iowa Counties Public Health Association: **Grace Petrzalka**

County Zoning Officials of Iowa: **Matt Even**

Iowa Counties Information Technology Organization: **Ben Turnis**

Iowa Association of County Commissioners and Veterans Service Officers, Inc.: **Courtney Long**

Approved on this 29th day of July, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Volz moved/Tippett seconded:** To approve Resolution #25-62, Repealing Resolution #12-36A and #13-11, Establishing Parameters for Gifting or Loaning Local Option Sales and Services Tax Money (LOSST). Tippett, Seeman and Volz voting aye. Motion carried

### RESOLUTION #25-62

#### RE-ESTABLISHING A REVOLVING LOAN FUND AND PARAMETERS FOR GIFTING LOCAL OPTION SALES AND SERVICES TAX MONEY FOR EMERGENCY SERVICES EQUIPMENT BY REPEALING RESOLUTION #12-36A AND #13-11

WHEREAS, the Benton County Board of Supervisors ("Board") adopted Resolution #12-36A, Establishing a Revolving Loan Fund and Parameters for Gifting Local Option Sales and Services Tax Money for Emergency Services Equipment on August 12, 2012; and

WHEREAS, the Board adopted Resolution #13-11, Amending Resolution #12-36A and Readopted Resolution #12-36A to include Benefited Fire Districts as those eligible to request funds; and

WHEREAS, the Board desires to repeal Resolutions #12-36A and #13-11; and

WHEREAS, the Board desires to re-establish a Revolving Loan Fund and Parameters for Gifting Local Option Sales and Services Tax Money for Emergency Services Equipment.

NOW, THEREFORE, BE IT RESOLVED by the Board to adopt the following:

1. That the amount of funds received from the Local Option Sales and Services Tax (LOSST) for the purchase of emergency services equipment shall be determined by the Board of Supervisors on, at the minimum, an annual basis. The amount of LOSST to be dedicated for said purpose shall be at the sole discretion of the Benton County Board of Supervisors.
2. Only townships or benefited fire districts may request funds on behalf of emergency service providers for the purchase of emergency service equipment from the Board of Supervisors. The requests shall be made in writing or at a board meeting of the Benton County Supervisors.
3. Emergency Service Equipment may include construction and equipping of facilities needed to house emergency service equipment.
4. All gifts and loans are limited to services providing direct emergency services to rural residents in Benton County, and excludes hospitals, doctor's offices, city facilities (other than fire stations, ambulance garages, etc.). The list of exclusions is not all-inclusive and the Board of Supervisor reserves all rights and authority to determine if an emergency provider meets the intent of this resolution.
5. Benton County may provide funds to emergency service providers whose principal domicile is outside of Benton County but who provides emergency services to Benton County rural residents. The provision of funds, if any, is at the sole discretion of the Board of Supervisors. The amount of funds may be reduced from the 10% depending on the number of residents and/or area served by said emergency service provider.
6. That the amount of said funds provided to townships, benefited fire districts and/or the townships' or benefited fire district's designee(s), may be in the form of a gift or loan at the sole discretion of the Board of Supervisors and contingent upon available funds.
7. Gifts to townships or benefited fire districts and/or their designee(s) shall not exceed 10% of the cost of the equipment.
8. Funds provided under this resolution may be paid directly to the organization providing the emergency services.
9. Terms of loans made pursuant to this resolution shall be as follows:
  - a. Amount of loans shall be determined and at the sole discretion of the Board of Supervisors
  - b. The interest rate shall be 1.5% above the current money market rate being paid to the county.
  - c. Loans are contingent upon the availability of funds allocated for said purpose.
  - d. Repayment schedule for loans shall be determined by the Board of Supervisors.
  - e. There will be no penalty for early re-payment.
  - f. Proceeds received from the repayment of loans shall be deposited into an interest-bearing special revenue fund. Said fund is to be used for future financing of emergency equipment requested by townships or benefited fire districts.
10. No application for gifts or loans shall be considered when the price of the item(s) in the application can be purchased in its entirety from other funds that were created by a Benton County Public Measure.
11. The Benton County Board of Supervisors retains all right to approve or deny any and all requests for gifts and/or loans, in part or in full.

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

Signed this 29th day of July, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To approve Resolution #25-63, Hiring Full-time Communication Specialist at the Sheriff's Office. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-63 Hiring a Communication Specialist at the Sheriff's Office

**WHEREAS**, applications for the position of Communication Specialist have been reviewed, interviews conducted, and background checks completed;

**WHEREAS**, the Sheriff has recommended the hiring of Cheyanne Packer as a full-time Communication Specialist,

**NOW, THEREFORE, BE IT RESOLVED** by the Benton County Board of Supervisors that Cheyanne Packer is hereby employed in this union position at an hourly rate of \$30.81, effective August 13, 2025.

Signed this 29<sup>th</sup> day of July, 2025.

\_\_\_\_\_  
Tracey Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippet seconded:** To approve Fireworks Permit for Karen Petersen for Bloomsbury Farms for August 2, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

Barbara Fetzer requested her employee evaluation be in closed session.

**Tippet moved/Volz seconded:** To enter closed session pursuant to Iowa Code 21.5(1)i: to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session. Tippet, Seeman and Volz voting aye. Motion carried at 9:26 a.m.

**Volz moved/Tippet seconded:** To exit closed session at 10:25 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To give a verbal warning and take no other action on Barbara Fetzer's employee evaluation. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To adjourn meeting at 10:33 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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August 5, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the agenda with a correction to change listing Historical Society to be Historic Preservation. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve minutes from July 29, 2025. All members voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve farm exemption application for Dan and Megan Diehm in part of the SE ¼ of the NW ¼ of 24-84-9. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the change for Historic Preservation Commission to move from the conference room into the Mental Health Office space. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Resolution #25-64, LOSST Gift to Blairstown Fire Department. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-64

WHEREAS, the Benton County Board of Supervisors has established a program for gifting funds to emergency service providers who provide services within the unincorporated area of Benton County; and

WHEREAS, the Blairstown Fire Department has requested a gift of funds; and

WHEREAS, the Blairstown Fire Department provides emergency services to areas of Leroy, St. Clair, Union Townships and mutual aid to other surrounding townships;

WHEREAS, the Blairstown Fire Department has provided an invoice totaling \$45,000 for purchasing a 2021 Chevrolet Silverado;

WHEREAS, the Blairstown Fire Department agrees that the vehicle obtained with the proceeds of this gift shall be used when necessary for providing services consistent with the intended use of the money from the Local Option Sales and Services Fund,

NOW THEREFORE BE IT RESOLVED that the Benton County Board of Supervisors approves an Emergency Services Gift to Blairstown Fire Department in the amount of \$4,500. which represents ten percent of the total purchase price for all equipment.

Adopted this 5th day of August, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ronald J. Tippet

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippet seconded:** To approve continued intern hours for Priyal Patel in the County Attorney's office for up to 6 hours per week. Tippet, Seeman and Volz voting aye. Motion carried.

**Seeman moved/Volz seconded:** To appoint Ronald Tippet to the Iowa Decategorization (DECAT) Board. Seeman, Volz and Tippet voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Jeremy and Stacy Koopman in part of the NE ¼ of the NW ¼ Section 33-85-9. Jeremy Koopman was present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Koopmans would like to change the use of approximately two acres to allow for a single-family dwelling and shop. This site has a CSR of an average of 42. There is an existing driveway for this site that was approved and reviewed by secondary roads to be compliant with county policies.

A private sewage disposal system and private well will need to be installed. The applicant's existing dwelling is located west of this site and another dwelling owned by the applicant's is located northwest of this site also one south of this site. There are row crops located north and east of this site. Three notices were sent out to adjacent property owners and legal notices were published. No comments were heard regarding this request prior to today's hearing. This proposal should not have any negative impacts on surrounding farm operations. Hearing no other further comments, the public hearing was closed.

**Tippet moved/Volz seconded:** To approve the land use change for Jeremy and Stacy Koopman in part of the NE ¼ of the NW ¼ Section 33-85-9. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve Resolution #25-65, hiring full-time communications specialist. Tippet, Seeman and Volz voting aye. Motion carried.

# BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

## RESOLUTION #25-65 Hiring a Communication Specialist at the Sheriff's Office

**WHEREAS**, applications for the position of Communication Specialist have been reviewed, interviews conducted, and background checks completed;

**WHEREAS**, the Sheriff has recommended the hiring of Shelby Dodson as a full-time Communication Specialist,

**NOW, THEREFORE, BE IT RESOLVED** by the Benton County Board of Supervisors that Shelby Dodson is hereby employed in this union position at an hourly rate of \$22.80, effective August 20, 2025.

Signed this 5<sup>th</sup> day of August, 2025.

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Tracey Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippet seconded:** To approve hiring Cassie Riha, part-time cook/custodian in sheriff's office at an hourly rate of \$20.10 effective August 13, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve Resolution #25-66, FY 26 Budget Amendment. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-66

**BE IT REMEMBERED** on this, the 5th day of August, 2025, the Board of Supervisors of Benton County, Iowa, met in session for the purpose of hearing on an amendment to the current operating budget adopted on April 29, 2025. There was a quorum present as required by law. Thereupon, the Board found that the notice of time and place of the hearing had been published. Thereafter, and on said date the amendment was taken up and considered. Thereafter, the Board took up the amendment to the budget for final consideration and determined that said budget be amended as follows:

<u>Expenditures</u>		<u>Amendment</u>
Public Safety		\$ 135,000
Physical Health & Social Services	\$ 0	
Mental Health		\$ 0
County Environment & Education	\$ 10,430	
Roads & Transportation		\$ 159,971
Government Services to Residents	\$ 0	
Administration		\$ 245,890
Non-Program		\$ 0
Debt Service		\$ 0
Capital Projects		\$ 0
Operating Transfers Out		\$ 0
<u>REVENUES</u>		<u>Amount</u>
Intergovernmental	\$ 90,890	
Licenses & Permits	\$ 0	
Charges for Services	\$ 0	
Use of Money & Property	\$ 0	
Miscellaneous		\$ 0
General Long-Term Debt Proceeds	\$ 0	
Operating Transfers – In	\$ 0	
Proceeds of Fixed Assets	\$ 0	
Operating Transfers In		\$ 0

Dated this 5th day of August, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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Jill Marlow, former county auditor came to re-address issues she asked about during the FY 26 budget hearing. She had asked about where they were cutting spending, and what measures were implemented to reduce? She also made a public records request on the collections department and wanted to be sure the county wasn't subsidizing other counties' collections. Supervisor Volz stressed to Marlow that they can't discuss any department or individual specifically. He cautioned that this should have been listed under public comments. Marlow told him that is why she got put on the agenda, so that it wasn't just a public comment. Volz explained that the Board did cut 2.5% spending from the budget and warned departments to be ready to have more cuts next year. Supervisor Tippet stressed that the county is service-oriented, and their biggest expense is employees. Tippet also said that they have asked department heads to conserve. Marlow warned them about the DOGE committee at the state level, and if Benton County doesn't get ahead, they will lose.

**Volz moved/Tippet seconded:** To approve Resolution #25-67, Wage and Classification change for Jakob Long in Secondary Roads. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-67

WHEREAS: Benton County Secondary Roads Department has an employee that has been employed by Benton County for a year, and

WHEREAS: Upon the completion of the year period the base wage will be increased from the intermediate wage (per bargaining unit agreement)

THEREFORE BE IT RESOLVED By the Benton County Board of Supervisors that the hourly wage for Jakob Long be set at \$29.91 per hour effective August 7, 2025. This position (equipment operator) carries a Labor Grade classification IVC.

Signed this 5<sup>th</sup> day of August, 2025.

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Tracy Seeman, Chairman

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Ronald Tippet

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To approve and authorize signature on commercial lease agreement between Squiers Storage Rentals, Belle Plaine and Benton County, Iowa for the transportation department. Tippet, Seeman and Volz voting aye. Motion carried. Mark Erickson requested his employee evaluation be done in closed session.

**Tippet moved/Volz seconded:** To enter closed session pursuant to Iowa Code 21.5(1)i: to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session. Tippet, Seeman and Volz voting aye. Motion carried at 10:06 a.m.

**Volz moved/Tippet seconded:** To exit closed session at 10:23 a.m. Tippet, Seeman and Volz voting aye. Motion carried. No action was taken after closed session.

The Board also discussed some of their committee meetings such as Volz meeting with the wellness committee. Stressing the importance of getting the employees to do the online assessment's and get their physicals. The county can qualify for savings off the health insurance premiums if we meet a certain threshold. He would like a department head meeting scheduled for the following week. Supervisor Tippet had a mental health regional meeting, things will be separating there soon. Tippet also attended the Central Iowa Juvenile Detention meeting in Eldora, IA.

**Volz moved/Tippet seconded:** To adjourn meeting at 10:37 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

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Hayley Rippel, Benton County Auditor



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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August 12, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippet moved/ Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To approve minutes from August 5, 2025. All members voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To approve 7/29/25 payroll checks numbered 143832 through 143843, ACH Deposits 62038- through 62202, handwritten claim 254576, EMS claims 254577 through 254583, vendor checks 254584 through 254589, claims 254590 through 254752. 8/12/2025 payroll checks numbered 143844 through 143854, ACH Deposits 62203 through 62365 and vendor checks 254753 through 254759. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve ARPA Claim to Elwick Electric, Inc. in the amount of \$3,621.80 for wiring and labor on the clock tower project. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/ Volz seconded:** To set land use hearing date for Ryan and Jennifer Rozek in part of the NE ¼ of SE ¼ of Section 16-85-9, for Tuesday September 9, 2025 at 9:15 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve Resolution #25-68, Hiring full-time Clerk in the Auditor's Office. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-68

#### APPROVE HIRE OF AUDITOR CLERK

WHEREAS, the Benton County Auditor has a position to fill in the office; and

WHEREAS, the auditor has advertised and conducted interviews for said position, including all veterans who applied; and

WHEREAS, after careful consideration, the auditor has recommended that Alyce Lynch be hired to fill the position,

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the hire of Alyce Lynch as clerk in the auditor's office, at an annual salary of \$40,000.00, effective August 13, 2025, is hereby approved.

Dated this 12<sup>th</sup> of August, 2025.

\_\_\_\_\_  
Tracy Seeman Chairman

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Ronald J. Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

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John Martin, Deputy Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/ Volz seconded:** To approve Resolution #25-69, Committing fund balances in accordance with GASB 54. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-69 RESOLUTION COMMITTING FUND BALANCES IN ACCORDANCE WITH GASB 54

WHEREAS, the Governmental Accounting Standards Board has adopted statement #54 (GASB 54); and

WHEREAS, Benton County desires to commit a portion of fund balances in accordance with GASB 54,

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the following funds are committed as of June 30, 2025:

#### COMMITTED FUND BALANCES:

##### **General Fund:**

- \$42,000 sanitarian vehicle replacement;
- \$50,000 election equipment replacement;
- \$50,000 emergency response;
- \$500,000 infrastructure upgrades;

**Rural Services Fund** - \$42,000 land use administrator vehicle replacement

**Conservation Land Acquisition Fund**-\$224,336 conservation projects

**EMS Revolving Loan Fund** – \$125,610 for emergency services loans

**EMS Trust Fund**- \$900,000

**LOSST Fund** - \$115,000 Pictometry aerial flight cost, technology upgrades and infrastructure

BE IT RESOLVED that committed fund balances established prior to June 30, 2025, are hereby uncommitted as of June 30, 2025, and the committed fund balances stated above are established in lieu thereof.

BE IT FURTHER RESOLVED that the designation of committed fund balances indicates that Benton County prefers to use available financial resources for the specific purposes set forth above, and although committed, the funds are to remain an integral part of the spendable or appropriable resources of Benton County

Signed this 12<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

\_\_\_\_\_  
John Martin, Deputy Benton County Auditor

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for William Hines in part of the NW ¼ of the SW ¼ Section 25-85-10. William Hines was present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Hines would like to change the use of approximately one acres to allow for a single-family dwelling and shop. This site has a CSR of an average of 70. The existing driveway for this site that was approved and reviewed by secondary roads to be compliant with county policies. An existing sewer and water system will be utilized for this site for a 3 bedroom dwelling. There is a farmstead located west of this site. There are multiple single-family dwellings located across the road from this site (Ridge Road Heights). There are row crops located south and east of this site.

A private sewage disposal system and private well will need to be installed. Six notices were sent out to adjacent property owners and legal notices were published. No comments heard regarding this request prior to today's hearing. This proposal should not have any negative impacts on surrounding farm operations. William Hines discusses dwelling removed and a change of land use for a house being put back on property. Why does he have to pay \$500 to put up a house. The 3 year status has expired and he must reapply for non-production use. Hearing no other further comments, the public hearing was closed.

**Tippett moved/ Volz seconded:** To approve the land use change for William Hines in part of the NW ¼ of the SW ¼ Section 25-85-10. Tippett, Seeman and Volz voting aye. Motion carried.

The Board held discussion for approving additional office space for the Abbe Center in the Benton County Service Center and how much that would increase their monthly rent and the taxes owed by the County. There will need to be a new lease drawn up for a future action item.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/ Volz seconded:** To approve 80 hours of vacation carryover for Dean Vrba to be used by November 17, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/ Volz seconded:** To adjourn meeting at 9:43 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

**August 19, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippett moved/ Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/ Volz seconded:** To approve minutes from August 12, 2025. All members voting aye. Motion carried.

**Tippett moved/ Volz seconded:** To approve the use of the courthouse lawn for the Vinton Cruise Committee on Saturday, September 20, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To set land use hearing date for Jonathan Kaine and Tasha Ritchart in part of the NW ¼ of SE ¼ of Section 28-84-9, for Tuesday September 16, 2025 at 9:15 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To set land use hearing date for Dennis and Barbara Garling in part of the SW ¼ of NE ¼ of Section 21-82-12, for Tuesday September 16, 2025 at 9:30 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve farm exemption application for Greg and Carlene Silhanek, from Silhanek Family Trust for Parcel C in the S ½ of the SW ¼ and Parcel D in the SE ¼ of the NW ¼ of Section 24-84-12. Tippett, Seeman and Volz voting aye. Motion carried.

Supervisor Volz reported on last week's department head meeting regarding the wellness committee. Volz asked Auditor Rippel to send out an email and gather each department's representative who will be serving on the committee to meet quarterly.

Supervisor Seeman reported on his recent REAP committee meeting along with some concerns of a sink hole out to the Cedar Valley Ranch. They want to get a meeting set up similar to what we have done in the past, and get a tour to the new Board members.

**Seeman moved/ Volz seconded:** To adjourn meeting at 9:23 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**August 26, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippett moved/ Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To amend motion to approve agenda and add parcel #030-15410 to agenda item #12 for abatement of taxes. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To approve minutes from August 19, 2025. All members voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To set land use hearing date for Jearid Merchant in part of the SW ¼ of NE ¼ of Section 30-85-9, for Tuesday September 23, 2025 at 9:15 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve payroll checks numbered 143855 through 143864, ACH Deposits 62366- through 62531, claims 254760 through 254891, vendor checks 254892 through 254900. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Special Class C Retail Alcohol License for Blairstown Sauerkraut Days for August 27-31, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-70, Applying for FY 26 Living Roadway Trust Funds (LRTF). Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-70

WHEREAS, the Benton County IRM Department has applied for Fiscal Year (FY) 2026 Living Roadway Trust Funds for a spray truck system, and

WHEREAS, this equipment will make the local IRVM program more effective, and

WHEREAS, the IDOT has approved for funding up to \$15,000 for the application submitted, and

WHEREAS, the IDOT has prepared a project development agreement,

BE IT THEREFORE RESOLVED by the Benton County Board of Supervisors that this project development agreement be approved, and

BE IT FURTHER RESOLVED by the Benton County Board of Supervisors that County Roadside Manager, Eric Schares be authorized to sign and execute this project development agreement.

Signed this 26<sup>th</sup> day of August, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To approve the revised contract with the ABBE Center to lease additional office space from the Benton County Service Center. This lease is for two years, beginning September 1, 2025 through August 31, 2027 \$850/month per suite for a total of \$1,700 a month. Tippett, Seeman and Volz voting aye. Motion carried.

The Board of Health recently had a meeting and drafted a job description and job posting to fill the position for Environmental Health and Land Use Administrator.

**Tippett moved/Volz seconded:** To approve the job description and job posting for the position for Environmental Health and Land Use Administrator and direct the Auditor to post on the official newspapers, Des Moines Register along with some on line platforms and have the position posted until September 15, 2025. Tippett, Seeman and Volz voted aye. Motion carried.

**Tippett moved/Volz seconded:** To acknowledge the voluntary annexation for City of Walford filed with the county. All members voting aye. Motion carried.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-71, Abatement of Taxes pursuant to Iowa Code 445.63. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-71**

WHEREAS, The County of Benton, City of Atkins, City of Urbana, Belle Plaine Schools have all acquired property for public purposes and were given the appropriate notice of the taxes due; and

WHEREAS, Iowa Code 445.63 provides that the board of supervisors shall abate the tax if the governing body fails to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
350-13951 (Benton Co)	\$4.00
270-04580 (Benton Co)	\$2.00
440-10640 (Benton Co)	\$18.00
550-01651 (Benton Co)	\$4.00
550-01301 (Benton Co)	\$4.00
840-02110 (Benton Co)	\$4.00
840-03410 (Benton Co)	\$6.00
010-32850 (City of Atkins)	\$36.00
010-32630 (City of Atkins)	\$822.00
210-17730 (City of Urbana)	\$138.00
030-15410 (Belle Plaine Schools)	\$1,680.00

Dated 26th day of August, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippett seconded:** To award bid to Taylor Construction, Inc. in the amount of \$523,671.02 for Bridge Replacement Project BROS-CO06(125)-8J-06 on 69<sup>th</sup> Street in Fremont Township. Tippett, Seeman and Volz voting aye. Motion carried.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-72, Designating the County Engineer to execute contract for Project BROS-CO06(125)-8J-06. All members voting aye. Motion carried.

**RESOLUTION #25- 72**

**WHEREAS**, the Benton County Board of Supervisors, hereafter referred to as “the Board”, believes the BROS-CO06(125)- -8J-06, hereafter referred to as “the project” is in the best interest of Benton County, Iowa, and the residents thereof. The project is defined as Bridge Replacement-CCS on 69<sup>th</sup> St., over Little Bear Creek; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Benton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Taylor Construction Inc. in the amount of \$523,671.02 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Benton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Myron Parizek, the County Engineer for Benton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Benton County, Iowa, this 26<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

---

**Volz moved/Tippett seconded:** To award bid to Iowa Bridge & Culvert, LC in the amount of \$312,845.15 for the RCB Culvert Replacement Project BROS-CO06(120)—8J-06 on 52<sup>nd</sup> Street in Polk Township. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-73, Designating the County Engineer to execute contract for Project BROS-CO06(120)—8J-06. All members voting aye. Motion carried.

**RESOLUTION #25- 73**

**WHEREAS**, the Benton County Board of Supervisors, hereafter referred to as “the Board”, believes the BROS-C006(129)- -8J-06, hereafter referred to as “the project” is in the best interest of Benton County, Iowa, and the residents thereof. The project is defined as RCB Culvert Replacement-Twin Box on 52<sup>nd</sup> St over Prairie Creek; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Benton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Iowa Bridge & Culvert, L.C. in the amount of \$312,845.15 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Benton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Myron Parizek, the County Engineer for Benton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Dated at Benton County, Iowa, this 26<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

---

**Volz moved/Tippett seconded:** To approve the petition, contract and waiver for sealcoat improvement project along 32<sup>nd</sup> Ave., 74<sup>th</sup> and 75<sup>th</sup> Street. The total project cost is estimated at \$855,000 with estimated cost sharing not to exceed what is listed. Tippett, Seeman and Volz voting aye. Motion carried.

### PETITION, CONTRACT AND WAIVER

THIS AGREEMENT is made and entered into by and between Benton County, Iowa (hereinafter referred to as the "County"), and the undersigned property owners (hereinafter referred to as the "Property Owners").

WHEREAS, the Property Owners are respectively the owners of the tracts of real estate set opposite their names; and

WHEREAS, the Property Owners desire that the public improvements described as macadam base/sealcoat improvements to portions of the secondary road along 32<sup>nd</sup> Avenue, from 75<sup>th</sup> Street north 1.5 miles, and 74<sup>th</sup> Street, from 32<sup>nd</sup> Avenue west 3000 feet, and 75<sup>th</sup> Street, from 32<sup>nd</sup> Avenue west 950 feet (hereinafter referred to as the "Project") be accomplished; and

WHEREAS, such construction will specifically benefit the respective property of the Property Owners; and

WHEREAS, the County has the power to accomplish the Project and assess a portion of the cost thereof to the Property Owners pursuant to Sections 331.485 and 331.486 of the Code of Iowa, by using the procedures set out in Chapter 384, Division IV of the Code of Iowa; and

WHEREAS, the total estimated cost of the project is \$855,000 and

WHEREAS, the County proposes to pay half of the cost of the project and to assess one-half of the cost to the Property Owners, with that one-half to be divided equally among the Property Owners and assessed in equal amounts, presently estimated to be \$9,817.07 each (exceptions noted).

NOW, THEREFORE, IT IS AGREED AMONG THE PARTIES HERETO AS FOLLOWS:

The Property Owners and the County, by execution of this Agreement, agree and intend that this Agreement shall constitute a written contract and petition as required by Section 384.41 of the Code of Iowa, for the initiation of a plan for a public improvement to be paid in whole or in part by special assessments to be levied against the below listed properties of the Property Owners.

FURTHER, the County, by execution of this Agreement, agrees to proceed as soon as practicable, to take any and all action required by Chapters 331 and 384 of the Code of Iowa, or any and all other actions required by law to be taken in order to complete the Project.

FURTHER, each of the Property Owners, by execution of this Agreement:

Waives notice to property owners by publication and mailing as provided by Section 384.50 of the Code of Iowa (relating to notice of hearing at which the owners of property to be assessed or other interested parties may appear and be heard for or against the making of the improvement, the boundaries of the district, the cost, the assessment against any lot, or the final adoption of the resolution of necessity).

Waives the right to a hearing on the proposed resolution of necessity as provided for in Section 384.51 of the Code of Iowa.

Consents to the adoption of a preliminary resolution, a plat, schedule and cost estimate, and resolution of necessity by the County for the Project.

Waives any objections to the Project, the boundaries of the district, the costs of the Project, the assessment against any lot, or the final adoption of the resolution of necessity.

Agrees that the amount and proportion of the cost of the construction of the Project, as ascertained and determined by the Board of Supervisors of the County and set forth in the Final Schedule of Assessments to be prepared following completion of the construction of the Project and to be paid by the Property Owners, shall constitute assessments against the respective properties listed below.

Waives the notice to property owners by publication and mailing as provided by Section 384.60 of the Code of Iowa (relating to notice of certification to County Treasurer of final schedule of assessments).

Agrees that said assessments shall be paid by the undersigned Property Owners either in cash without interest within 30 days after the Board of Supervisors has levied the assessments, or in not more than seven equal annual installments of principal plus accrued interest at the rate of 3% per annum.

Agrees that this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Property Owners.



# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

DATED as of the 26th day of August, 2025.

BENTON COUNTY, IOWA

By \_\_\_\_\_  
Tracy Seeman-Chairperson, Board of Supervisors

Attest:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

\_\_\_\_\_  
SIGNATURES OF PROPERTY OWNERS

\_\_\_\_\_  
DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Sheyenne M McNulty – 3151 74<sup>th</sup> St, Atkins

Parcel ID 56000680

\_\_\_\_\_  
Haley A McNulty

Proposed Assessment: \$9,817.07

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Kara Mitchell – 3133 74<sup>th</sup> St, Atkins

Parcel ID 56000560

\_\_\_\_\_  
Travis Mitchell

Proposed Assessment: \$9,817.07

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Timothy C Hagie – 3161 74<sup>th</sup> St, Atkins

Parcel ID 56000530

\_\_\_\_\_  
Anne L Fisher-Hagie

Proposed Assessment: \$9,817.07

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Douglas K Westfall – 3153 74<sup>th</sup> St, Atkins

Parcel ID 56000540

\_\_\_\_\_  
Stacy J Westfall

Proposed Assessment: \$9,817.07

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

\_\_\_\_\_  
DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Gary F Schlotterbeck – 3147 74<sup>th</sup> St, Atkins

Parcel ID 56000660

\_\_\_\_\_  
Becky S Schlotterbeck

Proposed Assessment: \$9,817.07

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Douglas J Martin – 3139 74<sup>th</sup> St, Atkins

Parcel ID 56000640

\_\_\_\_\_  
Doreen F Martin

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Craig Smith – 3141 74<sup>th</sup> St, Atkins

Parcel ID 56000720

\_\_\_\_\_  
Jodi L Smith

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Erin D Koenig – 3143 74<sup>th</sup> St, Atkins

Parcel ID 56000710

\_\_\_\_\_  
Christopher D Koenig

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Charles A Popeck – 3137 74<sup>th</sup> St, Atkins

Parcel ID 56000630

\_\_\_\_\_  
Deanne K Jones-Popeck

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Wayne A Schmidt – 3149 74<sup>th</sup> St, Atkins

Parcel ID 56000670

\_\_\_\_\_  
Janet M Schmidt

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Nathan Pickart – 3175 74<sup>th</sup> St, Atkins

Parcel ID 56000251

\_\_\_\_\_  
Jennah Pickart

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Brandon C Thompson – 3145 74<sup>th</sup> St, Atkins

Parcel ID 56000690

\_\_\_\_\_  
Sarah M Thompson

Proposed Assessment: \$9,817.07

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

---

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Michael S Kies – 3135 74<sup>th</sup> St, Atkins

Parcel ID 56000620

Tamara A Kies

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Andre M Gallet – 3169 74<sup>th</sup> St, Atkins

Parcel ID 56000520

Lisa T Gallet

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Marcel Sebetka – 3181 75<sup>th</sup> St, Atkins

Parcel ID 51026750

Susanne Sebetka

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Victor Sebetka Trust – 3229 75<sup>th</sup> St, Atkins

Parcel ID 51027150

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Robert L Harris – 3194 75<sup>th</sup> St Dr, Atkins

Parcel ID 51034350

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Jamie L Townsley – 3196 75<sup>th</sup> St, Atkins

Parcel ID 51032850

Robert S Townsley

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

Gary G Hayden – 3197 75<sup>th</sup> St, Atkins

Parcel ID 51032950

Paula L Hayden

Proposed Assessment: \$9,817.07

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Joseph E Wright – 3198 75<sup>th</sup> St, Atkins

Parcel ID 51032900

\_\_\_\_\_  
Nicole M Wright

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Highland View Farms LLC/Stephen J Krug – 7352 32<sup>nd</sup> Av, Atkins

Parcel ID 54011200

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Sarah J Fischer – 3200 75<sup>th</sup> St, Atkins

Parcel ID 51016500

\_\_\_\_\_  
Weston L Krug

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Rik A Haendler – 3202 75<sup>th</sup> St, Atkins

Parcel ID 51033000

\_\_\_\_\_  
Brenda S Haendler

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Adam J Tremmel – 3204 75<sup>th</sup> St, Atkins

Parcel ID 51033050

\_\_\_\_\_  
Brianne M Tremmel

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Cory Havill – 3205 75<sup>th</sup> St, Atkins

Parcel ID 51033910

\_\_\_\_\_  
Stacie Havill

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
William George – 3206 75<sup>th</sup> St, Atkins

Parcel ID 51033750

\_\_\_\_\_  
Angela George

Proposed Assessment: \$9,817.07

# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Phillip A Reges – 3207 75<sup>th</sup> St, Atkins

Parcel ID 51033100

\_\_\_\_\_  
Samantha E Reges

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Debbie S Foster – 3208 75<sup>th</sup> St, Atkins

Parcel ID 51033900

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Eric O Greve – 3209 75<sup>th</sup> St, Atkins

Parcel ID 51033150

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Rebecca A Johnson – 3210 75<sup>th</sup> St, Atkins

Parcel ID 51027350

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
David L Cline – 3211 75<sup>th</sup> St, Atkins

Parcel ID 51033200

\_\_\_\_\_  
Patricia A Stigers

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Matthew W Petzelka – 3212 75<sup>th</sup> St, Atkins

Parcel ID 51033700

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Mark A DeRycke – 3213 75<sup>th</sup> St, Atkins

Parcel ID 51033250

\_\_\_\_\_  
Valerie A DeRycke

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY \_\_\_\_\_

\_\_\_\_\_  
Thomas D Cahalan – 3214 75<sup>th</sup> St, Atkins

Parcel ID 51033650

\_\_\_\_\_  
Susan I Cahalan

Proposed Assessment: \$9,817.07

**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Terry J Porter – 3216 75<sup>th</sup> St, Atkins

Parcel ID 51033600

\_\_\_\_\_  
Mary J Porter

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Allan D Bridge – 3218 75<sup>th</sup> St, Atkins

Parcel ID 51033550

\_\_\_\_\_  
Shirley S Bridge

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Eric V Stark – 3219 75<sup>th</sup> St, Atkins

Parcel ID 51033400

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Michael D Hessenius – 3220 75<sup>th</sup> St, Atkins

Parcel ID 51033500

\_\_\_\_\_  
Sally C Hessenius

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Leona A Hall – 3222 75<sup>th</sup> St, Atkins

Parcel ID 51033925

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Dennis P Choate – 3195 75<sup>th</sup> St, Atkins

Parcel ID 51032800

\_\_\_\_\_  
Cheryl L Choate

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNERDESCRIPTION OF PROPERTY\_\_\_\_\_  
Russell D Marcus – 7519 32nd Av, Atkins

Parcel ID 51009600

\_\_\_\_\_  
Kimberly M Marcus

Proposed Assessment: \$9,817.07

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Lori A Paulsen Rev Trust – 1305 Pheasant Valley St, Iowa City

Parcel ID 51012250

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Sheri McKechnie – 208 Turner St, Watkins

Parcel ID 51000251

Proposed Assessment: \$4,908.54

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Sheri McKechnie – 208 Turner St, Watkins

Parcel ID 54014110

Proposed Assessment: \$4,908.54

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Bradley A Mihm – 3184 75<sup>th</sup> St, Atkins

Parcel ID 51000001

\_\_\_\_\_  
Amy L Mihm

Proposed Assessment: \$9,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Dennis P Choate – 3193 75<sup>th</sup> St, Atkins

Parcel ID 51032750

\_\_\_\_\_  
Cheryl L Choate

Proposed Assessment: \$11,817.07

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_

DESCRIPTION OF PROPERTY

\_\_\_\_\_  
Matthew W Petzelka – 3192 75<sup>th</sup> St, Atkins

Parcel ID 51037850

Proposed Assessment: \$11,817.07

Committee reports from Supervisor Volz about the historic preservation , and Supervisor Seeman reported on landfill commission meeting, the liner is being placed in the new lagoon.

**Seeman moved/ Volz seconded:** To adjourn meeting at 10:25 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

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# BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

September 2, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the agenda adding an item for approval of the EMS claims. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve minutes from August 26, 2025. All members voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To set land use hearing date for Jearid Merchant in part of the SW ¼ of NE ¼ of Section 30-85-9, for Tuesday September 23, 2025 at 9:15 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the following claims to be paid out of the EMS Trust Fund:

Legacy Emergency Vehicles, for vehicle maintenance for North Benton Ambulance-\$4,830.00, Belle Plaine Ambulance-\$5,611.43 for supplies, Atkins First Responders-\$25,877.45 for first responder vehicle equipment and Urbana First Responders-\$194.13 for equipment for a total of \$36,513.01. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve and authorize signature on the FY26 Service Agreement for Benton County to participate with Iowa State Association of Counties(ISAC) HIPPA Program effective July 1, 2025 through June 30, 2026 in the amount of \$1,750. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To acknowledge the resignation of Steve Miller, part-time driver for the Transportation Department effective September 5, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the Resolution #25-74, Abatement of Taxes pursuant to Iowa Code 445.63 Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-74

WHEREAS, Benton County Conservation and City of Blainstown have acquired property for public purposes and were given the appropriate notice of the taxes due; and

WHEREAS, Iowa Code 445.63 provides that the board of supervisors shall abate the tax if the governing body fails to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
830-01200 (Benton Co Conservation)	\$456.00
050-09000 (City of Blainstown)	\$56.00

Dated 2nd day of September, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Auditor Rippel explained about a call her office received from Janis Bateman. She would like to donate or display a framed picture of the Braille School in the courthouse. The board all agreed this could probably be allowed in the display case or somewhere on the first floor of the courthouse.

**Tippet moved/Volz seconded:** To set the all employee meeting for required training to be held on Monday, September 15, 2025 from 8-10 a.m. in the courthouse courtroom. The Auditor is directed to publish notice that we will be closed to the public during this time. Tippet, Seeman and Volz voting aye. Motion carried.

Supervisor Tippet reported on his recent meeting at Central Iowa Juvenile Detention, regarding a lawsuit filed on the detention center. Tippet reported that our Board would be having a closed session in regards to this at an upcoming meeting. Supervisor Volz brought up a concerned citizen inquiring on the speed limit on gravel roads, if legislation had reduced that. Assistant Attorney Derek Marsh would look into that.

Supervisor Seeman reported on his recent Housing Trust Fund and ECICOG meetings. ECICOG was applying for a 3.5 million dollar grant to participate in. This has to do with lead in homes that were built in 1978 or earlier. If there is a child 6 years old or younger living in a house that showed positive for lead, they could qualify. More information to come on that.

A citizen in attendance at the meeting asked about the 3<sup>rd</sup> reading for the Vicious Animal Ordinance. That has still been placed on hold, and that process would start over after the edits have been made.

**Volz moved/ Tippet seconded:** To adjourn meeting at 9:29 a.m. Volz, Seeman and Tippet voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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September 9, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippet moved/ Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve minutes from September 2, 2025. All members voting aye. Motion carried.

**Tippet Moved/ Volz seconded:** To approve EMS Claims 254901 through 254904, payroll checks numbered 143865 through 143872, ACH Deposits 62531- through 62694, claims 254905 through 255028, and payroll vendor checks 255029 through 255035. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet Moved/ Volz seconded:** To approve ARPA funds to pay partial payment to Racom for the yearly maintenance agreement in the amount of \$236,294.36

Melinda Schoettmer, County Treasurer, provided update on Driver's License and scheduling program with the new IDOT Operating System.

**Seeman moved/Tippet seconded:** To approve payment of Job posting for sanitation position for newspapers payment 50% from Board of Supervisors and 50% from Sanitation/ Land use. All members voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Ryan and Jennifer Rozek in part of the NE ¼ of the SE ¼ Section 16-85-9. Ryan and Jennifer Rozek were not present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Rozek's would like to change the use of approximately 1 acres to allow for accessory building, convert an existing detached garage into a dwelling. This site has a CSR of an average of 70. Parcel has not been used for agricultural activities since the 1980s. Accessory building (existing garage) dwelling will need a new septic system installed. Six notices sent out. Hearing no other further comments, the public hearing was closed.

**Volz moved/ Tippet seconded:** To approve the land use change for Ryan and Jennifer Rozek in part of the NE ¼ of the SE ¼ Section 16-85-9. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To enter closed session pursuant to Iowa Code Closed Session pursuant to section 21.5(1)(C.) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Tippet, Seeman and Volz voting aye, Motion carried at 09:31am.

**Volz Moved/Tippet seconded:** To exit closed session at with No action taken. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To adjourn meeting at 10:05 a.m. Volz, Seeman and Tippet voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

John Martin, Deputy Benton County Auditor

September 15, 2025

The Benton County Board of Supervisors met in special session to join the Benton County Conservation Board on a tour of the county parks. Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 11:30 a.m. at the Rodgers Park Grilling Garden.

The meeting kicked off by checking out the equipment used by the Iowa Roadside Management. Eric Schares, Weed Commissioner was also available for questions. Benton County Transportation Bus provided the transportation to tour the various properties within the county that Conservation maintains. Conservation Director Shelby Williams and staff provided insight of recent projects finished and ongoing. The tour started through Rodgers Park, then drove by the Edna Shain Fen and Wetland area near Mt. Auburn and followed by the Wildcat Park and seeing the new shower/bath house that was recently finished. The next stop was Atkins Roundhouse Area where everyone was able to get out and see the trails and all the improvements being made. The last stop on the tour was Hannen Lake Property and all the improvements there and ended back at Rodgers Park. The Conservation Board followed up with their normal monthly meeting.

Supervisor Volz had to leave the meeting at 2:00 p.m.

**Seeman moved/Tippet seconded:** To adjourn meeting at 4:28 p.m. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

# BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

September 16, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/ Volz seconded:** To approve the agenda with the exception of item #11, closed session with County Attorney, that will be pushed back until next week. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve minutes from September 9, 2025. All members voting aye. Motion carried.

**Tippet Moved/ Volz seconded:** To approve Resolution #25-75, Promoting Communication Specialists in the Sheriff's Office. Tippet, Seeman and Volz voting aye. Motion carried.

## RESOLUTION #25-75

### Promoting Lead Communication Specialists in the Communications Division at the Sheriff's Office

WHEREAS, the Benton County Sheriff has elected to promote two telecommunicators to the rank of Lead Communication Specialist in the Communications Division at the Benton County Sheriff's Office; and

WHEREAS, applications have been accepted, and interviews have been completed for said positions; and

WHEREAS, the Sheriff recommends Kyla Buttikofer, who has been employed with Benton County since 05/01/1999, and Alyssa McAtee, who has been employed with Benton County since 02/22/2022 are the most qualified candidates for these positions;

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that Kyla Buttikofer and Alyssa McAtee be approved for this promotion effective September 16, 2025 with \$1.00 an hour pay increase.

Signed this 16<sup>th</sup> day of September 2025.

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Tracy Seeman, Chairman

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Ronald Tippet

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Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To approve and acknowledge the zero report to file for the 2025 Urban Renewal Report with the Department of Management. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the application from Vinton Unlimited to use the Courthouse grounds and facility for the holiday event on November 20, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Jonathan Kaine and Tasha Ritchart in part of the NW ¼ of the SE ¼ Section 28-84-9. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Rozek's would like to change the use of approximately two acres to allow for building a single family dwelling and shop. This site has a CSR of an average of 50. This will require a new septic system and private water well. Surrounding area includes timber to the north and east. Six notices were sent out and there have been no comments in regards. The property will continue to use the existing driveway which was reviewed and approved. Hearing no other further comments, the public hearing was closed.

**Tippet moved/Volz seconded:** To approve the land use change for Jonathan Kaine and Tasha Ritchart in part of the NW ¼ of the SE ¼ Section 28-84-9. Tippet, Seeman and Volz voting aye. Motion carried.

The time of 9:30 a.m. having arrived, and this being the time and date set for a land use hearing for Dennis and Barbara Garling in part of the SW ¼ of the NE ¼ Section 21-82-12. Dennis Garling was present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Garling's would like to change the use of approximately 1 acre to allow for an additional single family dwelling for their daughter. This site has a CSR of 85, however this has not been used for agricultural production and due to its size and topography, is now well suited for farming. The current driveway accessed from 77<sup>th</sup> Street drive has been reviewed and approved. This new dwelling will require a new septic system, which has already been completed and this dwelling can utilize the existing private water well already on site. Seven notices sent out and no comments have been heard. There are no plans to split this dwelling from the existing parcel and this additional dwelling is not expected to negatively impact the area. Hearing no other further comments, the public hearing was closed.

**Tippet moved/Volz seconded:** To approve the land use change for Dennis and Barbara Garling in part of the SW ¼ of the NE ¼ Section 21-82-12. Tippet, Seeman and Volz voting aye. Motion carried.

Supervisor reports:

Volz had an East Central Iowa Workforce Development meeting and reported that all three board members attended the Heartland Insurance Seminar last week in Tama too.

Tippet had a public health board meeting and reported no measles in our county.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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Seeman had a conservation board meeting after a successful tour yesterday of all the conservation properties that all enjoyed. The County also had a great turnout for their all employee meeting and required training on Monday morning.

Auditor Rippel reported on her recent conference in Nashville for Empower 2025 (Schneider Corp) put on.

**Volz moved/Tippett seconded:** To recess until 10:00 a.m. All members voting aye. Motion carried.

**Volz moved/Tippett seconded:** To reconvene the meeting at 10:01 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

Ben Turnis, IT Director asked to do his employee evaluation in closed session.

**Tippett moved/Volz seconded:** To enter closed session 10:03 a.m. pursuant to Iowa Code Section 21.5(1)(i.): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session.

**Volz Moved/Tippett seconded:** To exit closed session at 11:02 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

Myron Parizek, County Engineer asked to go into closed session for his employee evaluation.

**Tippett moved/Volz seconded:** To enter closed session at 11:03 a.m. pursuant to Iowa Code Section 21.5(1)(i.): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session.

**Tippett Moved/Volz seconded:** To exit closed session at 12:14 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To adjourn meeting at 12:17 p.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**September 23, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountya.gov](http://www.bentoncountya.gov)*

**Tippett moved/ Volz seconded:** To approve the agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippett seconded:** To approve minutes from September 15, 2025 and September 16, 2025. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve payroll checks numbered 143885 through 143895, ACH Deposits 62855 through 63014, claims 255036 through 255154, and payroll vendor checks 255155 through 255163. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve paying \$20,000 out of the ARPA fund for 2NSystems, LLC for part of a new IT server. Tippett, Seeman and Volz voting aye. Motion carried.

Larry Hlas, Representing Van Horne Benefitted Fire met with the Board to get pre-approved for Local Option Sales and Service Tax (LOSST) 10% gift matches. The department is looking for around \$35,000 in total for some new fire gear that is lighter weight and better to help battle grass fires and vehicle extractions. The other purchase is a new fire truck, rough estimate of \$500,000. Hlas understands they need to have full invoices of the purchase prices and will present to the Auditor before the Board can take formal action on the Resolutions. The Board unanimously were in favor for these purchases.

The Board discussed room space for the Area Substance Abuse Council (ASAC) in the Benton County Service Center. Supervisor Seeman explained how they were looking for two small rooms and a conference room. The only thing accommodating would be the old Human Resources office space. No action was taken. ASAC will visit the board at a later date with their long-range plans.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Volz moved/Tippett seconded:** To approve Resolution #25-76, Temporary road closure due to construction. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-76

BE IT RESOLVED by the Benton County Board of Supervisors that the following described Secondary Road be closed for CONSTRUCTION effective from September 29, 2025, through the completion of the project.

From 29<sup>th</sup> Avenue thence easterly 1.0 mile to 30<sup>th</sup> Avenue along 69<sup>th</sup> Street in Fremont Township.

Signed this 23<sup>rd</sup> day of September, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To set land use hearing date of Tuesday, October 21, 2025 at 9:15 a.m. for Scott Schulte for a part of the SE ¼ of SW ¼ of 17-82-9. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve hiring Christine DeVore for a part-time driver for Transportation at an hourly rate of \$16.52 effective September 29, 2025 pending pre-employment drug screen. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve and authorize signature on 28E for liability agreement with the various counties participating in the East Central Iowa Workforce Development Group. Tippett, Seeman and Volz voting aye. Motion carried. The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Jearid Merchant in part of the SW ¼ of the NE ¼ Section 30-85-9. Jearid Merchant was present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Merchant would like to change the use of approximately one acre to allow for a single family dwelling. This site has a CSR of 20, and has not been used for ag production. Access to the property will continue via an existing easement from John and Melea Merchant. For the driveway to be compliant, a 72" culvert will be required with dirt added to the backslope. This site will require a new septic system and private water well. Surrounding area is timber with a few other single family dwellings to the south and east. Five notices were sent out and there have been no comments in regards. This site is not expected to negatively impact nearby agricultural operations. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Jearid Merchant in part of the SW ¼ of the NE ¼ Section 30-85-9. Tippett, Seeman and Volz voting aye. Motion carried.

Derek Marsh, Assistant County Attorney met with the board regarding future sales of conservation properties. Marsh also addressed the need for an open records policy for the County. Marsh stressed the importance of tracking the requests processes with all departments and stressed that it should be uniformly and all be treated the same.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"**

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**Tippett moved/Volz seconded:** To approve Resolution #25-77, Proposal for Conservation's Animal Shelter Property. Tippett, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-77

PROPOSAL IN RE: ANIMAL SHELTER PROERTY

WHEREAS, pursuant to Iowa Code Section 350.4(2), on or about August 11, 2025, the Benton County Conservation Board passed a resolution where the property referred to as the Animal Shelter Property was determined as an unsuitable property for Conservation purposes; and

WHEREAS, the Animal Shelter Property is located within Benton County, Iowa, with the following legal description,

*One acre in the Southeast corner of the Southwest Quarter (SW¼) of the Southeast Quarter (SE¼), all in the West Half (W½) of the Southeast Quarter (SE¼) of Section Twenty-Two (22), Township Eighty-Five (85) North, Range Ten (10) West of the 5th P.M.,*

and WHEREAS, pursuant to Iowa Code Section 331.361(2), the Board of Supervisors proposes to sell the Animal Shelter Property; and

WHEREAS, a public hearing will be set at 12:30 P.M. on Tuesday, October 14, 2025 at the Benton County Service Center in accordance with Iowa Code Section 331.305 as required under Iowa Code Section 331.361(2)(a).

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby proposes the sale of the property known as the Animal Shelter Property and will hold a public hearing regarding this proposal at 12:30 P.M. on Tuesday, October 14, 2025 at the Benton County Service Center.

Signed this 23<sup>rd</sup> day of September, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-78, Proposal for Conservation's property referred to as the Cherveney Wildlife Area. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-78****PROPOSAL IN RE: CHERVENY WILDLIFE AREA**

WHEREAS, pursuant to Iowa Code Section 350.4(2), on or about August 11, 2025, the Benton County Conservation Board passed a resolution where the property referred to as the Cherveney Wildlife Area was determined as an unsuitable property for Conservation purposes; and

WHEREAS, the Cherveney Wildlife Area is located within Benton County, Iowa, with the following legal description,

*All of Chicago Milwaukee Corporation's (the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company) 100 foot wide and extra width right of way located in the Northwest Quarter of the Northeast Quarter (NW¼ NE¼ ) and the Northeast Quarter of the Northeast Quarter (NE¼ NE¼) lying westerly of the West line of County Road Highway V56 of Section Sixteen (16), Township Eighty-three (83) North, Range Eleven (11) West, containing 7.15 acres, more or less,*

and WHEREAS, pursuant to Iowa Code Section 331.361(2), the Board of Supervisors proposes to sell the Cherveney Wildlife Area; and

WHEREAS, a public hearing will be set at 12:45 p.m. on Tuesday, October 14, 2025 at the Benton County Service Center in accordance with Iowa Code Section 331.305 as required under Iowa Code Section 331.361(2)(a).

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby proposes the sale of the property known as the Cherveney Wildlife Area and will hold a public hearing regarding this proposal at 12:45 p.m. on Tuesday, October 14, 2025 at the Benton County Service Center.

Signed this 23<sup>rd</sup> day of September, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-79, Establishing a Benton County Open Records Policy. Tippett, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-79

ADOPTING BENTON COUNTY OPEN RECORDS POLICY

WHEREAS, Iowa Open Records laws are regulated under Chapter 22 of the Iowa Code and are designated to ensure the public's right to access public records at all levels of government.

WHEREAS, to adopt a policy that establishes protocols and procedures when a member of the public makes an open records request would provide clarity, uniformity, and documentation within the structure of our county government.

NOW, THEREFORE, BE IT RESOLVED, the Benton County Board of Supervisors do hereby adopt the Benton County Open Records Policy.

Signed this 23rd day of September, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Tippett moved/Volz seconded:** To approve Resolution #25-80, Central Iowa Juvenile Detention Center Compromise Agreement. All members voting aye. Motion carried.

### Resolution#25-80

#### Central Iowa Juvenile Detention Center Compromise Agreement

WHEREAS Benton County is a stakeholder in the Central Iowa Juvenile Detention Center (hereinafter CIJDC), and

WHEREAS the CIJDC is the Respondent in Hardin County Case No. CVCV102247, whereby Hardin County calls into question the validity of prior 28E agreements, and

WHEREAS the outcome of that litigation is uncertain, and Benton County has an interest in the outcome of that litigation, and

WHEREAS the CIJDC Commission has voted 22-5 to approve the attached compromise settlement agreement resolving the litigation, and

WHEREAS the compromise settlement agreement is a compromise between Hardin County and the CIJDC that acknowledges the membership of counties joining the CIJDC through 2012 and also allows the remaining counties to maintain certain benefits that the litigation does not otherwise guarantee, while also allowing the counties joining through 2012 to adopt a new 28E agreement and even vote to allow the remaining counties to regain full membership in the CIJDC, and

WHEREAS the Parties will file with the Court a consent decree memorializing the full terms and conditions of the Parties' compromise settlement agreement following approval of the compromise settlement by a majority of the member counties.

THEREFORE, the Benton County Board of Supervisors hereby approve and adopt the attached compromise agreement, and authorize the CIJDC to execute and present to the court a consent decree consistent with the attached compromise settlement.

Signed this 23rd day of September, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

#### *Supervisor Reports:*

Ron Tippett reported on his recent trou of HACAP and how they put together weekend lunches for those students who qualify. He said this is one of those great resources that the county gets great benefits from helping fund.

Bruce Volz had an East Central Iowa Workforce Development Board meeting. He reported that those who asking for assistance now have to provide proof of U.S. Citizenship.

Tracy Seeman had a county safety meeting. They are currently working on getting a policy for safety glass and shoes and setting limits for reimbursement amounts. Seeman also reported that the landfill lagoon is now 99 percent done and the DNR approved a chain link fence to go around it.

**Tippett moved/Volz seconded:** To enter recess at 10:12 a.m. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To reconvene the meeting at 11:28 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To enter closed session at 11:30 a.m. pursuant to Iowa Code section 21.5(1)(a.): to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds.

**Tippett Moved/Volz seconded:** To exit closed session at 12:22 p.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To adjourn meeting at 12:23 p.m. Volz, Seeman and Tippett voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**September 30, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippet moved/ Volz seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/ Tippet seconded:** To approve minutes from September 23, 2025. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve EMS (Emergency Management Services Trust Fund) Checks 255165 through 255171 for the following entities:

North Benton Ambulance, \$2,400.00 to DRSE for training and \$1,204.13 to Geiger Repair for ambulance repairs. Garrison First Responders, \$214.93 for medical supplies. Urbana First Responders, \$208.00 for medical supplies, Belle Plaine Area Ambulance, \$2,919.87 and \$189.00 for medical supplies. Norway EMS, \$2,781.08 for supplies and correction for Atkins First Responders, \$26,199.07 paid to RACOM for first responder vehicle, and voided check #254901 previously issued to Atkins. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To set land use hearing date of Tuesday, October 28, 2025 at 9:15 a.m. for Dylan and Tiffany Niebes in a part of the W ½ of the SW ¼ of 4-82-12. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To set public hearing date of Tuesday, October 21, 2025 at 9:05 a.m. for status on funded activities for the CDBG Grant regarding the Benton County Conservation Tree Planting Project. Tippet, Seeman and Volz voting aye. Motion carried.

Isaac Harthorn, Pioneer Cemetery Board member came to discuss a budget amendment need. They had an invoice come through end of FY25 that didn't get submitted to be paid until FY 26. With the plans and expense needs already in place for FY26, he asked that the board amend their spending authority accordingly.

**Volz moved/Tippet seconded:** To approve increasing the Pioneer Cemetery's FY 26 Budget expenses by \$602.95 to cover that accrued invoice from FY 25. Tippet, Seeman and Volz voting aye. Motion carried.

Anna DeMuth, North Benton Ambulance met with the board to discuss purchase of a new ambulance rebuild out of the EMS (Emergency Management Services Fund). This will be a remounted ambulance that they plan to pay half this fiscal year, then the rest in next fiscal year for a total cost of \$112,000. They hope to get it picked up by November. DeMuth just wanted to explain the big purchase that would be coming and to note, this will be within North Benton Ambulance's allotted spending authority out of the EMS Trust Fund.

Doug Kearns, member of the Safety Committee explained the need for the drafted safety foot and eyewear policy. The Safety Committee had recommended this in an effort to protect employees and avoid lawsuits. The Board discussed the types of safety shoes and who would be required to wear them. The eyeglass needs should have a capped dollar amount that is allowed for reimbursement also. The Board recommended this go back to the safety committee and department heads to further refine before adopting. No action was taken.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-79, Entering into a 28E agreement between Benton Community School District (BCSD) and Benton County Sheriff Department for law enforcement services related to the schools in the BCSD. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-79 Repealing Resolution #20-39

#### 28E AGREEMENT FOR SCHOOL RESOURCE OFFICER PROGRAM BETWEEN BENTON COMMUNITY SCHOOL DISTRICT (BCSD) AND THE BENTON COUNTY SHERIFF DEPARTMENT, VINTON, IOWA

WHEREAS, BCSD and the Benton Co. Sheriff Department share a mutual desire to provide law enforcement and related services to the schools in the Benton Community School District located within the communities of Atkins, Blairstown, Elberon, Keystone, Newhall, Norway, Van Horne, and Watkins to help maintain a safe environment, which will promote the safety, health, and general welfare of the students and staff, including freedom from intimidation; and

WHEREAS, BCSD and the Benton Co. Sheriff Department recognize the need for a School Resource Program (hereinafter “the SRO Program”) for BCSD and the need to have one School Resource Officer (hereinafter “SRO”) to work solely with BCSD, not to be shared with any other school district, in order to provide a cooperative approach toward addressing the desires of both parties; and

WHEREAS, BCSD and the Benton Co. Sheriff Department recognize the benefits of the SRO program to the citizens of Benton Community School District and particularly to the students of BCSD; and

WHEREAS, BCSD and the Benton Co. Sheriff Department wish to develop guidelines that shall clarify each entity’s roles and expectations and formalizes the relationship between the participating entities to foster an efficient and cohesive SRO Program that will build a positive relationship between law enforcement officers, school staff, and the students; promote a safe and positive learning environment; and decrease the number of youth formally referred to the juvenile justice system; and

WHEREAS, it is understood that this Agreement is between two public agencies and is entered into pursuant to the provisions of Iowa Code Chapter 28E and shall be electronically filed with the Iowa Secretary of State’s Office upon execution, as required by law.

Signed this 30th day of September 30, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**\*\* See 28E Agreement**

Auditor Hayley Rippel discussed the finished Arcasearch scanning project done by her office and the Recorders. It includes all of the real estate records in the Auditor’s Office, archived Supervisor minutes and other real estate and indexed documents in the Recorder’s office. Rippel demonstrated how this works and shared the links that are now on the County’s website at:

[https://www.bentoncountyiowa.gov/board\\_of\\_supervisors/property\\_records/](https://www.bentoncountyiowa.gov/board_of_supervisors/property_records/) The employees have log ins but the general public can hit the access all Benton county Archive Site Public Documents. From there, it has searching capabilities. There is also a click here for a tutorial or about tab to help.

Auditor Rippel presented a proposed timeline in preparation in getting a head start on the FY 27 Budget work and to meet the required deadlines by law. Rippel recommended that the sooner they give goals and guidelines to the department heads the better so that they can work on their departmental budget requests. Rippel also mentioned that it is still the Board of Supervisor’s decision if they want to retain the compensation board. They agreed to have the Compensation Board try and meet in November, and then get some department head budget work sessions set up as well.

**Tippett moved/Volz seconded:** To adjourn meeting at 11:00 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**October 7, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve minutes from September 30, 2025. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve payroll checks numbered 143873 through 143884, ACH Deposits 62695 through 62854, handwrite 255164, EMS claims 255165 through 255171, claims 255172 through 255315 and payroll vendor checks 255316 through 255322. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Auditor's Quarterly Report ending September 30, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To set land use hearing date of Tuesday, November 4, 2025 at 9:15 a.m. for Cole Baumgartner in part of the NE ¼ SE ¼ of Section 7-86-9. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve Class C Retail Liquor License for Walnut Ridge Venue effective December 5, 2025 through December 6, 2026. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the Sheriff's Quarterly Report ending September 30, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

Auditor Rippel shared the final equalization notice with the Board, and with it being Zero across the board, no notices will need to be mailed out. The files have been rolled in the real estate side of things to start the 2025 valuation reporting process.

Supervisor Tippet reported on his recent Central Iowa Juvenile Detention Board meeting. They are starting the process to look for a new CEO.

Supervisor Seeman reported that he has received a lot of phone calls from employees concerned about the safety committee's policy discussed last week. Seeman felt strongly that the safety committee needs to re-address concerns with edits before it comes back to the Board for approval.

**Seeman moved/Tippet seconded:** To adjourn meeting at 9:33 a.m. Volz, Seeman and Tippet voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**October 14, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve minutes from October 7, 2025. All members voting aye. Motion carried.

**Tippet moved/Volz seconded:** To set land use hearing date of Tuesday, November 18, 2025 at 9:15 a.m. for Dennis and Rachel Hearn in part of the NE ¼ NW ¼ of Section 36-86-10. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To set land use hearing date of Tuesday, November 18, 2025 at 9:30 a.m. for Jay Cassill in part of Parcel B in the SE ¼ SW ¼ of Section 29-83-9 Tippet, Seeman and Volz voting aye. Motion carried.

John Buhr, Garrison Fire Department discussed the need for personal safety gear for the department and was asking for the Local Option Sales and Services Tax Gifting for the 10% of total costs. He presented the quotes received and the itemized list. Buhr will get things ordered and paid for and submit formal invoices to the Auditor.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-81, Local Option Sales and Services Tax (LOSST) gift to Garrison Fire Department. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-81**

WHEREAS, the Benton County Board of Supervisors has established a program for gifting funds to emergency service providers who provide services within the unincorporated area of Benton County; and

WHEREAS, the Garrison Fire Department has requested a gift of funds; and

WHEREAS, the Garrison Fire provides emergency services to areas in Jackson and Big Grove Townships and mutual aid to other surrounding townships;

WHEREAS, the Garrison Fire Department has provided invoices totaling \$96,066.15 for purchasing a new gear/equipment;

WHEREAS, the Garrison Fire Department agrees that the gear/equipment obtained with the proceeds of this gift shall be used when necessary for rural fire protection and/or life support operations, consistent with the intended use of the money from the Local Option Sales and Services Fund,

NOW THEREFORE BE IT RESOLVED that the Benton County Board of Supervisors approves an Emergency Services Gift to Garrison Fire Department and in the amount not to exceed \$9,606.60 which represents ten percent of the total purchase price for the new gear/equipment.

Adopted this 14th day of October, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To appoint the following members to join the other members of the Opioid Task Force: Dan Lagrange, Stephanie Boesenberg, Katie Cox, Shelby Chekal and Josh Karsten. Tippett, Seeman and Volz voting aye. Motion carried.

Cassandra Collins, Deputy Director for (ASAC) Area Substance Abuse Council met with the board regarding obtaining office space in the Benton County Service Center. Currently they had a part-time care navigator position that was funded from the Opioid Funds utilizing space temporarily already. ASAC serves seven counties, and an office in Vinton would provide better access and it would fit nicely with all the services already being provided within the Service Center. They are also looking for space in Belle Plaine. Although the supervisors agreed this would be a good fit, they would look into it. No action was taken.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-82, Approving Homestead, Military Tax Credits and Disabled Veteran's Homestead Tax Credits for 2025. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-82

#### APPROVAL AND DISAPPROVAL OF HOMESTEAD TAX CREDITS AND EXEMPTIONS, MILITARY TAX CREDITS, AND DISABLED VETERAN'S HOMESTEAD TAX CREDITS FOR 2025 ASSESSMENT

WHEREAS, Iowa law provides that property owners may apply for certain credits against their property tax; and

WHEREAS, new applications for various credits have been submitted to the assessor, in accordance with law, for his approval or disapproval; and

WHEREAS, the assessor has made recommendations and provided said applications to the auditor; and

WHEREAS, the auditor has submitted said applications to the board of supervisors for their consideration; and

WHEREAS, the board of supervisors is required to allow or disallow the credit,

NOW THEREFORE BE IT RESOLVED that the applications for Homestead Credit and Exemption, Military Credit, and/or Disabled Veteran's Homestead Credit that were filed with the assessor on or before July 1, 2025, for the 2025 assessment year are allowed based on the assessor's recommendation. The assessor is to maintain a permanent file of the applications in accordance with law.

Signed this 14<sup>th</sup> of October, 2025.

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Tracy Seeman, Chairman

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Ron Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

The Board discussed the hiring of the Environmental Health and Land Use Administrator. The Board of Health oversees the Environmental Health portion while the Board of Supervisors oversee the Land Use side. Barb Fetzer had concerns about the lack of experience this candidate has in wells and septic's. Steve Speidel felt that the supervisors should be the ones doing the hiring instead of a hiring committee. He works with wells and had some concerns. Assistant Attorney Derek Marsh explained that there was 2 Board of Health Members, along with one Supervisor, himself along with Hayley Rippel and Ray Lough covering the Human Resources portion. The hiring committee felt confident in their choice and that the current technician and this candidate would complement each other with their combined expertise.

**Tippett moved/Volz seconded:** To table hiring the Environmental Health and Land Use Administrator and set up a meeting to meet the candidate and allow time to see what certifications are still needed. Tippett, Seeman and Volz voting aye. Motion carried.

**Seeman moved/Tippett seconded:** To adjourn the meeting at 10:09 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**October 14, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 12:30 p.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

The time of 12:30 p.m. and this being the time and date set for a public hearing for pursuant to Iowa Code 331.361(2), Chairman Seeman opened the meeting up for public comments.

Mike and John Elwick, trustees for Janet Elwick Estate and who farms the property next to the property for sale known as the old dog pound. Elwick's have stated that this is the 3<sup>rd</sup> time they have showed interest in the property. They are happy to see it is not suitable for conservation and glad its turned over to the Supervisors as there was no intent at all to honor any previous owners wishes for the property to be a wildlife refuge area. It was originally a school in Taylor Township. Mike Elwick more recently shared a letter that was distributed to the Board back in September and has visited with the Conservation Board, and the County Attorney's office in regards to their proposal, stemming back from 2015 when they offered an easement swap of the same amount of land, where no money would be exchanged. There is a waterline that goes across their field with no easement on record and that it needs to be addressed. October 7, says there was a waterline easement that should have been recorded back in 2007.

Willing to talk more, but wants to the county to keep the funds and not to go to the Conservation Board.

Derek Marsh, Assistant County Attorney responded that you can't swap easements for land rights. Easements are use rights per Iowa Code. Marsh said this has not been used for wildlife refuge probably since 1952. The county had took quiet title action to the property and Marsh provided copies of the judge's paperwork and other documents to the Board. Marsh also mentioned the Marketable Record Title Act (MRTA) a piece of legislation adopted by states in the US to simplify and facilitate real property transactions. It was designed to eliminate older recorded real property interests that may interfere with future development or create potential liability for title insurance. Certain laws were enacted for property owners to protect their covenants and/or restrictions on a recurring basis through a recording requirement. When those requirements are not met, then the covenant and/or restriction could be non-binding on the land. Marsh also presented a certified copy of the land survey of the property along with a resolution from the City of Vinton regarding the Easement. This ultimately says the rights would continue to go from person to person. Furthermore if its all about the water, the City has Ordinances and this property is located within the city limits and Conservation has been paying utility bills. Continued discussion on the timelines in regards to the ownership and different uses of this property was had.

The Board declared this public hearing closed at 1:24 p.m.

**October 15, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:30 a.m. at the Cedar Valley Ranch.

The Board of Supervisors met with Henry Bratten, Cedar Valley Ranch Administrator along with Board Member Brenda Hackbarth. They discussed the services they provide to residents and how the funding works. The Board also toured the facility and discussed some of the updates needed such as some of the cast iron piping, flooring and some window overhangs. They also discussed maybe some changes that could be made to the contract which comes up for renewal in December of 2026. The meeting ended with a tour of the facility.

**Volz moved/Tippet seconded:** To adjourn the meeting at 10:46 a.m. Volz, Seeman and Tippet voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**October 16, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 8:30 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

Attorney Ray Lough introduced Andrea Morris, candidate for the Environmental Health and Land Use Administrator to the Board. Lough explained that the Board of Health approved Andrea's hire on Friday, October 10<sup>th</sup>. Andrea requested a closed session for the Board to interview her.

**Tippet moved/Volz seconded:** To enter closed session at 8:33 a.m. pursuant to Iowa Code 21.5(1)j: to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individual requests a closed session. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To exit closed session at 9:45 a.m. Tippet, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-85, Approval of Hiring Andrea Morris for the Administrator of the Department of Environmental Health and Land Use. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-85

#### APPROVAL FOR HIRING THE ADMINISTRATOR OF THE DEPARTMENT OF ENVIRONMENTAL HEALTH AND LAND USE

WHEREAS, a position for the Administrator of the Department of Environmental Health and Land Use for Benton County has been advertised and all potential candidates have been interviewed; and

WHEREAS, the hiring committee has recommended and extended a conditional job offer to Andrea Morris; and

WHEREAS, Andrea Morris has accepted the conditional job offer that includes a salary offer of \$94,000 with an employee start date of November 17, 2025; and

WHEREAS, the Board of Public Health approved of the hiring, salary, and start date via Board of Public Health Resolution #25-01; and

WHEREAS, the hiring of Andrea Morris is conditioned upon successfully completing all the necessary background checks and required paperwork with the County.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby approve, upon the fulfillment of the conditions stated herein, the hiring of Andrea Morris for the position of Administrator for the Department of Environmental Health and Land Use where she will have a starting salary of \$94,000 with an employee start date of November 17, 2025.

Signed this 16<sup>th</sup> day of October, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**Volz moved/Tippett seconded:** To adjourn meeting at 9:48 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

### October 21, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Tippett moved/Volz seconded:** To approve the Agenda. All members voting aye. Motion carried.

Chairman Seeman called the public hearing open for this being the time and date set for a public hearing on the status of funded activities for the Benton County Conservation Tree Replanting project as assisted by the Community Development Block Grant (CDBG) program Contract #20-DRI-025. Alyssa Comer, Grant Administrator through ECICOG provided the update. The CDBG Disaster Recovery Tree Replanting contract in the amount of \$750,000 was awarded to Benton County from the Iowa Economic Development Authority (IEDA) for removal of stumps and replanting of trees in the Atkins Roundhouse Area. A release of funds was issued on April 22, 2024. For the removal of stumps in the Atkins Roundhouse Area, a pre-construction meeting was held on November 18, 2024, work began on January 28, 2025, and was completed by March 27, 2025. For the replanting of trees in the Atkins Roundhouse Area, a pre-construction meeting was held on August 25, 2025, and planting began on October 8<sup>th</sup>, 2025. Work is ongoing.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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For a summary of funding of the activity and source of funds, and a total funds spent thus far by source, as of October 20, 2025, a total of \$33,441.25 has been invoiced and paid for project delivery service and newspaper publications, and \$237,203.85 in project costs has been invoiced and paid, all using CDBG funds.

For a general description of remaining work, remaining work on the project is weekly watering, maintenance of land to support tree growth, and hand planting along the property line of the Atkins Roundhouse Area, as well as required monitoring and site visits conducted by the Iowa Economic Development Authority (IEDA).

For a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries, the project is currently on schedule to be completed before September 2026.

Shelby Williams, Conservation director reported that there have been 255 trees planted. They have about a year warranty if need any to be replanted.

After no further comments, the public hearing was closed with no action needed.

**Volz moved/Tippett seconded:** To approve both sets of minutes from Tuesday, October 14, 2025, October 15, 2025 and October 16, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve payroll checks numbered 143885 through 143895, ACH Deposits 62855 through 63014, payroll vendor checks 255316 through 255322, handwrite 255323 and claims 255324 through 255462. Tippett, Seeman and Volz voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Scott Schulte in part of the SE ¼ of the SW ¼ Section 17-82-9. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Schulte's would like to change the use of approximately one acre to allow for a single family dwelling. This site has a CSR of 40. The site is currently a timbered area and has not been used for agricultural production. This will require a new septic system and the applicant plans to utilize rural water. Surrounding area includes timber to the north and east. Six notices were sent out and there have been no comments in regards. The property will continue to use the existing driveway which was reviewed and approved by secondary roads department and the applicant is planning to widen it by 30 feet to the north. The surrounding area includes agricultural row crops and to the south is the City of Norway. Hearing no other further comments, the public hearing was closed.

**Volz moved/Tippett seconded:** To approve the land use change for Scott Schulte in part of the SE ¼ of the SW ¼ Section 17-82-9. Tippett, Seeman and Volz voting aye. Motion carried.

Supervisor Volz reported he has a Heartland Insurance meeting on Thursday. Supervisor Seeman had attended the landfill meeting last week, and they will be hooking up the old lines into the new lagoon soon.

Mike Elwick, was on the agenda regarding the dog pound hearing from last week. Elwick read a statement thanking the board and assistant attorney for their help in resolving their concerns over a water line. According to the city of Vinton documents, the water line they were referring to was installed in 2001, and the one related to the dog pound was from April of 2002 between Merchants and City of Vinton. So they admitted their mistake and realized two different water lines. They will plan on working with the city of Vinton to abandon the unknown water line this fall before the ground freezes. Elwick also mentioned they would begin harvesting the trees adjacent to the dog pound that according to the survey presented last week, was on their property and thanked the board for their time and help clarifying the issues.

**Tippett Moved/Volz seconded:** To approve a utility permit for USA Communications in Iowa Township. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve Resolution #25-86, Temporary Construction Closure. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-86

BE IT RESOLVED by the Benton County Board of Supervisors that the following described Secondary Road be closed for CONSTRUCTION effective from October 27, 2025, through the completion of the project.

From 75<sup>th</sup> Street thence south 1 mile to 76<sup>th</sup> Street along 32<sup>nd</sup> Avenue Drive in Florence Township.

Signed this 21<sup>st</sup> day of October, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor



**BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"**

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**Tippett moved/Volz seconded:** To approve Resolution #25-87, Temporary Construction Closure. Tippett, Seeman and Volz voting aye. Motion carried.

RESOLUTION #25-87

BE IT RESOLVED by the Benton County Board of Supervisors that the following described Secondary Road be closed for CONSTRUCTION effective from October 27, 2025, through the completion of the project.

From 27<sup>th</sup> Avenue Drive thence east 1.5 miles to 29<sup>th</sup> Avenue along 52<sup>nd</sup> Street in Polk Township.

Signed this 21<sup>st</sup> day of October, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

Engineer Myron Parizek, shared an update on the Van Horne corner. The past 10 days there has been some activity and hopefully by the end of this week, all of that should be done in regards to the rumble strips and the beacon lights.

**Volz moved/Tippett seconded:** To adjourn meeting at 9:48 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"**

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**Volz moved/Tippett seconded:** To approve Resolution #25-83, Approval to sell county property known as the old Animal Shelter. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-83****APPROVAL TO SELL COUNTY PROPERTY****RE: ANIMAL SHELTER PROERTY**

WHEREAS, pursuant to Iowa Code Section 331.361(2), on or about October 14, 2025, a public hearing was held discussing the proposed sale of county property; and

WHEREAS, the county property at issue is commonly known as the Animal Shelter Property located within Benton County, Iowa, with the following legal description,

*One acre in the Southeast corner of the Southwest Quarter (SW¼) of the Southeast Quarter (SE¼), all in the West Half (W½) of the Southeast Quarter (SE¼) of Section Twenty-Two (22), Township Eighty-Five (85) North, Range Ten (10) West of the 5th P.M.,*

and WHEREAS, at conclusion of the public hearing the Animal Shelter Property shall be sold by accepting sealed bids for the property.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby approve the sale of the Animal Shelter Property and will accept sealed bids in accordance with the Iowa Code.

Signed this 14th day of October, 2025

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

Chairman Seeman opened up the second public hearing pursuant to Iowa Code 331.361(2), Chairman Seeman opened the meeting up for public comments.

Gary Kaiser, representing Tara Hills Country Club was present. This strip of ground is adjacent to the golf course and currently is used as trails and very weedy. Kaiser said that Tara Hills Country Club would like to purchase it and get it cleaned up and back on the tax rolls.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Tippett moved/Volz seconded:** To approve Resolution #25-84, Approval to sell county property known as the Cherveney Wildlife Area. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-84

#### APPROVAL TO SELL COUNTY PROPERTY

#### RE: CHERVENY WILDLIFE AREA

WHEREAS, pursuant to Iowa Code Section 331.361(2), on or about October 14, 2025, a public hearing was held discussing the proposed sale of county property; and

WHEREAS, the county property at issue is commonly known as the Cherveney Wildlife Area located within Benton County, Iowa, with the following legal description,

*All of Chicago Milwaukee Corporation's (the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company) 100 foot wide and extra width right of way located in the Northwest Quarter of the Northeast Quarter (NW¼ NE¼ ) and the Northeast Quarter of the Northeast Quarter (NE¼ NE¼) lying westerly of the West line of County Road Highway V56 of Section Sixteen (16), Township Eighty-three (83) North, Range Eleven (11) West, containing 7.15 acres, more or less,*

and WHEREAS, at conclusion of the public hearing the Cherveney Wildlife Area shall be sold by accepting sealed bids or conduct a public auction for the property.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby approve the sale of the Cherveney Wildlife Area and will accept sealed bids or conduct a public auction in accordance with Iowa Law.

Signed this 14th day of October, 2025.

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**Seeman moved/Tippett seconded:** To adjourn meeting at 1:35 p.m. Volz, Seeman and Tippett voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**October 25, 2025**

The Benton County Board of Supervisors met in special session with Supervisors Seeman and Volz present. Chairman Seeman called the meeting to order at 2:00 p.m. at his residence via a conference call.

**Tippett moved/Volz seconded:** To approve the Agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Fireworks permit for Iowa Pyrotechnic Association to display fireworks at 6483 26<sup>th</sup> Ave. Vinton Iowa on October 25, 2025. Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To adjourn meeting at 2:02 p.m. Volz and Seeman voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**October 27, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Tippett moved/Volz seconded:** To approve the Agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To enter closed session per Iowa Code 21.5(1)c: To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Tippett, Seeman and Volz voting aye. Motion carried at 9:01 a.m.

**Volz moved/Tippett seconded:** To exit closed session at 9:43 a.m. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To grant authority to the Board Chairman Seeman to work with legal counsel in negotiating settlement with present matters. Tippett, Seeman and Volz voting aye. Motion carried.

Attorney Ray Lough inquired about having a budget work session in the near future. The board agreed to do this Monday November 10, 2025 after their regular meeting that morning. With Veteran's day being holiday on Tuesday, Auditor Rippel reminded the Board they will also have to meet on Wednesday the 12<sup>th</sup>, to canvass the first tier of the City/School Election.

**Volz moved/Tippett seconded:** To adjourn meeting at 9:50 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

**October 28, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippett seconded:** To approve the Agenda. All members voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes from Tuesday, October 21, 2025, Saturday, October 25, 2025 and Monday, October 27, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve utility permit for Alliant Interstate Power and Light in Iowa Township to rebuild gas lines east of Belle Plaine. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To set Tuesday November 25, 2025 for a public hearing for FY 26 Budget Amendment. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To set land use hearing date of Tuesday, November 25, 2025 at 9:15 a.m. for Kyle and Alyce Lynch in a part of Parcel A in the SW ¼ of Section 27-86-10. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve farm exemption application for Matthew Wrage in part of the N ½ of the NE ¼ of Section 27-85-12. Tippett, Seeman and Volz voting aye. Motion carried.

Sheriff Upah and First Deputy Josh Karsten provided an update on the jail and the concern to be able to hire another full time jailer position. They have doubled the federal inmates and are currently working on increasing the rates from \$50 a day to \$75 a day with the federal contract. They are predicting \$316,000 in revenue and would like to utilize some of that to help the current jail staff out. One will be on medical leave and one will be gone serving in the Guard.

**Tippett moved/Volz seconded:** To approve adding an additional jailer full-time position at the Sheriff's office. Tippett, Seeman and Volz voting aye. Motion carried.

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Dylan and Tiffany Niebes in part of the W1/2 of the SW ¼ Section 4-82-12. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Niebes would like to change the use of approximately two acres to allow for a single family dwelling. The property is located two miles north of Belle Plaine. This site has a CSR of 58. Access will continue through the existing driveway which was reviewed and approved by Secondary Roads Department. This dwelling will require a new septic system which will be permitted by the department and they hope to utilize the current well. Surrounding area is all agricultural row crops. Three notices were sent out and there have been no comments in regards. Hearing no other further comments, the public hearing was closed.

**BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"**

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**Tippett moved/Volz seconded:** To approve the land use change for Dylan and Tiffany Niebes in part of the W1/2 of the SW ¼ Section 4-82-12. Tippett, Seeman and Volz voting aye. Motion carried.

**Committee Reports:**

Ron Tippett had the Central Iowa Juvenile Detention meeting last week. They are currently re-working their fee schedules to have set rates for county members vs them being able to change the rates due to the juvenile's behavior. They are also replacing the top administrative position and are hoping to have the applicants narrowed to two. Tippett also had a HACAP meeting and with the federal shut down they are still moving forward.

Bruce Volz attended the Heartland Insurance Risk Pool meeting last week. Benton County is listed in the top for the claims. We are at a 137.9% loss ratio for workman's comp. This is something the county needs to work harder at reducing. Volz also will be attending the 6<sup>th</sup> Judicial Advisor Board meeting this week.

Tracy Seeman spoke with the food pantry workers who were concerned with Veteran's Day being a county holiday and building being closed that day. They are going to be posting signs and have that distribution be on Wednesday, November 12 of that week. The Board will be meeting on Monday, November 10th and Wednesday, November 12th of that week.

Robert Spangler, Historic Preservation Commission thanked the Board for their new office space but voiced the need for more keys for other commission members along with some office chairs and table. Supervisor Seeman and Auditor Rippel will check on the keys and get ahold of the maintenance department for extra furniture that might be available.

**Tippett moved/Volz seconded:** To adjourn meeting at 9:49 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**November 4, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the Agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the minutes from Tuesday, October 28, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the following EMS Claims numbered 255473 through 255478: Urbana/Polk Township- \$6,190.47, Van Horne First Responders- \$2,074.77, Norway First Responders-\$127.54, Keystone -\$1,166.78 and Belle Plaine \$1,983.11, Blairstown- \$106.00, Urbana -\$95.00 for a total out of the EMS fund of \$11,743.67. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve 10 days of vacation carryover for Barb Greenlee to be used by February 28, 2027. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve Resolution #25-88, Abatement of Taxes. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-88

WHEREAS, State of Iowa, Iowa Department of Transportation (IDOT) has acquired property for public purposes and were given the appropriate notice of the taxes due; and

WHEREAS, Iowa Code 445.63 provides that the board of supervisors shall abate the tax if the governing body fails to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
540-12310	\$7.00

Dated 4th day of November, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Volz moved/Tippet seconded:** To set land use hearing date of Tuesday, December 2, 2025 at 9:15 a.m. for Matt and Michelle Friedman in a part of Parcel A in the NW ¼ NE ¼ of Section 17-82-12. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To temporarily increase the Public Health's Department credit card limit to \$3,000 until December 12, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

## BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"

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**Volz moved/Tippett seconded:** To approve Resolution #25-89, Designating Derek Marsh, Assistant County Attorney to be Benton County's Representative to engage in Collective Bargaining Negotiations. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-89

#### APPROVAL TO DESIGNATE DEREK MARSH AS BENTON COUTNY'S REPRESENTATIVE TO ENGAGE IN COLLECTIVE BARGAINING NEGOTIATIONS

WHEREAS, pursuant under Iowa Code §20.17(2), "the public employer may designate any individual as its representative to engage in collective bargaining negotiations; and

WHEREAS, the Benton County Board of Supervisors will designate Derek Marsh, Assistant Benton County Attorney, to act on Benton County's behalf by engaging with employee organizations in collective bargaining negotiations; and

WHEREAS, Derek Marsh is only designated to act as negotiator to renew the current collective bargaining agreements with (1) the Secondary Roads Department whereas the agreement expires on June 30, 2026; and (2) the Sheriff's Department whereas the agreement expires June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors to hereby approve designation of Derek Marsh as Benton County's negotiator and is allowed to engage in collective bargaining negotiations on Benton County's behalf.

Signed this 4th day of November, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald J. Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Cole Baumgartner in part of the NE ¼ of the SE ¼ Section 7-86-9. The owner of the ground Carla Baumgartner and son Cole were both present. Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Baumgartner's would like to change the use of approximately one acre to allow for a residential pole building. This site has a CSR of 77. Access will be from 29<sup>th</sup> street a gravel county road and was reviewed and approved by Secondary Roads Department. This dwelling will require a new septic system and private well water which will both be permitted by the department. Surrounding area consists of agricultural with some scattered rural residences. Four notices were sent out and there have been no comments in regards. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Cole Baumgartner in part of the NE ¼ of the SE ¼ Section 7-86-9. Tippett, Seeman and Volz voting aye. Motion carried.

Committee Reports: Supervisor Tippett will be attending the HACAP meeting on the 6<sup>th</sup> to go over applications for the director position. Supervisor Volz attended the East Central Iowa Workforce Development and the Sixth Judicial District meeting last week. Supervisor Seeman had the ECICOG meeting where they had a speaker from the Cedar Rapids Airport discussing the need for mechanics and other improvement plans.

**Tippett moved/Volz seconded:** To enter closed session at 9:31 a.m. pursuant to Iowa Code 21.5(1)j: To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the prices the governmental body would have to pay for that property or reduce the price the government body would receive for that property. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To exit closed session. Tippett, Seeman and Volz voting aye. Motion carried at 10:10 a.m.

**Tippett moved/Volz seconded:** To set the minimum bid for the Cherveney railroad property at \$2,000 that after the sale will be awarded by a quit claim deed. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To set the minimum bid for the Dog Pound property at \$10,000 which after the sale is final will be awarded by quit claim deed. Tippett, Seeman and Volz voting aye. Motion carried.

There will be a future public notices prepared with this information along with the board setting the date and time for the bid letting process in regards to both the conservation properties for sale.

**Tippett moved/Volz seconded:** To adjourn meeting at 10:14 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**November 10, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Volz moved/Tippet seconded:** To approve the Agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the minutes from Tuesday, November 4, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the following: 10/23/25 payroll checks numbered 143896 through 143904, ACH Deposits 63015 through 63175, payroll vendor checks 255463 through 255471, handwrite 255472, EMS Claims numbered 255473 through 255478. 11/6/2025 payroll checks numbered 143905 through 143910, ACH Deposits 63176 through 63335, payroll vendor checks 255479 through 255486 and claims 255487 through 255643. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve the application from Chic Fil A Food truck to use the courthouse grounds on Tuesday, November 11, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippet seconded:** To approve Resolution #25-90, Word changes to sick leave policy section 4.3 in the Benton County Handbook. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-90

#### AMENDING SICK LEAVE POLICY IN BENTON COUNTY EMPLOYEE HANDBOOK

WHEREAS, the Benton County Employee Handbook section 4.3 covering, Sick Leave is amended and attached hereto as Exhibit A.

NOW THEREFORE BE IT RESOLVED by the Benton County Board of Supervisors that the Handbook section attached hereto as Exhibit A is hereby adopted and shall be dated as the date hereof.

Signed this 12<sup>th</sup> day of November, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ron Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

“Exhibit A”

### BENTON COUNTY, IOWA

#### HANDBOOK POLICIES AND PROCEDURES RE: SICK LEAVE SECTION 4.3

#### SICK LEAVE 4.3

*Regular full-time employees will accrue sick leave at the rate of 5.5 hours per 75/80-hour pay period. The maximum number of hours that an employee will be able to accrue is 750 hours for those employees whose normal workday is 8 hours. Should an employee go below 750/800 hours, they will again accrue at the rate of 5.5 hours per pay period. If in any pay period an employee used 37 ½ or 40 hours of sick leave or more; depending on the employee's normal work week, no sick leave will be earned for that pay period.*

*Accumulated sick leave may be used for the following:*

*Illness, injury, medical, vision or dental appointments of employee, partner, parent or child. Sick leave may be used in ¼ hour increments, but a minimum of ½ hour must be used first.*

*It is the intent of Benton County to comply with Federal Family Medical Leave Act and its amendments. Employees should refer to Benton County's policy “Family Medical Leave”.*

Benton County Engineer Myron Parizek discussed a speed limit request he received regarding 70<sup>th</sup> Street in Van Horne. The City reached out to him about the road on the east side of town where it has annexed some ground and has a few new houses. There is currently a 35 mph for traffic entering town and a 55 mph exiting town. The City has requested the county have it be 45 mph both ways. Parizek observed the traffic and added this is county right of way and has nothing to do with the city and has recommended going along with their request. The Board agreed and Parizek will bring back a resolution at a future meeting to take formal action on.



## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To acknowledge the resignation of Jamie Kane at Secondary Roads effective November 17, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To adjourn meeting at 9:23 a.m. Volz, Seeman and Tippett voting aye. Motion carried.  
The Board had a FY 27 Budget Work session from 9:30-10:30 a.m.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

### November 12, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountytia.gov](http://www.bentoncountytia.gov)*

**Volz moved/Tippett seconded:** To approve the Agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To agree to allow ASAC (Area Substance of Abuse) to lease office space at the Benton County Service Center and to authorize a lease to be drafted with \$850 a month rent. Tippett, Seeman and Volz voting aye. Motion carried. Auditor Rippel explained the process after every election the Secretary of State chooses a random precinct from all 99 counties and the ballots have to be hand counted to match the machine count. Vinton 2 was the precinct selected and 101 ballots cast and the hand count matched exactly to the machine count with votes, write-ins, undervote and overvotes.

**Tippett moved/Volz seconded:** To acknowledge the successful Post Election Audit on the Vinton 2 precinct of the City/School Election held on November 4, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

Gina Edler, Elections Deputy presented all the election results to read for the canvass and explained the process to the Board. There is a 4-way tie in Belle Plaine Ward 1, per Iowa Code 50.44 the winner for that race is decided by the Board of Supervisors draw one *shall publicly draw one of such names*.

**Tippett moved/Volz seconded:** To agree the variance of spelling for Meagan, Meaghan, Megan and Meghan were all the same for Meagan Hunter to receive 10 write in votes. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-91, Canvass the City/School Election held on November 4, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-91

**WHEREAS**, the CITY/SCHOOL ELECTION was held as prescribed by law on November 4, 2025, and:

WHEREAS, the Board of Supervisors and *ex officio* Board of Canvassers have canvassed the vote of said election in accordance with §43.49 and §50.24 of the *Code of Iowa*, now therefore;

BE IT RESOLVED that we, the undersigned members of the Board of Supervisors and *ex officio* Board of Canvassers of Benton County, Iowa, do hereby certify the following TURNOUT REPORT and RESULTS in the CITY/SCHOOL ELECTION, held on November 4, 2025, and that no obvious clerical errors were identified during the canvass.

3,171 people voted at the polls on election day.

164 absentee ballots were accepted for counting.

One (1) provisional ballots were accepted for counting (included in absentee total).

A total of 3,336 people voted.

Atkins Mayor-Brian Cruse

Atkins City Council At-Large-Bob Stolen, Jeremy M. Rolando, Kevin DeMeulenaere

Belle Plaine Mayor-Garrett Landuyt

Belle Plaine Council At-Large-Mitch Malcolm

Belle Plaine City Council Ward 1-Timothy Werth-Write-In

Belle Plaine City Council Ward 3-Judy Schlesselman

Belle Plaine Park Commissioner-Michael Stull

Blairstown Mayor-Scott Metz-Write-In

Blairstown City Council At-Large-Brian Hagen, Luke Becker-Write-In, Jeremy Franzen-Write-In

Blairstown City Council At-Large-to fill a vacancy-Shane Moenck-Write-In

Garrison Mayor-Garrett D. Flickinger

Garrison City Council At-Large-Tina Rommann, Allan Lindsey, Robert Decker

Keystone Mayor-Kevin Rohrer

Keystone City Council At-Large-Jeffrey Bruns, Dave Monson, Kathy Janss

Luzerne Mayor-Joel Buttikofer

Luzerne City Council At-Large-Kelly W. Kendall, Hannah Daniels, Barbara Shields, Hannah Daniels, Kyla Buttikofer

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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Mt. Auburn Mayor-Austin Brase  
 Mt. Auburn City Council At-Large-Tiffanie Butler, Cody Lundry, David McGarvey, Jessica Helms-Write-In, Meagan Hunter-Write-In  
 Newhall Mayor-Doug Boddicker  
 Newhall City Council At-Large-Ben Seeck, Rachele Messner, Douglas Rinderknecht, Kurt Slouha, Bruce Cross  
 Norway Mayor-James Nelson-Write-In  
 Norway City Council At-Large-Shawn Rudie-Write-In, Darrell Schulte-Write-In, Austin Rust-Write-In  
 Shellsburg Mayor-Shadov Vogt  
 Shellsburg City Council At-Large-Rockford Lee Lubbock, Cody Risdal, Jamie Howard  
 Urbana Mayor-Bob Irelan  
 Urbana City Council At-Large-Shane Light, Randy Johnson  
 Van Horne Mayor-Pat Gorkow  
 Van Horne City Council At-Large-Kimberly Fisher, Amy L. Knaack, Jim Parmenter  
 Vinton Mayor-Bud Maynard  
 Vinton Council At-Large-Dakota Sellers  
 Vinton City Council Ward 1-Ron Hessenius  
 Vinton City Council Ward 3-Zach Parmater  
 Vinton City Council Ward 4 to fill a vacancy-Wesley Recker  
 Walford Mayor-Randy Bauer  
 Walford City Council At-Large-Jesse Bergmeier, Amy Ellis

Benton School Director District 4-Scott W. Shaw  
 Benton School Director District 5-Aric Becker  
 Benton School Director District 6-Nate Klein  
 Vinton-Shellsburg School Director At-Large-Rachel Wayson, Jennifer Ann Birker  
 Vinton Shellsburg School Director District 1-Kimberly Schirm  
 Belle Plaine School Director At-Large-Scott E Frank, Valerie Coffman  
 Belle Plaine School Director At-Large to fill a vacancy-Andrew Neuhaus

City of Belle Plaine Public Measure BE-YES  
 City of Keystone Public Measure BF-YES  
 Belle Plaine School Public Measure BJ-YES

APPROVED this 12<sup>th</sup> day of November 2025, with the vote thereon being as follows:

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**Tippet moved/Volz seconded:** To adjourn meeting at 9:56 a.m. Volz, Seeman and Tippet voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

---

**November 18, 2025**

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippet and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippet seconded:** To approve the Agenda. Tippet, Seeman and Volz voting aye. Motion carried.

**Tippet moved/Volz seconded:** To approve the minutes from Monday, November 10, 2025 and Wednesday, November 12, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

Lori Siela along with other Wellness Committee members were present to provide an update. The county had 89 employees participate this year so that qualified the county with a 4% discount off the health insurance premiums through Iowa State Association Of Counties (ISAC). This money received for other incentives to reward employees for participating comes from wellness dollars. The County currently has \$3,600. Last year those who participated received an added paid day off called "Wellness Day" and received \$20 incentive toward the employees share of insurance premiums.

All the names of the 89 employees who participated were put into a drawing for \$500 that will be paid through payroll in December. The \$100 for getting the physicals will come directly to the employees from VOYA. The winners of the drawings: Alisha Stach, Dorothy Wild, Dan McKenna, Jerry Bascom, Richard Stallman, Damien Fairbanks and William Grimm.

**Volz moved/Tippet seconded:** To approve the County Wellness Day again and keep the \$20/month incentive off the employees insurance premiums in 2026. Tippet, Seeman and Volz voting aye. Motion carried.

Gina Edler, Deputy Auditor presented the TIER 2 Canvass results. These are for the school districts and The City of Walford who overlaps boundaries with other counties.

**Volz moved/Tippet seconded:** To approve Resolution #25-92, Approving Tier 2 Canvass of the City/School Election held on November 4, 2025. Tippet, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-92

**WHEREAS**, the CITY/SCHOOL ELECTION was held as prescribed by law on November 4, 2025, and:

WHEREAS, the Board of Supervisors and *ex officio* Board of Canvassers have canvassed the vote of said election in accordance with §43.49 and §50.24 of the *Code of Iowa*, now therefore;

BE IT RESOLVED that we, the undersigned members of the Board of Supervisors and *ex officio* Board of Canvassers of Benton County, Iowa, do hereby certify the following RESULTS in the CITY/SCHOOL ELECTION for the 2<sup>nd</sup> Tier Canvass, held on November 4, 2025, and that no obvious clerical errors were identified during the canvass.

Walford Mayor-Randy Bauer  
Walford City Council At-Large-Jesse Bergmeier, Amy Ellis

Benton School Director District 4-Scott W. Shaw  
Benton School Director District 5-Aric Becker  
Benton School Director District 6-Nate Klein  
Vinton-Shellsburg School Director At-Large-Rachel Wayson, Jennifer Ann Birker  
Vinton Shellsburg School Director District 1-Kimberly Schirm  
Belle Plaine School Director At-Large-Scott E Frank, Valerie Coffman  
Belle Plaine School Director At-Large to fill a vacancy-Andrew Neuhaus

Belle Plaine School Public Measure BJ-YES

APPROVED this 18<sup>th</sup> day of November 2025, with the vote thereon being as follows:

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippet

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

**BENTON COUNTY BOARD OF SUPERVISORS RECORD "T-T"**

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**Volz moved/Tippett seconded:** To approve Resolution #25-93, Abatement of Taxes. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-93**

WHEREAS, Iowa Code Section 445.63 provides that the board of supervisors shall abate the tax if the governing body fails or refuses to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against cemetery parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
660-22430	\$16.00
900-05775	\$1.00

Dated 18th day of November, 2025

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**Tippett moved/Volz seconded:** To approve Resolution #25-94, Abatement of Taxes. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-94**

WHEREAS, State of Iowa, Iowa Department of Transportation (IDOT) has acquired property for public purposes and were given the appropriate notice of the taxes due; and

WHEREAS, Iowa Code 445.63 provides that the board of supervisors shall abate the tax if the governing body fails to immediately pay the tax,

IT IS THEREFORE RESOLVED that the 2024 tax assessed against parcels listed below as follows are hereby abated in the amounts listed pursuant to Iowa Code 445.63: the treasurer is directed to strike the amount listed due from the county system.

Parcel #	Taxes plus interest and costs Due:
540-00810	\$148.00

Dated 18th day of November, 2025

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Dennis and Rachel Hearn in part of the NE1/4 of the NW ¼ Section 36-86-10. Dennis and Rachel Hearn were present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Hearn's would like to change the use of one acre to allow for a single family dwelling, there is already an existing pole building there. The property is currently used as a hayfield. This site has a CSR of 55. The new driveway was reviewed and approved by Secondary Roads Department. This dwelling will require a new septic system which will be permitted by the department and they plan to utilize the current well. The surrounding area generally consists of agricultural uses with some scattered residences. Proper notices were sent out and published in the official newspapers with no comments in regards. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Dennis and Rachel Hearn in part of the NE1/4 of the NW ¼ Section 36-86-10. Tippett, Seeman and Volz voting aye. Motion carried.

**Volz moved/Tippett seconded:** To approve 68 hours of vacation carryover for Ben Turnis to be used by March 31, 2026. Tippett, Seeman and Volz voting aye. Motion carried.

The time of 9:30 a.m. having arrived, and this being the time and date set for a land use hearing for Jay Cassill in part of the SE ¼ of the SW ¼ Section 29-83-9. Jay Cassill was present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Cassill would like to change the use of approximately two acres to allow for auto sales. The property is located on HWY 30 (73<sup>rd</sup> Street) and has an existing driveway which was previously approved by District 6 with the Department of Transportation. This site has a CSR of 48. This will not require an additional septic system or private water well. This request is located on a parcel not associated with a farm and is adjacent to an area with a moderate density of single-family dwellings. There is a shop and commercial storage facility on this parcel already, so this additional request would not interfere with farm operations in the area. Notices were sent out and published and there have been no comments in regards. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Jay Cassill in part of the SE ¼ of the SW ¼ Section 29-83-9. Tippett, Seeman and Volz voting aye. Motion carried.

Auditor Hayley Rippel provided an update regarding recent action by the Opioid Committee. In the past the committee has come to the Board and shared approved projects and obtained formal approval. There have been some recent funding approved and needs to have formal action from the Supervisors. Rippel had a spreadsheet listing out the projects and amounts. The total amount of funds received from the Opioid Court Settlements YTD is \$278,105.32. For FY 26, \$233,763 has been committed towards various projects with an additional \$35,000 spoken for in FY 27. Members of the Sheriff's office including Sheriff Upah, Josh Karsten and Shelby Chekal were also present to give an update for their approved funding to update their part-time jail nurse to a full-time nurse. This position will continue to be provided through Advanced Correctional Healthcare (ACH). This will help offset other expenses incurred from inmates who need Emergency room visits and other minor medical issues and qualifies under the use of the Opioid Funding. The jail has also found ways to get reimbursed for some of their medication needs through the ASO and have plans to also increase federal funding for the federal inmates. A brief overview of a few other projects were as such: Safe RX-for some locking pill boxes that will be distributed throughout the county to pharmacies and clinics. Virginia Gay Hospital (VGH) is sending 2 employees to CPI training, and those individuals can in return provide additional de-escalating training to others. VGH will also be opening up suboxone accessibility for individuals to get their help locally.

**Tippett moved/Volz seconded:** To approve the Opioid Committee's recommendation for funding the following projects utilizing the OPIOID Funds received from the settlements: Virginia Gay Hospital-\$59,800 for suboxone accessibility locally, Virginia Gay Hospital-\$15,398 for CPI training, Safe RX- \$1,215.00 for pill lock boxes and \$65,000 to offset the Benton County Jail's cost to Advanced Correctional Healthcare to allow for a full-time nurse. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve Resolution #25-95, Speed Limit Reduction near Van Horne. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-95

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.255 and 321.285 subsection 4 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation that the speed limit on any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been completed by the Benton County Engineer's Office.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors that a speed limit be established and appropriate signs erected at the location described as follows:

Secondary road 70<sup>th</sup> Street (E44), starting 0.5 mile west of 22<sup>nd</sup> Avenue, then west 1000 feet, 45 MPH.

Resolution adopted this 18<sup>th</sup> day of November, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve out of state training for Myron Parizek, Engineer to attend the National Association of County Engineers (NACE) out of state training in Arlington, TX April 12-15, 2026. Tippett, Seeman and Volz voting aye. Motion carried.

Supervisor Tippet reported on his meeting regarding Nex Era Utility and how they have met their criteria within code. Supervisor Volz shared some information from his most recent Heartland Insurance meeting and how all the guns/ammo will need reported for the inland marine portion of our coverage. He also attended the wellness committee meeting. He thanked everyone for doing a good job but would like to have more representation at those future meetings to continue encouraging participation from all employees. He will be participating via zoom for the Iowa Workforce Development meeting on Thursday.

Supervisor Seeman mentioned last week's Compensation Board meeting, ECICOG and most recently the Conservation Board meeting he had Monday night.

**Tippett moved/Volz seconded:** To adjourn meeting at 10:15 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

\_\_\_\_\_  
Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor

### November 25, 2025

The Benton County Board of Supervisors met in regular session with Supervisors Seeman, Tippett and Volz present. Chairman Seeman called the meeting to order at 9:00 a.m. at the Benton County Service Center. Members of the public are invited to join in during open session or watch the livestream at <https://www.youtube.com/bentoncountyiowa>. *Full Resolutions will be available in the Auditor's office and at: [www.bentoncountyiowa.gov](http://www.bentoncountyiowa.gov)*

**Volz moved/Tippett seconded:** To approve the Agenda. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the minutes from Tuesday, November 18, 2025. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve the following: 11/20/25 payroll checks numbered 143911 through 143968, ACH Deposits 63336 through 63490, handwrite 255644, payroll vendor checks 255645 through 255652 and claims 255653 through 255804. Tippett, Seeman and Volz voting aye. Motion carried.

**Tippett moved/Volz seconded:** To approve fireworks permit from Iowa Pyrotechnic Association and Daniel Marovets to display fireworks on January 3, 2026 pending approval of the Fire Chief. Tippett, Seeman and Volz voting aye. Motion carried.

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**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Tippett moved/Volz seconded:** To approve Resolution #25-96, Approving Memorandum of Agreement with the Sheriff's Union Contract. Tippett, Seeman and Volz voting aye. Motion carried.

**RESOLUTION #25-96****PROMOTABLE POSITION DIFFERENTIAL**

WHEREAS, Benton County and the Chauffeurs, Teamsters & Helpers Local Union No. 238 are parties to a Collective Bargaining Agreement (CBA); and

WHEREAS, the Benton County Sheriff's Office and the Union have negotiated and mutually agreed upon modifications to the CBA, specifically the creation of a new Article 28 titled Promotable Position Differential, and the renumbering of the previous Article 28 (Duration of Agreement) to Article 29; and

WHEREAS, the parties have agreed in writing to a Memorandum of Agreement (MOA), signed in November 2025.

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors that the Memorandum of Agreement between the Sheriff's Office and the Union is hereby approved, and the following changes to the Collective Bargaining Agreement shall take effect immediately:

1. Creation of New Article 28 – Promotable Position Differential

The following language shall be added to the CBA as Article 28:

Employees promoted to First Line Supervisor positions—defined as Patrol Division Sergeants, Corrections Division Sergeants, and Lead Communication Specialists in the Communications Division—shall receive an additional \$1.00 per hour for all hours worked.

Detectives, while not classified as First Line Supervisors, are designated as Specialized Promotable Positions and shall receive an additional \$1.00 per hour for all hours worked.

Employees in the promotable positions listed above shall not receive the additional \$1.00 per hour Training Pay referenced in Article 18.

Employees in these promotable positions shall not receive retroactive pay for this differential. The additional \$1.00 per hour shall begin on the date of Board approval of this Resolution.

Patrol Division Sergeants and Detectives are classified as promotable positions through the Civil Service Commission. Corrections Division Sergeants and Lead Communication Specialists are designated as promotable positions within the Benton County Sheriff's Office but are not subject to Civil Service procedures.

2. Renumbering Articles:

The previous Article 28 (Duration of Agreement) shall hereafter be designated Article 29 – Duration of Agreement.

3. Full Force and Effect:

Except as amended by this Resolution and the accompanying MOA, all other terms of the Collective Bargaining Agreement remain in full force and effect.

BE IT FURTHER RESOLVED that the Benton County Board of Supervisors is authorized to sign the Memorandum of Agreement on behalf of the County effective this date.

Passed and approved this 25th day of November, 2025.

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Tracy Seeman, Chairman

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Ronald Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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**Volz moved/Tippett seconded:** To approve out of state conference training for Auditor Hayley Rippel February 20-25, 2026 in Washington D.C. Tippett, Seeman and Volz voting aye. Motion carried. The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Kyle and Alyce Lynch in part of the SW1/4 of the SW ¼ Section 27-86-10. Kyle and Alyce Lynch were present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Lynch's would like to change the use of one acre to allow for a single family dwelling by adding on to the existing shed to convert it into a dwelling. The property is currently used as pumpkin fields and agritourism activities. This site has a CSR of 25 and 45. The access is along Hwy 150 (55<sup>th</sup> Street) a paved state road and was previously approved by the Iowa Department of Transportation. The existing shed utilizes a septic system installed in 2022 and is large enough to accommodate a three-bedroom dwelling. The existing private water well was installed in 2001 and will be utilized. The surrounding area generally consists of agricultural uses with some scattered residences. Proper notices were sent out and published in the official newspapers with no comments in regards. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Kyle and Alyce Lynch in part of the SW1/4 of the SW ¼ Section 27-86-10. Tippett, Seeman and Volz voting aye. Motion carried. The Board discussed replacing Sarah Wagner on the Heritage Aea on Aging Council. Supervisor Volz was interested but it would interfere with his bus route. Supervisor Seeman will talk to Grace Schmidt to see if she would be interested. No action taken.

**Volz moved/Tippett seconded:** To approve Resolution #25-97, Adopting Benton County Safety Footwear Policy. Tippett, Seeman and Volz voting aye. Motion carried

**RESOLUTION #25-97****ADDOPTING BENTON COUNTY SAFETY FOOTWEAR POLICY**

WHEREAS, Benton County Safety Committee has recognized the need for a safety footwear policy due to Occupation Safety and Health Administration (OSHA) Standards;

WHEREAS, a Board of Supervisors desire to adopt a policy that is committed to protecting the safety and well-being of all employees and establishes minimum requirements for safety footwear;

NOW, THEREFORE, BE IT RESOLVED by the Benton County Board of Supervisors hereby adopts the Benton County Safety Footwear Policy.

Signed this 25th day of November, 2025

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Tracy Seeman, Chairman

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Ronald J. Tippett

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Bruce Volz

ATTEST:

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Hayley Rippel, Benton County Auditor

**\*\* SEE BENTON COUNTY SAFETY FOOTWEAR POLICY**



**BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”**

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The time of 9:15 a.m. having arrived, and this being the time and date set for a land use hearing for Kyle and Alyce Lynch in part of the SW1/4 of the SW ¼ Section 27-86-10. Kyle and Alyce Lynch were present. Matt Even presented the technical information with the Benton County Agricultural Land Use Preservation Ordinance. Lynch's would like to change the use of one acre to allow for a single family dwelling by adding on to the existing shed to convert it into a dwelling. The property is currently used as pumpkin fields and agritourism activities. This site has a CSR of 25 and 45. The access is along Hwy 150 (55<sup>th</sup> Street) a paved state road and was previously approved by the Iowa Department of Transportation. The existing shed utilizes a septic system installed in 2022 and is large enough to accommodate a three-bedroom dwelling. The existing private water well was installed in 2001 and will be utilized. The surrounding area generally consists of agricultural uses with some scattered residences. Proper notices were sent out and published in the official newspapers with no comments in regards. Hearing no other further comments, the public hearing was closed.

**Tippett moved/Volz seconded:** To approve the land use change for Kyle and Alyce Lynch in part of the SW1/4 of the SW ¼ Section 27-86-10. Tippett, Seeman and Volz voting aye. Motion carried.

The time of 9:30 a.m. was set for a Public Hearing on Amending the FY 26 Budget. The board opened up the hearing. Auditor Rippel explained the various areas where the additional spending authority was needed along with some offsetting revenues. Rippel handed out spreadsheet that reflects the journal entries to be made after all was approved. Various entities such as EMS, ARPA and OPIOID funds needed the spending authority from added revenues or carryover from prior FY. Sheriff's added position to the jail and IPERS Rate changes was also reflected. The Juvenile Detention Budget continues to be costly to the county along with juvenile transports and also Pioneer cemetery had previously been granted an amendment so this reflects that amount as well. The public was able to ask questions and look at the reports as well. After no further discussion, the public hearing was closed.

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## BENTON COUNTY BOARD OF SUPERVISORS RECORD “T-T”

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**Tippett moved/Volz seconded:** To approve Resolution #25-98, Second Amendment to the FY 26 Budget. Tippett, Seeman and Volz voting aye. Motion carried.

### RESOLUTION #25-98

**BE IT REMEMBERED** on this, the 25th day of November, 2025, the Board of Supervisors of Benton County, Iowa, met in session for the purpose of hearing on an amendment to the current operating budget adopted on April 29, 2025. There was a quorum present as required by law. Thereupon, the Board found that the notice of time and place of the hearing had been published. Thereafter, and on said date the amendment was taken up and considered. Thereafter, the Board took up the amendment to the budget for final consideration and determined that said budget be amended as follows:

Expenditures	Amendment
Public Safety	\$ 951,200
Physical Health & Social Services	\$ 10,000
Mental Health	\$ 0
County Environment & Education	\$ 1,000
Roads & Transportation	\$ 0
Government Services to Residents	\$ 0
Administration	\$ 85,000
Non-Program	\$ 0
Debt Service	\$ 0
Capital Projects	\$ 0
Operating Transfers Out	\$ 0
REVENUES	Amount
Intergovernmental	\$ 0
Licenses & Permits	\$ 0
Charges for Services	\$56,000
Use of Money & Property	\$ 0
Miscellaneous	\$200,000
General Long-Term Debt Proceeds	\$ 0
Operating Transfers – In	\$ 0
Proceeds of Fixed Assets	\$ 0
Operating Transfers In	\$ 0

Dated this 25th day of November, 2025.

\_\_\_\_\_  
Tracy Seeman, Chairman

\_\_\_\_\_  
Ronald Tippett

\_\_\_\_\_  
Bruce Volz

ATTEST:

\_\_\_\_\_  
Hayley Rippel, Benton County Auditor

Supervisors Committee reports were had: Tippett attended the EMS meeting last night, they discussed the NEX Era and how funding will offset the county's share next fiscal year. Volz attended the Iowa Workforce Development meeting held at Kirkwood. Seeman had a safety committee meeting and he also attended the EMA meeting.

Supervisor Seeman wanted to clarify something he had said at the Compensation's Board meeting held a few weeks ago in regards to departments who have their own boards who decide on wages. He apologized to the Conservation Department.

**Tippett moved/Volz seconded:** To adjourn meeting at 9:57 a.m. Volz, Seeman and Tippett voting aye. Motion carried.

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Tracy Seeman, Chairman

ATTEST: \_\_\_\_\_

Hayley Rippel, Benton County Auditor